



OFFICE OF THE PRINCIPAL ACCOUNTANT GENERAL (AUDIT II), KERALA  
THIRUVANANTHAPURAM – 695 001



सं.प्र.मले (लेप-II)/आई टी एस कक्ष/5-1/2021-22

PAG (Audit II)/ITS Cell/5-1/2021-22

Date: 21.03.2022

M/s

**SHORT NOTICE INVITING TENDER**

Office of The Principal Accountant General (Audit II), Kerala, Thiruvananthapuram invites sealed quotations from authorized vendors for Comprehensive AMC for Server, Desktop Computers, Laptops and Printers installed at this office and its branch office at Thrissur. Detailed list of items is given as Annexures.

The Sealed cover super scribed as **‘Quotation for AMC for Computers and Printers: 2022-23’** should contain two separate sealed envelopes containing Technical Bid and Financial Bid. The technical bid and the financial bid should be sealed by the bidder in separate covers duly super scribed as **‘Technical Bid’** and **‘Financial Bid’** respectively. The technical bids shall be opened by the Purchase Committee at the first instance and evaluated. At the second stage, financial bids of only those technically qualified offers shall be opened for further evaluation and ranking before awarding the contract.

The sealed quotations addressed to **“The Sr. Deputy Accountant General (Admn & AMG I), O/o Principal Accountant General (Audit II), Kerala, Thiruvananthapuram – 695001”**, should reach this office on or before **4:00 pm** of **29.03.2022**. The quotations will be opened on the next day at 3:00 pm by the Purchase Committee in the presence of the bidders, if any. The bidders who intend to be present at the time of opening of tenders may ensure their presence or their authorized representative at the time and date noted above.

**Name of the Work:**

Comprehensive Annual Maintenance Contract for IT hardware of various models installed at Main Office Trivandrum and its Branch Offices at Thrissur. The details for which AMC is required are given below:

Type of hardware	Trivandrum				Thrissur			Total
	AMC required from 01/04/2022	AMC required from 01/09/2022	AMC required from 01/11/2022	AMC required from 01/01/2023	AMC required from 01/04/2022	AMC required from 01/09/2022	AMC required from 01/11/2022	
Server	2				-			2
Desktop	109	22*			16	1*		148
Laptop	68				16			84
Printers	47		15*	1*	11		4*	78

*\*The rate of AMC for which the IT Hardware's required from 01/09/2022, 01/11/2022 & 01/01/2023, should be calculated proportionately for the remaining period of the year.*

(A list of all items i.e. Desktops, Laptops, Servers and printers proposed under the contract, for the period from 01.04.2022 to 31.03.2023 are placed separately as Annexure-A and also the details of IT Hardware's for which maintenance contract is required for different period is given in Annexure-B)

**Period of Contract:**

01.04.2022 to 31.03.2023

**Technical bid should include:**

- Full details of the bidder viz. Name and address of the bidder firm, telephone number, fax number, e-mail id etc. (Annexure-C)
- GST registration details
- Income Tax Permanent Account Number (PAN)
- Documentary proofs as authorized service agent
- Proof of previous work awarded, with respect to AMC of IT hardware at Govt. offices / PSU etc. with copy of completion certificate, if any.
- Self declaration stating that the firm has not been black listed by any Government Department / Organization as on date of submission of the Quotation / Bid and that the documents furnished are true and authentic (Annexure-E)

**Financial bid should include:**

- Grand Total for AMC of all the listed items (Annexure-D).

- Individual item-wise rates against each should also be mentioned clearly.
- Levies & Taxes, Rates for posting one full time Service engineer during office working hours at Main office Trivandrum, discount (if any) etc. should be clearly mentioned.
- The Grand Total of quoted amount should be mentioned in both figures and words.

**Terms and conditions of AMC:**

- All bidders are to quote the rates for each item separately, along with the grand total for the items at the end. The grand total should include item-wise rates, Taxes, Discounts if any, Charge for service engineer etc.
- The contract would be comprehensive i.e. including replacement of parts of Original Equipments Manufacturer (OEM). However, if any specific parts are not covered under AMC, they shall invariably be mentioned by the bidders in the quotation for AMC. No general terms will be entertained, instead the name of parts are to be expressly stated.
- The equipments should be kept in good working condition and virus free. Any replacement will have to be done by the company free of cost except cartridges, ribbon, fuser assembly, sleeve, laptop battery and other stationery.
- Servicing should be done on site and during working hours except for major fault, when the part or machine is to be taken out to the servicing agency. The units/parts are to be taken out of the office premises with proper authorization only.
- The firm shall be responsible to maintain the required drivers, additional peripherals and hardware for maintaining the equipments and to kept connected to the office network
- Support for users and troubleshooting of commercial software packages alongwith removal of virus and re-installation of software, if corrupted, shall be undertaken by the entrusted firm.
- **Standby arrangement to be made in case the equipment is to be taken to workshop for repairs.**
- **If the break down time is expected for more than 24 hours, the firm should provide a back up machine or part till the original system is repaired or replaced after rectifying the defect.**
- If parts are to be replaced, it should be of the same version or a higher version of similar make and quality.
- There will be no limit of break down calls and the same should be attended to within One Hour.
- The firm is to carry out preventive maintenance once in every three months.

- Any other maintenance work to be undertaken related to the computer/peripherals.
- **Atleast ONE** Service Engineer shall be posted during office working hours exclusively for the Main office. Break down calls at Branch Offices should be attended on the same day as far as possible and latest by 5.00 PM on the next working day.

