

भारतीय लेखापरीक्षा और लेखा विभाग
INDIAN AUDIT & ACCOUNTS DEPARTMENT



प्रधान महालेखाकार का कार्यालय (लेखा व हकदारी) - I, महाराष्ट्र
OFFICE OF THE PRINCIPAL ACCOUNTANT GENERAL (ACCOUNTS & ENTITLEMENT)-I, MAHARASHTRA

2 शी मंजिल, प्रतिष्ठा भवन, न्यु मरीन लाईन्स,
101 महर्षि करवे मार्ग, मुंबई - 400 020
दूरध्वनी : (022) 22039680 फॅक्स : 22086984
E-mail : agaeMaharashtra1@cag.gov.in
Web.: <http://agmaha.cag.gov.in>

2nd Floor, Pratishtha Bhavan,
101 Maharshi Karve Road,
Mumbai - 400 020
Tel.: (022) 22039680 Fax : 22086984
E-mail : agaeMaharashtra1@cag.gov.in
Web : <http://agmaha.cag.gov.in>

No: PAG (A&E)-I/Record-I/Purchase of Locker/2022-23/

Date: 27/04/2022

TENDER NOTICE FOR PURCHASE OF LOCKERS ON BUY BACK BASIS

Sr. no.	Location	Quantity	EMD amount @2%	Security Deposit @5% of the total actual contract value after finalization of contract.
1.	O/o The Principal Accountant General (A&E)-1, Pratishtha Bhavan, 101 M.K. Road, Mumbai-400020	100 Lockers for MTS	14,000/- (Rupees fourteen thousand only)	

Note: - The EMD submitted at the time of depositing the tender will be adjusted as security deposit and the remaining amount of the security deposit would need to be submitted by the vendor after 10 days of issuance of Letter of Award.

Micro & small enterprises registered with NSIC or Udyog Aadhaar Memorandum are exempted from submission of EMD as per General Financial Rule no. 170 subject to submission of valid certificate.

The EMD of the vendors/companies other than the awardee would be returned within one month after decision of tender. No interest will be payable on the EMD.

Last Date and time of submission : 13/05/2022 by 15.00 Hrs
Date and time of opening of tender : 17/05/2022 at 15.00 Hrs

In case the date of submission of the Tenders happens to be a holiday or is declared as holiday due to unforeseen events, the Bids will be opened on the next working day at the same time. Further, change of date of submission if any will only be notified through this office website.


Sr. Accounts Officer/R-1
महाराष्ट्र

NOTICE INVITING TENDER

Sealed quotations are invited from authorized retailer/dealers/distributors/manufacturers for the Supply and Installation of 100 Lockers on buy back of old Lockers installed in this office.

The quotation should be in a sealed envelope super scribed as **“Supply and Installation of Lockers on buy back basis”** addressed to **Senior Accounts Officer/Record-I Section, O/o the Principal Accountant General (A&E)-I, Pratishtha Bhavan, 101, M.K. Road, Mumbai-400 020**. The tender should be submitted in “Tender Box” kept at Room No. 202 of this office **on or before 12.05.2022 by 3.00 P.M.**

The tender should be accompanied by an **Earnest Money Deposit (EMD)** of Rs.14,000/- (Rupees Fourteen thousand only) in the form of crossed Demand Draft/Pay Order from any scheduled bank drawn in favour of DDO, **Sr.A.O., Pr.A.G.(A&E)-I, Mumbai**. In the absence of EMD the tender shall be rejected summarily. The earnest money shall be refunded to the unsuccessful bidder within 30 days after finalization of the contract. The EMD of the successful bidder will be adjusted as security deposit. The security deposit shall be returned after satisfactory completion of delivery and installation of the 100 Lockers.

Sealed envelope should have contact details of the Company (Name, address, telephone, mobile no. and email) indicated on the bottom left side of the cover.

General Terms and conditions:-

1. Quotation received after due date and time shall not be considered.
2. No employee of this office or a member of his/her family may submit tenders. Family means husband, wife or children.
3. This tender may not be appropriate for all persons/vendors and it is not possible for this office, its employees to consider the investment objective, financial situation and particular needs of each party who reads or uses this tender. The assumption, assessments, statement and information contained in this tender may not be complete, accurate, adequate or correct. Each bidder should therefore, conduct its own due diligence, investigation and analysis and should check the accuracy, adequacy, correctness, reliability and completeness of the assumptions, assessment, statement and information contained in this tender and obtain independent advice from appropriate sources.
4. The rates quoted should be firm, inclusive of all taxes, rates or duties whatsoever payable to the Government or any other statutory body, inclusive also of installation, packing and all other incidental charges for free delivery at your unit **and Buy back cost for old Lockers ‘AS IS WHERE IS BASIS’.**
5. **The tenderers/ representatives of the concerned agency on their willingness may visit the office to make themselves familiar to the site and work to be done before submitting their quotations.**
6. Interested Micro, small and medium enterprises (MSME) will have to submit the certificate of eligibility. On submission of the same, their quotation will be dealt with the provisions of GFR.

