

# **OFFICE OF THE ACCOUNTANT GENERAL (A&E) -1 UP PRAYAGRAJ**

No. GD (Stationery)/Tender/ F&AA. (2020-21)/ 46311

Dated :17.09.2021

To,

## **TENDER NOTICE FOR PRINTING OF REPORTS.**

Limited Sealed Tenders/quotations are invited for printing of Finance & Appropriation Accounts and Accounts at a Glance for the year 2020-21 in Hindi and English as per the following description and Terms and Conditions.

<b>Sl.</b>	<b>Description</b>	<b>Quantity</b>	<b>Rate</b>
1	Processing, printing of English version in single colour of U.P. Finance Accounts (in two volumes) 2020-21, 100 copies each on 100 GSM Super Maplitho White paper and 50 Hard Rixin Bound Book to be printed on 150 GSM imported Sinarmas Super White Art Paper.	<b>Ist</b> volume 150 (20 Rixin Bound unsigned, 30 Rixin Bound signed and 100 Ordinary Bound signed) <b>IInd</b> volume 50 Rixin Bound and 100 ordinary Bound.	Per leaf both side printing
2	Processing, printing of English version in single colour of U.P. Appropriation Accounts 2020-21, 100 copies on 100 GSM Super Maplitho White paper and 50 Hard Rixin Bound Book to be printed on 150 GSM imported Sinarmas Super White Art Paper.	150 (20 Rixin Bound unsigned and 30 Rixin Bound signed and 100 ordinary bound signed).	-do-
3	Processing, printing of Hindi version in single colour of U.P. Finance Accounts (in two volumes) for 2020-21, 1200 copies each on 100 GSM super Maplitho White paper and 50 Hard Rixin Bound Book to be printed on 150 GSM imported Sinarmas Super White Art Paper.	1250 <b>Ist</b> volume (20 Rixin Bound unsigned and 30 Rixin Bound signed and 1200 Ordinary Bound signed). <b>IInd</b> volume 50 Rixin Bound and 1200 ordinary Bound.	-do-
4	Processing, printing of Hindi version in single colour of U.P. Appropriation Accounts 2020-21, 1200 copies on 100 GSM Super Maplitho White paper and 50 Hard Rixin Bound Book to be printed on 150 GSM imported Sinarmas Super White Art Paper.	1250 (20 Rixin Bound unsigned and 30 Rixin Bound signed and 1200 ordinary bound signed).	-do-
5	Processing, printing of English version in colour, of U.P.Accounts at a Glance 2020-21, 150 copies on 220 G.S.M.super Maplitho white paper	150 Ordinary Bound	Per Book
6	Processing, printing of Hindi Version in color, of U.P.Accounts at a Glance 2020-21, 1250 copies on 220 G.S.M.Super Maplitho White Paper.	1250 Ordinary Bound	-do-
7	Cover on card sheet 300 GSM Paper coloured printing	5300 copies	Per book
8	Cover on Rixin Bound	300 copies	-do-
9	Binding of Finance Accounts and Appropriation Accounts (Rixin and Ordinary bounding as per description).	4200 Copies.	-do-
10	Binding of Accounts at a Glance	1400 copies.	-do-

The sealed tenders should be addressed to the Sr. Deputy Accountant General/Admn. O/o of the A.G. (A&E)-I, 20 S.N .Marg, U.P .Prayagraj on or before 04.10.2021 by 3.00 P.M. The tender will be opened on the same day at 4.00 P.M. No tender will be accepted after due date and time.

**Terms and Conditions**

01. The firm should have its own press and profound knowledge of such work.
02. All the four books (SL. No. 1 to 4), complete in all respects, must be delivered by the printing press within 7 days from the date of handing over the manuscript, failing which penalty at the rate of Rs.5,000/- (Rs. Five thousand only) per book per day will be deducted from the bill, subject to maximum of 20 % of value of the work order. This may be waived off in case the delay proves to be on account of the circumstances beyond the control of the printing press.
03. The quality of work, design and get up of printing of the documents, cover and color consistency shall have to be maintained which will also be monitored by a team of this office. The sample of the books are available in this office and can be seen on any working day.
04. The firm will have to submit a final copy duly bind on the specified paper for approval of the competent authority, after that the firm will have to print and supply the remaining copies as per the work order.
05. **Absolute confidentiality** is to be maintained.
06. The manuscript of printing may be collected from this office and must be returned to this office immediately after completion and delivery of the printed books.
07. The quotations/tender must be accompanied with the EMD of Rs.5,000/= (Rs. Five Thousand only) which shall be in the form of a Demand draft /crossed Banker's cheque of any Nationalized Bank and in favour of **Pay and Accounts Officer, Office of the Accountant General (A&E) I U.P. Prayagraj** payable at Prayagraj. Tenders not accompanied with earnest money will not be accepted/considered.
08. Earnest money will be refunded to the unsuccessful vendors after acceptance of tenders conveyed to successful vendor only.
09. Successful bidder should deposit a performance security i.e. 10% of the aggregate value of work order in shape of bank guarantee /FDR/TDR of a nationalized bank after award of contract. The performance guarantee should be pledged in favour of **Pay and Accounts Officer, Office of the Accountant General (A&E) I U.P. Prayagraj**, for the period of work plus sixty (60) days
10. EMD/Security deposit of the successful bidder/vendor shall be forfeited if, they fails to comply with their offer after submission of his bid.
11. The firm will be solely responsible for any delay on the part of postal authorities/transporters. **The transportation charges from press site to Secretariat Lucknow will be borne by the firm.**
12. The payment shall be made after satisfactory delivery of the all last printed books along with the manuscript to this office and furnishing 3 copies of bill. The work should be in accordance with the Technical specifications and General Terms and Conditions and subject to verification of sample checking for quality of work and its acceptance.
13. **Income Tax / TDS will be deducted at source at the applicable rates.**
14. All the disputes and differences arising out of /or in connection of this tender/quotation shall be subject to the jurisdiction of courts at Prayagraj only.
15. The decision of competent authority of this office will be final and binding in this regard. Any or all tenders/quotations may be rejected/ cancelled without assigning any reason.
16. **QR code** has to be affixed/ printed on the back cover page of all the books (valid for one year).

Sd/-  
Sr.Accounts Officer/G. D.