#### **Bid Security:**

- All the bidders will have to produce EMD in the form of a Demand Draft from any commercial bank drawn in favour of **“Pay and Accounts Officer, Office of the Principal Accountant General (A&E), Kerala”**, for an amount of **₹5,000/- (Rupees Five thousand only) as Bid Security/ EMD**, along with quotations, failing which the Tender shall be treated as cancelled. The Demand Draft/Cheque, thus produced, should be valid for 45 days after the last date of short notice inviting tender. Bidders who are registered with the Central Purchase Organization, National Small Industries Corporation (NSIC) are exempted from furnishing EMD.
- The Bid Security/EMD in respect of the unsuccessful bidders shall be returned back after the finalization of Contract.

#### **Performance Security:**

- **Successful bidder shall have to submit a Bank Guarantee or Demand Draft in favour of “Pay and Accounts Officer, Office of the Principal Accountant General (A&E), Kerala” from any commercial bank for an amount @ 5% of the agreed contract amount towards Performance Security. The Demand Draft /Bank Guarantee submitted as Performance Security should be valid for a period of 60 days beyond the date of completion of all contractual obligations.**

#### **Payment Details:**

- Payments will be made by this office on quarterly basis only, i.e. after end of each quarter, after obtaining a certificate in this regard from ITS cell.
- No advance will be paid by this office.
- No cost escalation is permitted during the contract period for any reasons whatsoever.
- TDS at applicable rate shall be deducted from the bill amount.

#### **Penalty Clauses:**

- If breakdown in respect of any hardware items exceeds 48 hours without supply of adequate backup, a penalty @ ₹50/- per day shall be charged against AMC vendor from the date of breakdown upto seventh day. The penalty shall be @ ₹ 100/- per day from the eighth day till the item is fully functional or till the date of providing a backup.

- If the preventive maintenance is not done/completed in any of the quarter, 10% of the quarterly payments shall be deducted from the payment due to the party.
- The accumulated penalty chargeable during that quarter shall be deducted from the payments due to the vendor.

**Condition fulfillment by the bidder:**

- The bidding firm/company must be registered as a firm or as a company with the Registrar of Firms or Registrar of Companies.
- The firm /company should be in existence for over 3 years in the trade as on 31.3.2022.
- The firm/company should have a previous experience in maintenance of such equipments with Government Department/Public Sector Undertaking etc. The company should furnish its Downtime Statement of previous maintenance work.
- The firm/company must have expertise in on-site maintenance and repair of computers, servers, laser jet printers, network components, peripherals and other hardware parts and accessories.
- The firm/company applying for this tender would produce certificate for the previous financial year from the concerned authorities about the payment of service tax, income tax, works contract tax and any other tax applicable.
- The firm/company should produce the self attested photocopies of documents related to allotment of VAT Registration Number, PAN Number, Service Tax number, etc.
- An agreement has to be executed by the successful bidder with this office, specifying general rules, obligations and rights of the parties, payment terms, limitations etc along with technical aspects on AMC for the items, on stamp paper of appropriate value.

**Sd/-**

**Sr. AUDIT OFFICER  
IT Support Cell**

## ANNEXURE – A

**Details of items for which AMC required from 01.04.2022****Main Office, Thiruvananthapuram****Desktops**

Sl No	Make	Unique ID	Serial No	Processor	Date of Purchase	Purchase Value	Location
1.	HP	04 007	SGH410PTY2	Core i5	06-06-2014	50400	TVM
2.	HP	04 008	SGH410PTYC	Core i5	06-06-2014	50400	TVM
3.	HP	04 009	SGH410PTZM	Core i5	06-06-2014	50400	TVM
4.	HP	04 011	SGH410PV2W	Core i5	06-06-2014	50400	TVM
5.	HP	04 013	SGH410Q153	Core i5	06-06-2014	50400	TVM
6.	HP	04 015	SGH410Q1BV	Core i5	06-06-2014	50400	TVM
7.	HP	04 016	SGH410Q1C9	Core i5	06-06-2014	50400	TVM
8.	HP	04 017	SGH410Q1DB	Core i5	06-06-2014	50400	TVM
9.	HP	04 018	SGH410Q1DL	Core i5	06-06-2014	50400	TVM
10.	HP	04 019	SGH410Q1DS	Core i5	06-06-2014	50400	TVM
11.	HP	04 020	SGH410Q1MC	Core i5	06-06-2014	50400	TVM
12.	HP	04 021	SGH410Q1MH	Core i5	06-06-2014	50400	TVM
13.	HP	04 012	SGH410PV3J	Core i5	06-06-2014	50400	TVM
14.	HP	04 022	SGH410Q1MJ	Core i5	06-06-2014	50400	TVM
15.	HP	04 023	SGH410Q1ML	Core i5	06-06-2014	50400	TVM
16.	HP	04 024	SGH410Q1N4	Core i5	06-06-2014	50400	TVM
17.	HP	04 025	SGH410Q1N6	Core i5	06-06-2014	50400	TVM
18.	HP	04 026	SGH410Q1W1	Core i5	06-06-2014	50400	TVM
19.	HP	04 027	SGH410Q1WR	Core i5	06-06-2014	50400	TVM
20.	HP	04 028	SGH410Q1X9	Core i5	06-06-2014	50400	TVM
21.	HP	04 029	SGH410Q1XB	Core i5	06-06-2014	50400	TVM
22.	HP	04 030	SGH414T8JN	Core i5	06-06-2014	50400	TVM