7. Tenderers are required to quote strictly as per attached Quotation format only.

8. **The quotation should be as per specifications stated in "Annexure-B"**

9. The lowest rate quoted for procurement of total 100 nos. of Lockers in the bidding sheet (Annexure B), **mentioned in the 12th ROW of Table of the bidding sheet** i.e Total Procurement Expenditure [i.e Total expenditure for procurement of 100 nos. of Lockers, Total installation charges, carrying cost, other costs (if any) after deducting the value of buy-back of old Lockers] will be treated as lowest bid.

10. Validity: The rates given in the tender should be kept open for acceptance up to 15 **days** from the due date.

11. Penalty clause:

In case of failure on the part of supplier/manufacturer/authorised distributor to make supplies/delivery within time stipulated in the purchase order, penalty shall be imposed at the rate ½% per week of delay toward unsupplied/delay quantity subject to a maximum limit of 10% of the cost of undelivered/delay quantity of goods.

12. Neither party shall be liable for failure to perform or delay in performing any obligation under this contract if the failure or delay is caused by any circumstances beyond its control, including but not limited to acts of God, war, civil commotion or industrial dispute. If such delay continues for at least 30 days, the party not subject to force majeure shall be entitled to terminate the contract by notice in writing to the other.

13. The vendor/Service Provider should have experience of Supply and installation of Lockers in Govt. Departments/Ltd. Sectors. Proof of the same shall be attached.

14. This Tender is not transferable

15. Delivery and Installation work completion:

a) The Supplier should ensure that above mentioned Lockers is delivered and installed within 15 **days** from the date of receipt of Work Order.

16. **Payment:** Payment will be made by bank transfer after satisfactory completion of delivery and installation of the Lockers.

17. The Contractor will take all safety measures to ensure safety and avoid injuries and loss of life to any person while carrying out the works. The office will not be responsible for any injury or loss of life while carrying out the job in our premises.

18. This office reserves the right to reject all/any of the tenders without assigning any reason and the decision of this office shall be final and binding.

19. The tendering agency/firm should not be disqualified by any Office / Department / Undertaking of Government of India, at anytime for supplying such services.
20. Each page of this tender document is to be duly signed by tenderer as token of unconditional acceptance of terms and conditions.


Senior Accounts Officer/Record-1

OFFICE OF THE PRINCIPAL ACCOUNTANT GENERAL (A&E)-I, MAHARASHTRA,
MUMBAI-400 020,

Annexure "A"

Quotation for Supply of Lockers

Name of the Firm	
Address with Mobile No. and email ID	
PAN No.(Attach copy of PAN card) mandatory	
GST registration details	
Give A/c. details, Bankers Name and address of your firm/company (Also attach copy of cancelled cheque)	Account No: MICR Code : IFSC Code :

Bidding sheet for procurement of 100 Lockers
Annexure “B”

Sr. No.	Items	Specification/Metal	Qty.	Amount
1.	Body Thickness	22 Gauge	100 Lockers(25x4)	
2.	Door Thickness	20 Gauge		
3.	Size	6FT (H)x3FT (l)x1.5(D)		
4.	Hanger Rod	Yes		
5.	Lock	Pad Lock		
6.	Number of Lock	8 Lockers (4x2)		
7.	Finish	Paint coated		
8.		GST		Rs.
9.		Installation Charges		Rs.
10.		Grand Total		Rs.
11.	Less Buy Back value of old lockers “ On As is where is Basis”			Rs.
12.		Net Total (10-11)		Rs.

The rates should be inclusive of the cost of Lockers, standard installation charges, delivery charges and transit. **Insurance, GST and other levies etc may be indicated separately.** L1 will be determined after the deduction of the buyback price. Grand Total will be used to decide the order of competitiveness. Contract will be awarded to single bidder. Tenderers are requested to read the terms and condition of the tender before quoting the price offer.

(Signature of the Tenderer with Stamp of the Firm)

Date:

FORM OF APPLICATION

(On Tenderer letter head)

Dated: /05/2022

To

The Sr. Accounts Officer (Record-I)
O/o the Principal Accountant General (A&E)-I,
Pratishta Bhavan,
101, M.K. Road, New Marine Lines,
Mumbai-400020

Tender No. **PAG (A&E)-I/Record-I/Purchase of Lockers /2022-23/** Date: /05/2022
Sub: Tender for Supply and Installation of 100 Lockers.

1. I/we do hereby declare that I/we should abide by all the instructions mentioned in the Terms and Conditions of the above mentioned Tender number, till satisfactory completion of the work.
2. I/we do hereby declare that all the information furnished in the application and supplementary sheets are correct to the best of my/our knowledge and belief.
3. I/we clearly understand and agree that if any of the information furnished by me/us here under is found to be wrong or false or incorrect or incomplete, my/our application is liable to be rejected.
4. Further, if I am/we are appointed as the 'Executing Agency' for the above project on the basis of the information furnished in my/our application and the information furnished therein is subsequently found to be wrong, false or incorrect, my/our contract with Pr. AG (A&E)-I Maharashtra, Mumbai office is liable to be terminated forthwith at the discretion of Pr. AG (A&E)-I Maharashtra, Mumbai, at any stage, without any notice and without any compensation whatsoever for such termination.
5. I/We understand and agree that the decision of Pr. AG (A&E)-I Maharashtra, Mumbai office in selection of the Lockers supplying vendor for the above mentioned NIT, is final and binding to me/us.

Thanking you,
Yours faithfully,

Signature of the Tenderer with office seal

Name: Office Address: