

**Office of the Comptroller and Auditor General of India**

**9, DDU Marg, New Delhi-110124.**

No.: 38/47/C&S/2021-22

Dated: 02.05.2023

To

All the vendor/bidders concerned,

Subject: **Invitation of sealed quotation for disposal off computer consumables (used/empty ink/toner cartridges & drum etc.) – reg.**

Sir/Madam,

This office has a large number of used/empty ink/toner cartridges and drums etc. of assorted printers, which are proposed to be disposed off on “As is, where is basis” by the mean of inviting sealed quotations from the likely dealers/buyers in trade preferably registered dealer under E-Waste Management with concerned authorities. Brief details are as under:

<b>Sl. No.</b>	<b>Brief description</b>	<b>Quantity</b>
1.	OEM HP Ink/toner cartridges (B/C/Y/M)	112
2.	OEM Brother Colour/Black toner cartridges (B/C/Y/M)	1651
3.	OEM Canon Colour/Black toner cartridges	20
4.	Ink cartridges (mix)	100
5.	OEM Drums of Colour/Mono Laserjet printers (HP/Brother/Samsung/Lexmark etc)	162
	<b>Total</b>	<b>2045</b>

Sealed quotations with superscript as “Quotation for used/empty Ink/toner Cartridges” shall be address to the Director (P), O/o the Comptroller and Auditor General of India, 9, Deen Dayal Upadhyaya Marg, New Delhi and submitted at Reception (East) of this office by 19<sup>th</sup> May 2023 at 03.00pm, which will be opened on the same day by the authorised officer (s) so nominated and informed telephonically, if required so.

No physical inspection of material or presence is allowed in prevention of spread of COVID19. However, quantity of each specified items can be ensured at the time of taking out material by the successful bidder.

A uniform format for offering quotes and other terms & conditions of the tender enquiry are enclosed herewith as Annexure-I & II. A copy of this tender enquiry is also made available of this office website <http://www.cag.gov.in> Hindi version will follow.

**Encl.:** as above.

Yours faithfully,

**(Mukesh Singh)**

Sr. Administrative Officer (C&S)