SI No	Make	Unique ID	Serial No	Processor	Date of Purchase	Purchase Value	Location
23.	HP	04 031	SGH414T8LY	Core i5	06-06-2014	50400	TVM
24.	HP	04 032	SGH414T8LZ	Core i5	06-06-2014	50400	TVM
25.	HP	04 033	SGH414T8M0	Core i5	06-06-2014	50400	TVM
26.	HP	04 034	SGH414T8N3	Core i5	06-06-2014	50400	TVM
27.	HP	04 035	SGH414T8N4	Core i5	06-06-2014	50400	TVM
28.	HP	04 036	SGH414T8N6	Core i5	06-06-2014	50400	TVM
29.	HP	04 037	SGH414T8Q6	Core i5	06-06-2014	50400	TVM
30.	HP	04 038	SGH414T8Q9	Core i5	06-06-2014	50400	TVM
31.	HP	04 039	SGH414T8QJ	Core i5	06-06-2014	50400	TVM
32.	ACER	04 093	UXVJSSI590E3159408	Core i3	26-08-2014	42000	TVM
33.	ACER	04 102	UXVJSSI590E3159440	Core i3	26-08-2014	42000	TVM
34.	ACER	04 104	UXVJSSI590E3159463	Core i3	26-08-2014	42000	TVM
35.	ACER	04 075	UDVHGSIO80E3276368	Core i5	26-08-2014	50400	TVM
36.	ACER	04 105	UXVJSSI590E3159465	Core i3	26-08-2014	42000	TVM
37.	ACER	04 101	UXVJSSI590E3159439	Core i3	26-08-2014	42000	TVM
38.	ACER	04 082	UXVJSSI590E3159330	Core i3	26-08-2014	42000	TVM
39.	ACER	04 049	UDVHGSIO80E3276326	Core i5	26-08-2014	50400	TVM
40.	ACER	04 070	UDVHGSIO80E3276359	Core i5	26-08-2014	50400	TVM
41.	ACER	04 059	UDVHGSIO80E3276344	Core i5	26-08-2014	50400	TVM
42.	ACER	04 131	UXVKGSI038G3773006	Core i5	23-09-2016	45500	TVM
43.	ACER	04 132	UXVKGSI038G3773007	Core i5	23-09-2016	45500	TVM
44.	ACER	04 133	UXVKGSI038G3773009	Core i5	23-09-2016	45500	TVM
45.	ACER	04 134	UXVKGSI038G3773011	Core i5	23-09-2016	45500	TVM
46.	ACER	04 135	UXVKGSI038G3773012	Core i5	23-09-2016	45500	TVM
47.	ACER	04 136	UXVKGSI038G3773013	Core i5	23-09-2016	45500	TVM
48.	ACER	04 137	UXVKGSI038G3773014	Core i5	23-09-2016	45500	TVM
49.	ACER	04 138	UXVKGSI038G3773015	Core i5	23-09-2016	45500	TVM
50.	ACER	04 139	UXVKGSI037G3772986	Core i3	23-09-2016	38500	TVM

SI No	Make	Unique ID	Serial No	Processor	Date of Purchase	Purchase Value	Location
51.	ACER	04 140	UXVKGSI037G3772987	Core i3	23-09-2016	38500	TVM
52.	ACER	04 141	UXVKGSI037G3772989	Core i3	23-09-2016	38500	TVM
53.	ACER	04 142	UXVKGSI037G3772990	Core i3	23-09-2016	38500	TVM
54.	ACER	04 143	UXVKGSI037G3772991	Core i3	23-09-2016	38500	TVM
55.	ACER	04 144	UXVKGSI037G3772993	Core i3	23-09-2016	38500	TVM
56.	ACER	04 145	UXVKGSI037G3772995	Core i3	23-09-2016	38500	TVM
57.	ACER	04 146	UXVKGSI037G3772996	Core i3	23-09-2016	38500	TVM
58.	ACER	04 147	UXVKGSI037G3772997	Core i3	23-09-2016	38500	TVM
59.	ACER	04 148	UXVKGSI037G3772998	Core i3	23-09-2016	38500	TVM
60.	ACER	04 149	UXVKGSI037G3773000	Core i3	23-09-2016	38500	TVM
61.	ACER	04 150	UXVKGSI037G3773001	Core i3	23-09-2016	38500	TVM
62.	ACER	04 151	UXVKGSI037G3773002	Core i3	23-09-2016	38500	TVM
63.	ACER	04 152	UXVKGSI037G3773003	Core i3	23-09-2016	38500	TVM
64.	ACER	04 153	UXVKGSI037G3773004	Core i3	23-09-2016	38500	TVM
65.	ACER	04 154	UXVKGSI037G3773005	Core i3	23-09-2016	38500	TVM
66.	HP	04 175	INA619RCT4	Core i3	26-10-2016	41200	TVM
67.	HP	04 161	INA616QFN8	Core i3	26-10-2016	41200	TVM
68.	HP	04 190	INA624T29M	Core i3	26-10-2016	44710	TVM
69.	HP	04 169	INA619RCN7	Core i3	26-10-2016	41200	TVM
70.	HP	E1 002	INA738YXLN	Core i7	08-12-2017	103300	TVM
71.	HP	E1 003	INA738YXLP	Core i7	08-12-2017	103300	TVM
72.	DELL	E1 004	CPYRQM2	Core i5	25-01-2018	47750	TVM
73.	DELL	E1 005	CQGNQM2	Core i5	25-01-2018	47750	TVM
74.	DELL	E1 006	CQDNQM2	Core i5	25-01-2018	47750	TVM
75.	DELL	E1 007	CQDJQM2	Core i5	25-01-2018	47750	TVM
76.	DELL	E1 008	CQ6PQM2	Core i5	25-01-2018	47750	TVM
77.	DELL	E1 009	CQDSQM2	Core i5	25-01-2018	47750	TVM
78.	DELL	E1 010	CQHLQM2	Core i5	25-01-2018	47750	TVM



SI No	Make	Unique ID	Serial No	Processor	Date of Purchase	Purchase Value	Location
79.	DELL	E1 011	CQCPQM2	Core i5	25-01-2018	47750	TVM
80.	DELL	E1 012	CQKPQM2	Core i5	25-01-2018	47750	TVM
81.	DELL	E1 013	CQ7SQM2	Core i5	25-01-2018	47750	TVM
82.	DELL	E1 014	CQLNQM2	Core i5	25-01-2018	47750	TVM
83.	DELL	E1 015	CQJPQM2	Core i5	25-01-2018	47750	TVM
84.	DELL	E1 016	CQFRQM2	Core i5	25-01-2018	47750	TVM
85.	DELL	E1 017	CQLRQM2	Core i5	25-01-2018	47750	TVM
86.	DELL	E1 018	CQCKQM2	Core i5	25-01-2018	47750	TVM
87.	DELL	E1 019	CQFMQM2	Core i5	25-01-2018	47750	TVM
88.	DELL	E1 020	CQKKQM2	Core i5	25-01-2018	47750	TVM
89.	DELL	E1 021	CQLKQM2	Core i5	25-01-2018	47750	TVM
90.	DELL	E1 022	CQBKQM2	Core i5	25-01-2018	47750	TVM
91.	DELL	E1 023	CQ3KQM2	Core i5	25-01-2018	47750	TVM
92.	DELL	E1 024	CQ3SQM2	Core i5	25-01-2018	47750	TVM
93.	DELL	E1 025	CQ9QQM2	Core i5	25-01-2018	47750	TVM
94.	DELL	E1 026	CQ2KQM2	Core i5	25-01-2018	47750	TVM
95.	DELL	E1 027	CQ8QQM2	Core i5	25-01-2018	47750	TVM
96.	DELL	E1 028	CQ0QQM2	Core i5	25-01-2018	47750	TVM
97.	DELL	E1 029	CQHQQM2	Core i5	25-01-2018	47750	TVM
98.	LENOVO	05 009	PG014KJA	Core i5	01-02-2018	45798	TVM
99.	LENOVO	05 007	PG014KJ3	Core i5	01-02-2018	45798	TVM
100.	DELL	E1 032	789D9R2	Core i5	12-12-2018	46619	TVM
101.	DELL	E1 033	78G89R2	Core i5	12-12-2018	46619	TVM
102.	DELL	E1 034	78LG9R2	Core i5	12-12-2018	46619	TVM
103.	DELL	E1 035	79289R2	Core i5	12-12-2018	46619	TVM
104.	DELL	E1 036	793G9R2	Core i5	12-12-2018	46619	TVM
105.	DELL	E1 037	799F9R2	Core i5	12-12-2018	46619	TVM
106.	DELL	E1 038	799J9R2	Core i5	12-12-2018	46619	TVM

SI No	Make	Unique ID	Serial No	Processor	Date of Purchase	Purchase Value	Location
107.	ACER	05 042	UDVQ7SI325I3996834	Core i5	03-12-2018	44450	TVM
108.	ACER	05 041	UDVQ7SI325I3996833	Core i5	03-12-2018	44450	TVM
109.	HP	04 191	INA624SZ20	Core i5	26-10-2016	44710	TVM

### **Laptops**

SI No.	Make	Unique ID	Serial No	Processor	Date of Purchase	Purchase Value	Location
1.	HP	03 122	CND64402QL	Core i3	02-01-2017	45200	TVM
2.	HP	E3 001	5CG74255SG	Core i5	25-01-2018	49000	TVM
3.	HP	E3 002	5CG74255W5	Core i5	25-01-2018	49000	TVM
4.	HP	E3 003	5CG74254SN	Core i5	25-01-2018	49000	TVM
5.	HP	E3 004	5CG74255RY	Core i5	25-01-2018	49000	TVM
6.	HP	E3 005	5CG7516HBY	Core i5	25-01-2018	49000	TVM
7.	HP	E3 006	5CG7425564	Core i5	25-01-2018	49000	TVM
8.	HP	E3 007	5CG74254L5	Core i5	25-01-2018	49000	TVM
9.	HP	E3 008	5CG7516H7G	Core i5	25-01-2018	49000	TVM
10.	HP	E3 009	5CG74255Q7	Core i5	25-01-2018	49000	TVM
11.	HP	E3 010	5CG7371P9V	Core i5	25-01-2018	49000	TVM
12.	HP	E3 012	5CG8130NSG	Core i5	30-10-2018	49598	TVM
13.	HP	E3 013	5CG8130P84	Core i5	30-10-2018	49598	TVM
14.	HP	E3 014	5CG8130QD7	Core i5	30-10-2018	49598	TVM
15.	HP	E3 015	5CG8130RGW	Core i5	30-10-2018	49598	TVM
16.	HP	E3 016	5CG8130SKT	Core i5	30-10-2018	49598	TVM
17.	HP	E3 017	5CG8130TTF	Core i5	30-10-2018	49598	TVM

