



लोकहितार्थ सत्यनिष्ठा

Dedicated to Truth in Public Interest

कार्यालय महालेखाकार,
मिज़ोरम, आइजोल - ७९६ ००१

OFFICE OF THE PRINCIPAL ACCOUNTANT GENERAL,
MIZORAM,
AIZAWL - 796001

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सत्यमेव जयते

Truth Alone Triumphs

Terms & Condition for Hiring of Inspection vehicle

1. Type of vehicle should be SUV/Sedan, registered or purchased not before 2021 and should have GPS tracking system.
2. Hiring of vehicle will be valid for the period from the date of signing the contract to 31.03.2024 and may be extended for further period as mutually agreed to by both parties at present monthly rate, in due course.
3. All charges relating to fuel, maintenance, driver's salary and allowances, and all taxes, shall be borne by the Contractor.
4. The monthly contract for hiring of the Inspection Vehicle will be limited to 2500 k.m. per month. If in any month, the total distance travelled exceeds 2500 k.m., the usage beyond the limit may be billed separately as per approved rates. The bidders may quote the rate for billing usage charges beyond 2500 km per month.
5. The contractor shall supply the vehicle in perfect /good condition and vehicle shall be insured and properly maintained throughout the period of validity of the contract, so as to ensure satisfactory service under the contract. The user office shall have the right to reject the vehicle if not found satisfactory.
6. The driver of the car should be able to speak in English/Hindi and he should have a valid driving license, having an experience of at least three years and should be familiar with all roads. He should be always neatly dressed up, disciplined and well-mannered and free of intoxicants. He must always carry a valid original driving licence, photo ID, vehicle papers i.e. Registration papers, road tax paid receipts, interstate permits, vehicle fitness, etc. He must be physically/medically fit, professionally and legally competent in all respects, should always carry a mobile phone and shall be contactable by the officer 24 x7.
7. The car and the driver deployed will not be changed except with the prior consent of the user office or if the office so desires.
8. Similarly, if a driver is not suitable, the user office shall have right to ask for another driver. If the driver is absent in any day, an alternative good driver will have to be given by the Contractor.
9. The vehicle will remain in the office for 24 hours on all days of the week. And the driver will carry out the orders given by the office as per requirement.
10. In case the car is not made available on any particular day, the Contractor has to provide suitable replacement along with a driver. Otherwise the user office will be at liberty to hire vehicle from any other source at the expense of the Contractor.

11. Since vehicles cannot move at the date of their last digit registration number as per notifications of the State Government, the Contractor will make alternative arrangement on no ply day.
12. The Contractor shall have to comply with the relevant laws and rules issued from time to time relating to the business and pay due taxes to the concerned Government agencies. The user office will not be responsible for any lapse on the part of the Contractor during or after the expiry of the contract.
13. The user office reserves the right to cancel the contract at any time notice without assigning any reason. The service provider will not be entitled to claim any compensation against such termination. However, while terminating the contract, if any payment is due to the Contractor for services already performed in terms of the contract the same would be paid to him as per the contract terms. In case of any dispute, the decision of this office shall be final. The user office shall not be responsible for damages of any kind for any mishap/accident/injury caused to the car(s)/driver(s) while performing duty for the user office. All liabilities legal or monetary shall be borne by the Contractor.
14. The payment of hiring charges will be made on monthly basis. The bills would be submitted in the following month. TDS, if applicable, will be deducted at the appropriate rate from the Bill.
15. Details are to be submitted along with the Earnest Money Deposit (EMD) (Non-interest bearing) amounting to Rs.10,000/- refundable, in the form of Demand Draft only, drawn in favour of PAO, O/o The Pr. Accountant General, Mizoram.

Sl. No.	Type of vehicle	Year of Registration	Details of Earnest Money Deposit (EMD)	Car rental charge per month inclusive of all charges at No. 3
			(i) Amount _____ (ii) Draft No. _____ (iii) Date _____ (iv) Issuing Bank _____	

Sd/-

Dy. Accountant General (Admn.)