



भारतीय लेखा तथा लेखापरीक्षा विभाग
प्रधान महालेखाकार (लेखापरीक्षा) हिमाचल प्रदेश शिमला-171003
INDIAN AUDIT AND ACCOUNTS DEPARTMENT
PR. ACCOUNTANT GENERAL (AUDIT),
HIMACHAL PRADESH, SHIMLA -171 003

GD-Estate/Audit/Inspection Vehicle/Tender/2022-23/07

Dated: 05.04.2022

Notice Inviting Quotation/Tender

Sealed quotations are invited for hiring of 02 (Two) Inspection Vehicles (Innova Crysta) with drivers for one year from 04-2022 to 31-03-2023. The quotation should be addressed to the "Sr. Deputy Accountant General (Admn.), Office of the Pr. Accountant General (Audit) Himachal Pradesh Shimla" so as to reach on or before 20.04.2022 at 2.30 p.m. positively which will be opened on the same day at 3.30 P.M. The tender document alongwith terms and conditions will be issued in person by O/o the Pr. Accountant General (Audit), Himachal Pradesh, Shimla or can be downloaded from the website www.aghp.cag.gov.in or <https://cag.gov.in/ag/himachal-pradesh/en/tenders>.

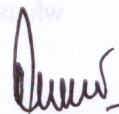
The terms and conditions are as under: -

1. Quotation may be provided for Minimum Monthly Travel (MMT) of 2500 Kms.
2. For each car the breakup of charges should consist of the following:
 - (i) Monthly Rate for Minimum Monthly Travel.
 - (ii) Per Km. rate beyond MMT.
 - (iii) Driver Night Halt Charges for out stations.
 - (iv) Taxes & other charges, if any.
3. In case the limit of MMT is not exceeded in one month, the extra Kms. will be carried forward to the successive month.
4. The rate agreed will be valid for one year. Any request for increase in rate during this period will not be entertained.
5. The office will not bear any charges on account of State taxes, local road permits fees, Passenger/Toll Taxes/ Parking Charges etc. All such charges will have to be borne by the vendor.
6. All permissions required for sealed/restricted routes/areas will be obtained by the office.
7. The vehicles must not be older than two years from date of agreement and should have not run more than 20000 Kms. The vehicles should be in good running condition, well-furnished and with proper documents as per Motor Vehicle Act or as required by the any other Authority.
8. The vehicle can be utilized within and outside Himachal Pradesh.
9. The contractor shall bear all charges on account of driver's wages/salary, fuel, servicing, repair and maintenance etc. The contractor shall bear all expenditure on repairs & maintenance including replacement of battery, tyres, taxes, fee and insurance etc.
10. In case of any technical fault in the vehicle, the vendor will provide alternative vehicle on the same terms and conditions, immediately. In the event of failure to provide alternative vehicle, cost incurred by this office for any arrangement made by this office on its own would be adjusted from the bills of vendor.
11. In the event of lapse in providing the vehicle/service by the vendor, deduction on per day basis will be made by the office even if the office does not make alternative arrangement. If lapse in providing vehicle/service by the vendor continues for more than three days, double the amount of per day deduction will be deducted as penalty for each day of lapse.
12. If the vehicle is seized /impounded/detained by police/transport authorities for whatsoever reasons, it will be the sole responsibility of the vendor to release the vehicle.

In this case also, the vendor will provide alternate vehicle on the same terms and conditions as per the agreement.

13. Any service/repair of the vehicle will be done by the service provider only after duty hours or during weekly off. Vehicle will not be permitted for service/repair during duty hours. If the vehicle leaves the office premises without authorisation within duty hours, para 10 of the agreement will be invoked/applicable.
14. One weekly off will be provided to the drivers of vehicles by the contractor as per the convenience of this office.
15. Logbook of hired vehicles should be maintained by the driver and will be checked by the office.
16. Vehicles should be enabled with GPS/Vehicle Tracking Devices.
17. The contractor is not permitted to rent out the said vehicle to any other party for any time or any reason whatsoever. The services stipulated in this agreement are for the exclusive use of this office only.
18. After office hours, the driver should park the vehicle in office premises and keys should be available with office security staff.
19. The contractor shall ensure that no unlawful act of commission or omission is done by the driver on duty. The driver provided by the contractor must be neat & tidy, punctual, well behaved, maintain good standard of hygiene and with proper uniform. Any consumption of alcohol, tobacco etc. will not be acceptable. In case suitable driver is not provided by the contractor, this office shall have the right to cancel the contract/agreement.
20. This office shall pay separately for any additional services required over and above those contained in this agreement. In case this office requires the services of 4x4 vehicle during inspection of remote areas, the same will be provided by vendor on replacement or payment basis as per convenience of this office.
21. Both the parties may renew the agreement on the same terms and conditions after expiry of the contract period based on mutual satisfaction and performance of the vendor.
22. That any dispute or differences arising out of or relating to this agreement shall be referred to Arbitrator to be appointed by the Head of the Department of this office, as per Arbitration and Conciliation Act, 1996.
23. That any loss or damage caused to this office due to any reasons will be the sole responsibility and liability of the contractor.
24. This office shall not be responsible for any damages, losses, claims, financial loss or injury to any person or driver deployed by the vendor in the course of their performing duties or for payment towards any compensation.
25. On the outer part of the envelope "**Quotations for hiring of 02 (Two) Inspection Vehicles (Innova Crysta) along with drivers for the period -- 04/2022 to 31 03/2023**" should be written.
26. Quotation can be submitted personally in Room No. 58 in Gorton Castle building or through registered post.
27. Sr. DAG (Admn.) reserves the right to reject any or all the quotations without assigning any reason thereof.

All disputes are subject to jurisdiction of SHIMLA only.


Sr. Audit Officer
Estate-GD/SA