18.	HP	E3 018	5CG8130VOX	Core i5	30-10-2018	49598	TVM
19.	HP	E3 019	5CG813112FZ	Core i5	30-10-2018	49598	TVM
20.	HP	E3 020	5CG81312J3	Core i5	30-10-2018	49598	TVM
21.	HP	E3 021	5CG81312NO	Core i5	30-10-2018	49598	TVM
22.	HP	E3 022	5CG81312PY	Core i5	30-10-2018	49598	TVM
23.	HP	E3 023	5CG81312WD	Core i5	30-10-2018	49598	TVM
24.	HP	E3 024	5CG81312Y8	Core i5	30-10-2018	49598	TVM
25.	HP	E3 025	5CG81312YP	Core i5	30-10-2018	49598	TVM
26.	HP	E3 026	5CG8131386	Core i5	30-10-2018	49598	TVM
27.	HP	E3 027	5CG8243RQT	Core i5	30-10-2018	49598	TVM
28.	HP	E3 028	5CG8243S5D	Core i5	30-10-2018	49598	TVM
29.	HP	E3 029	5CG8243S8Z	Core i5	30-10-2018	49598	TVM
30.	HP	E3 030	5CG8243S9H	Core i5	30-10-2018	49598	TVM
31.	HP	E3 031	5CG8243SQR	Core i5	30-10-2018	49598	TVM
32.	HP	E3 032	5CG8243SS2	Core i5	30-10-2018	49598	TVM
33.	HP	E3 033	5CG8243TOJ	Core i5	30-10-2018	49598	TVM
34.	HP	E3 034	5CG8243TSC	Core i5	30-10-2018	49598	TVM
35.	HP	E3 035	5CG8243TSY	Core i5	30-10-2018	49598	TVM
36.	HP	E3 036	5CG8243TTD	Core i5	30-10-2018	49598	TVM
37.	HP	E3 037	5CG8243XB	Core i5	30-10-2018	49598	TVM
38.	HP	E3 038	5CG8243VDQ	Core i5	30-10-2018	49598	TVM
39.	HP	E3 039	5CG8243VF7	Core i5	30-10-2018	49598	TVM
40.	HP	E3 040	5CG8243BFY	Core i5	30-10-2018	49598	TVM
41.	HP	E3 041	5CG8243VGT	Core i5	30-10-2018	49598	TVM
42.	HP	E3 042	5CG8243VNS	Core i5	30-10-2018	49598	TVM

43.	HP	E3 043	5CG8243VP3	Core i5	30-10-2018	49598	TVM
44.	HP	E3 044	5CG8243VQL	Core i5	30-10-2018	49598	TVM
45.	HP	E3 045	5CG8243VRS	Core i5	30-10-2018	49598	TVM
46.	HP	E3 046	5CG8243VX1	Core i5	30-10-2018	49598	TVM
47.	HP	E3 047	5CG825433P	Core i5	30-10-2018	49598	TVM
48.	HP	E3 048	5CG8254375	Core i5	30-10-2018	49598	TVM
49.	HP	E3 049	5CG82543C9	Core i5	30-10-2018	49598	TVM
50.	HP	E3 050	5CG82543K1	Core i5	30-10-2018	49598	TVM
51.	HP	E3 051	5CG82543ZG	Core i5	30-10-2018	49598	TVM
52.	HP	E3 052	5CG82543ZQ	Core i5	30-10-2018	49598	TVM
53.	HP	E3 053	5CG8322536	Core i5	30-10-2018	49598	TVM
54.	LENOVO	E3 074	PF2K6SQP	Core i5	26-02-2021	56000	TVM
55.	LENOVO	E3 077	PF2K6SQ8	Core i5	26-02-2021	56000	TVM
56.	LENOVO	E3 075	PF2K6VTX	Core i5	26-02-2021	56000	TVM
57.	LENOVO	E3 076	PF2K6HY1	Core i5	26-02-2021	56000	TVM
58.	LENOVO	E3 078	PF2K6DFH	Core i5	26-02-2021	56000	TVM
59.	LENOVO	E3 079	PF2K6NFF	Core i5	26-02-2021	56000	TVM
60.	LENOVO	E3 080	PF2K6NEZ	Core i5	26-02-2021	56000	TVM
61.	LENOVO	E3 081	PF2K745P	Core i5	26-02-2021	56000	TVM
62.	ACER	E3 082	NXA2ASI0031020286D3400	Core i5	11-08-2021	58500	TVM
63.	ACER	E3 083	NXA2ASI00310201E793400	Core i5	11-08-2021	58500	TVM
64.	ACER	E3 084	NXA2ASI0031020202B3400	Core i5	11-08-2021	58500	TVM
65.	ACER	E3 085	NXA2ASI003102022BA3400	Core i5	11-08-2021	58500	TVM
66.	ACER	E3 086	NXA2ASI003102027753400	Core i5	11-08-2021	58500	TVM
67.	ACER	E3 087	XA2ASI0031020201A3400	Core i5	11-08-2021	58500	TVM

68.	ACER	E3 088	NXA2ASI00310202E243400	Core i5	11-08-2021	58500	TVM
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**Server**

SI No.	Make	Unique ID	Serial No	Processor	Date of Purchase	Purchase Value	Location
1	HP Proliant DL 380e Gen8 8SFF	02 173	SGH311PDLC	Intel Xeon E5-2420	2013-08-23	284110	TVM
2	Dell Power Edge R730	E1 001	03772-018-244-055 X21-13606	Intel Xeon E5-2620	2017-10-23	389990	TVM

