

Office of the Comptroller and Auditor General of India

9, DDU Marg, New Delhi-110124.

No.: 93/47/C&S/2021-22 Vol.I

Dated: 24.01.2024

To

All the vendor/bidders concerned,

Subject: Invitation of sealed quotation for disposal off computer consumables (used/empty ink/toner cartridges & drum etc.) – reg.

Sir/Madam,

This office has a large of number of used/empty ink/toner cartridges and drum etc. of assorted colour/black/all-in-one printers, which are proposed to be disposed off on “**As is, where is basis**” by the means of inviting sealed quotations from the likely dealers/buyers in trade preferably registered dealer under E-Waste Management with concerned authorities. Brief details are as under:

Sl. No.	Brief description	Quantity
1.	OEM HP Ink/toner cartridges (B/C/Y/M)	136
2.	OEM Brother Colour/Black toner cartridges (B/C/Y/M)	1380
3.	OEM Canon Colour/Black toner cartridges	20
4.	OEM Black/Colour mix ink cartridges	90
5.	OEM Brother Drum kits	67
	Total	1693

Sealed quotations with superscript as “*Quotation for disposals of computer consumables*” shall be address to the Director (P), O/o the Comptroller and Auditor General of India, 9, Deen Dayal Upadhaya Marg, New Delhi and submitted at Reception (East) of this office by 7th February 2024 at 03.00pm, which will be opened on the same day by the authorised/nominated officer (s) and informed telephonically, if required so.

Since, the items are placed for disposal on ‘As is, where is basis’, no physical inspection is required. However, quantity/measurement of the disposable items as stated above can be ensured at the time of taking out material by the successful bidder.

A uniform format for offering quotations and other terms & conditions of the tender enquiry are enclosed herewith as Annexure-I & II. A copy of this tender enquiry is also made available of this office website <http://www.cag.gov.in> Hindi version will follow.

Encl.: Annexures

Yours faithfully,

(Mukesh Singh)

Sr. Administrative Officer (C&S)