**Printers**

SI No	Make	Unique ID	Serial No	Date of Purchase	Purchase Value	Location
1.	HP LJ P 1606dn	112	VNF3C08087	23-08-2013	15500	TVM
2.	HP LJ P 1606dn	97	VNC3D13595	28-03-2011	11551	TVM
3.	HP LJ P1606 DN	113	VNF3C06605	24-03-2014	8967	TVM
4.	HP LJ P1106	115	VNF5P03275	06-06-2014	5513	TVM
5.	HP LJ P1106	116	VNF5P03276	06-06-2014	5513	TVM
6.	HP LJ P1106	117	VNF5P02656	06-06-2014	5513	TVM
7.	HP LJ P1606DN	122	VNF3429390	01-08-2014	8967	TVM
8.	HP LJ P1606DN	123	VNF3L28880	01-08-2014	8967	TVM
9.	HP LJ P1606DN	124	VNF3L29377	01-08-2014	8967	TVM
10.	HP LJ P1606 DN	125	VNF3L29392	01-08-2014	8967	TVM
11.	HP LJ P1606 DN	126	VNF3L34472	01-08-2014	8967	TVM
12.	HP LJ PRO CP 1025 NW	127	CNF5Q22636	19-08-2014	16380	TVM
13.	HP LJ PRO M128FN	157	CNB7H5GHWG	06-11-2015	15987	TVM
14.	HP LJ Pro M 202dw	159	VNC3518728	22-09-2016	13755	TVM
15.	HP LJ Pro M 202dw	160	VNC3522055	22-09-2016	13755	TVM
16.	HP LJ Pro M 202dw	161	VNC3J27241	22-09-2016	13755	TVM
17.	HP LJ 3015dn	162	VNF3R17230	22-09-2016	60900	TVM
18.	LASERJET PRO M 154 nw	E2 003	VNC8R01094	29-03-2017	20000	TVM

19.	LASERJET PRO M 202dw	E2 004	VNC3522243	29-03-2017	13230	TVM
20.	BROTHER MFC9140CPN	E2 005	E71878B7J922749	29-03-2017	31615	TVM
21.	Canon MF635 CX	E2-06	WTY22645	27-02-2018	46964	TVM
22.	Canon MF635 CX	E2-07	WTY14164	27-02-2018	46964	TVM
23.	Canon MF635 CX	E2-08	WTY22644	27-02-2018	46964	TVM
24.	Canon MF633 CDW	E2-10	WQE13236	27-02-2018	41654	TVM
25.	Canon MF244 DW	E2-11	WQE32585	27-02-2018	17570	TVM
26.	Canon MF244 DW	E2-12	WQE32580	27-02-2018	17570	TVM
27.	Canon MF244 DW	E2-13	WQE32791	27-02-2018	17570	TVM
28.	Canon MF244 DW	E2-14	WQE32792	27-02-2018	17570	TVM
29.	Canon MF244 DW	E2-15	WQE32790	27-02-2018	17570	TVM
30.	Canon MF244 DW	E2-16	WQE32584	27-02-2018	17570	TVM
31.	Canon MF244 DW	E2-17	WQE32583	27-02-2018	17570	TVM
32.	Canon MF244 DW	E2-18	WQE32736	27-02-2018	17570	TVM
33.	HP Laserjet Pro M203dn	E2 19	VNC3X04777	24-02-2018	11690	TVM
34.	HP Laserjet Pro M203dn	E2 20	VNC3F17561	24-02-2018	11690	TVM
35.	HP Laserjet Pro M203dn	E2 21	VNC5L01308	24-02-2018	11690	TVM
36.	HP Laserjet Pro M203dn	E2 22	VNC3F17552	24-02-2018	11690	TVM
37.	HP Laserjet Pro M203dn	E2 23	VNC3F17550	24-02-2018	11690	TVM
38.	HP LJ Pro 1606 dn	102	VNC3P20479	30-03-2012	16126	TVM
39.	HP LJ Pro 1606 dn	130	VNF3L29384	18-08-2014	8967	TVM
40.	HP LJ Pro 1606 dn	131	VNF3L29394	08-04-2014	8967	TVM
41.	HP LJ P 1106	138	VNF6H03259	17-12-2014	5513	TVM
42.	CANON LBP 226 DW	E2 42	NQBA004121	08-02-2021	30590	TVM
43.	CANON LBP 226 DW	E2 43	NQBA005419	08-02-2021	30590	TVM
44.	CANON LBP 226 DW	E2 44	NQBA005424	08-02-2021	30590	TVM
45.	CANON LBP 226 DW	E2 45	NQBA004119	08-02-2021	30590	TVM
46.	CANON IR 2006N	E2 46	2FG18748	15-02-2021	74844	TVM
47.	CANON IR 2006N	E2 47	2FG18423	15-02-2021	74844	TVM

**Branch Office, Thrissur****Desktops**

SI No.	Make	Unique ID	Serial No	Processor	Date of Purchase	Purchase Value	Location
1.	HP	04 001	SGH410PTZL	Core i5	06-06-2014	50400	TSR
2.	HP	04 003	SGH410PV04	Core i5	06-06-2014	50400	TSR
3.	HP	04 004	SGH410Q1BW	Core i5	06-06-2014	50400	TSR
4.	HP	04 005	SGH410Q1CN	Core i5	06-06-2014	50400	TSR
5.	HP	04 006	SGH410Q1MN	Core i5	06-06-2014	50400	TSR
6.	HP	04 002	SGH410PV04	Core i5	06-06-2014	50400	TSR
7.	ACER	04 155	UXVKGSI038G3773008	Core i5	22-09-2016	45500	TSR
8.	ACER	04 156	UXVKGSI038G3773009	Core i5	22-09-2016	45500	TSR
9.	ACER	04 157	UXVKGSI037G3772988	Core i3	22-09-2016	38500	TSR
10.	ACER	04 158	NXA2ASI00310202E243400	Core i3	22-09-2016	38500	TSR
11.	ACER	04 159	UXVKGSI037G3772994	Core i3	22-09-2016	38500	TSR
12.	ACER	04 160	UXVKGSI037G3772999	Core i3	22-09-2016	38500	TSR
13.	HP	04 010	SGH410PTZP	Core i5	06-06-2014	50400	TSR
14.	HP	04 014	SGH410Q1BM	Core i5	06-06-2014	50400	TSR
15.	DELL	E1 030	CQ9LQM2	Core i5	25-01-2018	47750	TSR
16.	DEL	E1 031	CQGRQM2	Core i5	25-01-2018	47750	TSR

**Laptops**

SI No.	Make	Unique ID	Serial No	Processor	Date of Purchase	Purchase Value	Location
1.	HP	03 123	CND6387FLF	Core i3	02-01-2017	45200	TSR
2.	HP	03 124	CND6412ZYS	Core i3	02-01-2017	45200	TSR
3.	ASUS	E3 054	J8N0CX067942327	Core i5	12-11-2018	49499	TSR
4.	ASUS	E3 055	J8N0CX06788532E	Core i5	12-11-2018	49499	TSR
5.	ASUS	E3 056	J8N0CX067937320	Core i5	12-11-2018	49499	TSR

6.	ASUS	E3 057	J8N0CX06789732B	Core i5	12-11-2018	49499	TSR
7.	ASUS	E3 058	J8N0CX067882324	Core i5	12-11-2018	49499	TSR
8.	ASUS	E3 059	J8N0CX067951325	Core i5	12-11-2018	49499	TSR
9.	ASUS	E3 060	J8N0CX06807032H	Core i5	12-11-2018	49499	TSR
10.	ASUS	E3 061	J8N0CX06798132E	Core i5	12-11-2018	49499	TSR
11.	ASUS	E3 062	J8N0CX06806932C	Core i5	12-11-2018	49499	TSR
12.	HP	E3 066	8CG8272QLZ	Core i7	07-05-2019	88600	TSR
13.	ACER	E3 089	NXA2ASI00310201B743400	Core i5	11-08-2021	58500	TSR
14.	ACER	E3 090	NXA2ASI00310202C463400	Core i5	11-08-2021	58500	TSR
15.	ACER	E3 091	NXA2ASI003102025C53400	Core i5	11-08-2021	58500	TSR
16.	ACER	E3 092	NXA2ASI00310202F963400	Core i5	11-08-2021	58500	TSR

### **Printers**

Sl No.	Make	Unique ID	Serial No	Date of Purchase	Purchase Value	Location
1.	Canon LBP 2900	90	LPMA662281	25-02-2010	5900	TSR
2.	HP LJ P1606DN	114	VNF3C06605	26-03-2014	8967	TSR
3.	HP LJ P1106	118	VNF5P02405	06-06-2014	5513	TSR
4.	HP LJ P1606DN	121	VNF3L29386	01-08-2014	8967	TSR
5.	HP LJ P1008	68	VNC6338379	01-05-2009	7473	TSR
6.	Canon LBP 2900B	155	NAQA505231	20-03-2015	7400	TSR
7.	Canon LBP 6230DN	158	NCCA116145	15-02-2016	8644	TSR
8.	HP LJ Pro M401 Dn	119	VNH4B06408	25-07-2014	29975	TSR
9.	Canon MF635 CX	E2-09	WTY22650	27-02-2018	46964	TSR
10.	CANON LBP 226 DW	E2 48	NQBA006749	15-02-2021	34964	TSR
11.	CANON LBP 226 DW	E2 49	NQBA006814	15-02-2021	34964	TSR



**ANNEXURE – B****Main Office, Thiruvananthapuram****Details of Desktops for which AMC required from 01/09/2022**

Sl No.	Make	Unique ID	Serial No.	Processor	Date of Purchase	Purchase Value	Location
1.	HP	E1 039	8CG92162JX	Core i3	14-09-2019	39800	TVM
2.	HP	E1 040	8CG92162J1	Core i3	14-09-2019	39800	TVM
3.	HP	E1 041	8CG92162LJ	Core i3	14-09-2019	39800	TVM
4.	HP	E1 042	8CG92162L3	Core i3	14-09-2019	39800	TVM
5.	HP	E1 043	INA912PX9M	Core i3	14-09-2019	39800	TVM
6.	HP	E1 044	8CG92162KD	Core i3	14-09-2019	39800	TVM
7.	HP	E1 045	8CG92162K5	Core i3	14-09-2019	39800	TVM
8.	HP	E1 046	INA912PX99	Core i3	14-09-2019	39800	TVM
9.	HP	E1 047	INA912PXB8	Core i3	14-09-2019	39800	TVM
10.	HP	E1 048	INA912PX9C	Core i3	14-09-2019	39800	TVM
11.	HP	E1 049	INA912PXB8	Core i3	14-09-2019	39800	TVM
12.	HP	E1 050	8CG9215ZV5	Core i3	14-09-2019	39800	TVM
13.	HP	E1 051	8CG92162JJ	Core i3	14-09-2019	39800	TVM
14.	HP	E1 052	8CG92162L9	Core i3	14-09-2019	39800	TVM
15.	HP	E1 053	8CG92162KW	Core i3	14-09-2019	39800	TVM
16.	HP	E1 054	INA912PX9F	Core i3	14-09-2019	39800	TVM
17.	HP	E1 055	INA912PX8T	Core i3	14-09-2019	39800	TVM
18.	HP	E1 056	8CG9215ZTW	Core i3	14-09-2019	39800	TVM
19.	HP	E1 057	8CG92162HZ	Core i3	14-09-2019	39800	TVM
20.	HP	E1 058	8CG92162L7	Core i3	14-09-2019	39800	TVM
21.	LENOVO	05 075	PG01EGW8	Core i3	17-09-2019	36100	TVM
22.	LENOVO	05 069	PG01EDBN	Core i3	17-09-2019	36100	TVM

**Details of Printers for which AMC required from 01/11/2022**

SI No.	Make	Unique ID	Serial No.	Date of Purchase	Purchase Value	Location
1.	HP LJ PRO M 202 DW	E2-24	VNC4L27512	01-11-2019	16780	TVM
2.	HP LJ PRO M 202 DW	E2-25	VNC4L26550	01-11-2019	16780	TVM
3.	HP LJ PRO M 202 DW	E2-26	VNC25959	01-11-2019	16780	TVM
4.	HP LJ PRO M 202 DW	E2-27	VNC4L27516	01-11-2019	16780	TVM
5.	HP LJ PRO M 202 DW	E2-28	VNC4L27586	01-11-2019	16780	TVM
6.	HP LJ PRO M 202 DW	E2-29	VNC4L26481	01-11-2019	16780	TVM
7.	HP LJ PRO M 202 DW	E2-30	VNC4L25956	01-11-2019	16780	TVM
8.	HP LJ PRO M 202 DW	E2-31	VNC4L27511	01-11-2019	16780	TVM
9.	HP LJ PRO M 202 DW	E2-32	VNC4L27518	01-11-2019	16780	TVM
10.	HP LJ PRO M 202 DW	E2-33	VNC4L27517	01-11-2019	16780	TVM
11.	CANON MF 244 DW	E2-38	WQE71973	25-11-2019	21420	TVM
12.	CANON MF 244 DW	E2-39	WQE81997	25-11-2019	21420	TVM
13.	CANON MF 244 DW	E2-40	WQE82378	25-11-2019	21420	TVM
14.	CANON MF 244 DW	E2-41	WQE82374	25-11-2019	21420	TVM
15.	CANON 643 CDW	E2-50	2FT26734	23-10-2021	46500	TVM

**Details of Printers for which AMC required from 01/01/2023**

SI No.	Make	Unique ID	Serial No.	Date of Purchase	Purchase Value	Location
1.	CANON 643 CDW	E2-51	2FT73369	03-01-2022	47299	TVM

**Branch Office, Thrissur****Details of Desktops for which AMC required from 01/09/2022**

SI No.	Make	Unique ID	Serial No.	Processor	Date of Purchase	Purchase Value	Location
1.	HP	E1 059	8CG9215ZVQ	Core i3	14-09-2019	39800	TSR

**Details of Printers for which AMC required from 01/11/2022**

Sl No.	Make	Unique ID	Serial No.	Date of Purchase	Purchase Value	Location
1.	HP LJ PRO M 202 DW	E2-34	VNC4L26277	01-11-2019	14806	TSR
2.	HP LJ PRO M 202 DW	E2-35	VNC4L27672	12-11-2019	14788	TSR
3.	HP LJ PRO M 202 DW	E2-36	VNC4L27497	12-11-2019	14788	TSR
4.	HP LJ PRO M 202 DW	E2-37	VNC4L27523	12-11-2019	14788	TSR

**ANNEXURE – C****TECHNICAL BID**

(To be submitted in a separate sealed envelope super scribed as ‘Technical Bid’ )

1.	Nature of business (Private/ Partnership/ Company)	
2.	Name of Firm/ Company/ Agency with complete postal address	
3.	Name of Proprietor with mobile number	
4.	Telephone Number Fax Number e-mail id	
5.	Permanent Account Number (PAN) (Copy to be enclosed)	
6.	GST No. (Copy to be enclosed)	
7.	Proof of previous work awarded with respect to AMC of computers/ printers at Govt. offices/ PSU etc. (Copy to be enclosed)	
8.	Details of EMD produced	
9.	No. of years of experience in the field of servicing computers/ printers	
10	Proof of previous work awarded with respect to AMC of computers/ printers at Govt. Offices/ PSU etc. (Copy to be enclosed)	
11.	Whether the firm has adequate No of service personnel to attend service calls at our Branch office at Thrissur ?	

Date:

Place:

Seal:

Signature of the proprietor/ authorized person

Full Name:

**ANNEXURE – D****FINANCIAL BID**

( To be submitted in a separate sealed envelope super scribed as ‘Financial Bid’ )

1.	Name of Firm/ Tenderer with complete postal address	
2.	Whether item-wise rate has been quoted specifically?	YES / NO
3.	AMC value (Including remuneration of the service engineer for the AMC period)	
4.	Additional charges, if any.	
5.	GST	
6.	<b>Grand Total of comprehensive AMC of all listed items for the AMC period (01.04.2022 to 31.03.2023)</b> Write in figures as well as in words	

Date:

Place:

Seal :

Signature of the proprietor/ authorized person

Full Name :

**ANNEXURE – E**

**DECLARATION**  
( To be submitted with the Technical Bid )

I, .....,  
son/daughter/wife of Sri. ...., Proprietor/  
Director/ Authorized signatory of the (Agency/Firm) ..... is  
competent to sign this declaration and execute this tender document.

2. I have carefully read and understood all the terms and conditions of the tender and  
undertake to abide by them.

3. I also declare that I/we or my/our Firm has not been blacklisted by any Government  
Department/ Organization as on the date of submission of the bid/tender.

4. The information/documents furnished along with the application are true and  
authentic to the best of my knowledge and belief. I/we am/are well aware of the fact that  
furnishing of any false/misleading information and/or fabricated document would lead to  
rejection of my tender at any stage.

Date :

Place:

Seal :

Signature of the proprietor/ authorized person

Full Name :