

**OFFICE OF THE PRINCIPAL ACCOUNTANT GENERAL (A&E), W.B,
2 Govt. Place (West), Treasury Buildings, Kolkata-01**

Notice Inviting Quotation

No –Record-1/Purchase of Steel High Rack/2022-23/64

Dated: 02/06/2022

Rates are invited from reputed and resourceful firm having expertise & experience in the field of supply and installation of perforated enamel painting **Angle Metal (Iron) High Racks with adjustable height including catway platform for pathways** (as per layout of annexure-A) matching with old existing structure for use in connection with preserving files of this office located in Treasury Buildings complex-2, Govt. Place (West), Kolkata-I.

Selected firm will have to supply and install/fabricate the said Iron High Racks apropos of the required technical specification and measurement of this office (as per annexure-B) matching with existing structure within 20 days commencing from date of issue of work order. All intending firms shall have to visit this office premises and conduct proper site inspection/survey to get themselves acquainted with the place and pattern of new installation matching with the existing installation before submission of their quotations. After bidding, no further request of site-survey / change in design from any intending firm will be entertained.

1. Availability of Tender Document: - Complete tender documents are available on this office website: <https://cag.gov.in/ae/west-bengal/en> . Participant bidder should download it.

2. Pre-qualification criteria: - All the intending firms have to fulfil the following criteria:

2.1 Earnest Money Deposit: Refundable, interest free Earnest Money Deposit (EMD), of Rs. 20,000/- (Rupees twenty thousand) only in the form of Demand Draft drawn in favour of **PAO (Audit), 0/o the Pr. Accountant General (A&E), W.B.** is required to be submitted.

2.2 EMD will be returned to the unsuccessful bidders after completion of tender process.

2.3. Tenders received without EMD/inadequate EMD shall be summarily rejected.

2.4 The EMD shall be forfeited:-

a) If the bidder, withdraws the bid during the period of bid validity specified in the Bid.

- b) In case a successful bidder fails to furnish the Security Deposit.
- c) If the contractor fails to commence the work within the stipulated date as mentioned in the Letter of Award.

2.5. Credentials of the bidder:

- a) The bidder must have at least 1 year experience for supply of Iron High Rack of project value of at least **Rs. 2 lakh** in the Central Govt. /State Govt. /Govt. undertakings/Autonomous Body/reputed Private Offices. Documents in that respect must be attached.
- b) The bidder should have valid PAN, Trade licence, GST Registration, etc. Supporting papers duly signed by the bidder should be attached.
- c) The bidder must have a registered office/branch office situated at Kolkata and should have work experience from Kolkata at least 1 year for supply of Iron High Rack of project value of at least **Rs. 2 lakh** in the Central Govt. /State Govt. /Govt. undertakings/Autonomous Body/reputed Private Offices. Documents in that respect must be attached.

Note: (i). *Bidder must provide necessary supporting documents as proof in respect of the eligibility criteria mentioned above.*

(ii). All documents in respect of "Pre-qualification Criteria" should be submitted in a separate sealed cover having inscription "Pre-qualification Criteria".

3. Technical Bid: - Two-part bid system shall be adopted, i.e., Techno-Commercial Bid and Financial Bid.

3.1 Intending firm should furnish the layout / design of the new racking structure matching with existing structure along with their bid.

3.2 The bidder(s) qualified for Technical Bid may have to appear before the committee of this office and if required, demonstration may also have to be presented. Subject to satisfactory performance before the committee along with other criteria, the bidder(s) will be qualified for the Financial Bid.

3.3 All supporting documents, certificates, papers etc. as stated above for technical bid are required to be submitted in a sealed envelope with superscription "Technical Bid for supply and installation of Iron High Racks".

3.4 Bid shall remain valid for 120 days after the date of bid opening. The bid valid for a shorter period shall be rejected by the Purchaser as non-responsive.

3.5 The period of warranty of the proposed furniture items should be mentioned.

3.6 This office reserves the right to accept or reject any or all the tenders without assigning any reason.

4. Financial Bid: -

4.1 The Financial bids will be opened in case of only those bidders who will be qualified in the "Pre-qualification criteria" and "Technical Bid" by this office.

4.2 Quoted rate (including GST to be shown separately) must have the validity period for one year w.e.f. selection of the bidder.

4.3 "Financial Bid" should be submitted in a separate sealed cover duly signed by authorized person on behalf of each firm.

5. Other Terms and Conditions: -

5.1 Security Deposit: - Successful bidder will require to deposit of Rs. 20,000/- (Rupees twenty thousand) only as "Security Deposit" in the form of Demand Draft in favour of **PAO (Audit) of O/O the Pr. Accountant General (A&E), W.B.** within 7 (seven) days from the date of appointing as selected firm . Earlier deposited amount of Rs. 20,000/- (Rupees twenty thousand) only as EMD may be adjusted for this purpose. The "Security Deposit" of Rs. 20,000/- will be refunded after expiry of sixty days on completion of warranty period of the Iron High Racks.

5.2 "Pre-qualification Criteria", "Technical Bid" & "Financial Bid" respectively should be submitted in another envelop with superscription "Quotation for supply and installation of Iron High Racks" addressing to the Sr. Accounts Officer (Record), O/o the Pr. Accountant General (A&E), W.B., Treasury Buildings, Kolkata-700 001. Quotation should be submitted to Record-I section at 1st floor of Treasury Buildings within 12 noon on 22/06/2022. Envelopes of "Pre-qualified Criteria" against each participant firms will be opened at 1 P.M. on that day while Technical Bid will be opened at 12 noon on the next working day at the chamber of Sr. Accounts Officer (Record) of this office in presence of the participant bidders,

if any. The dates of appearing of the bidder(s) before the committee of this office and demonstration (only for qualified bidders of "Pre-qualification criteria") and date of opening of "Financial Bid" (only for qualified bidders of "Pre-qualification criteria" and "Technical Bid") will be intimated subsequently to the bidder concerned.

Encl: i) Bidding sheet
ii) Annexure-A
iii) Annexure-B



Sr. Accounts Officer (Record)



OFFICE OF THE PRINCIPAL ACCOUNTANT GENERAL (A&E), W.B,
2 Govt. Place (West), Treasury Buildings, Kolkata-01

Bidding Sheet

Ref. No –Record-1/Purchase of High Rack/2022-23/64

Dated: 02/06/2022

Particulars of Item		Price including GST	
		In figure	In words
Perforated enamel painting Iron High Rack with adjustable height as per lay out in Annexure A & technical specification and measurement mentioned in Annexure-B of the NIT			
Specification of M/S Structure	Structure:- 1.5 inch / 1.5 inch x 16 swg		
	Metal Sheet of each shelf:- 20 swg		

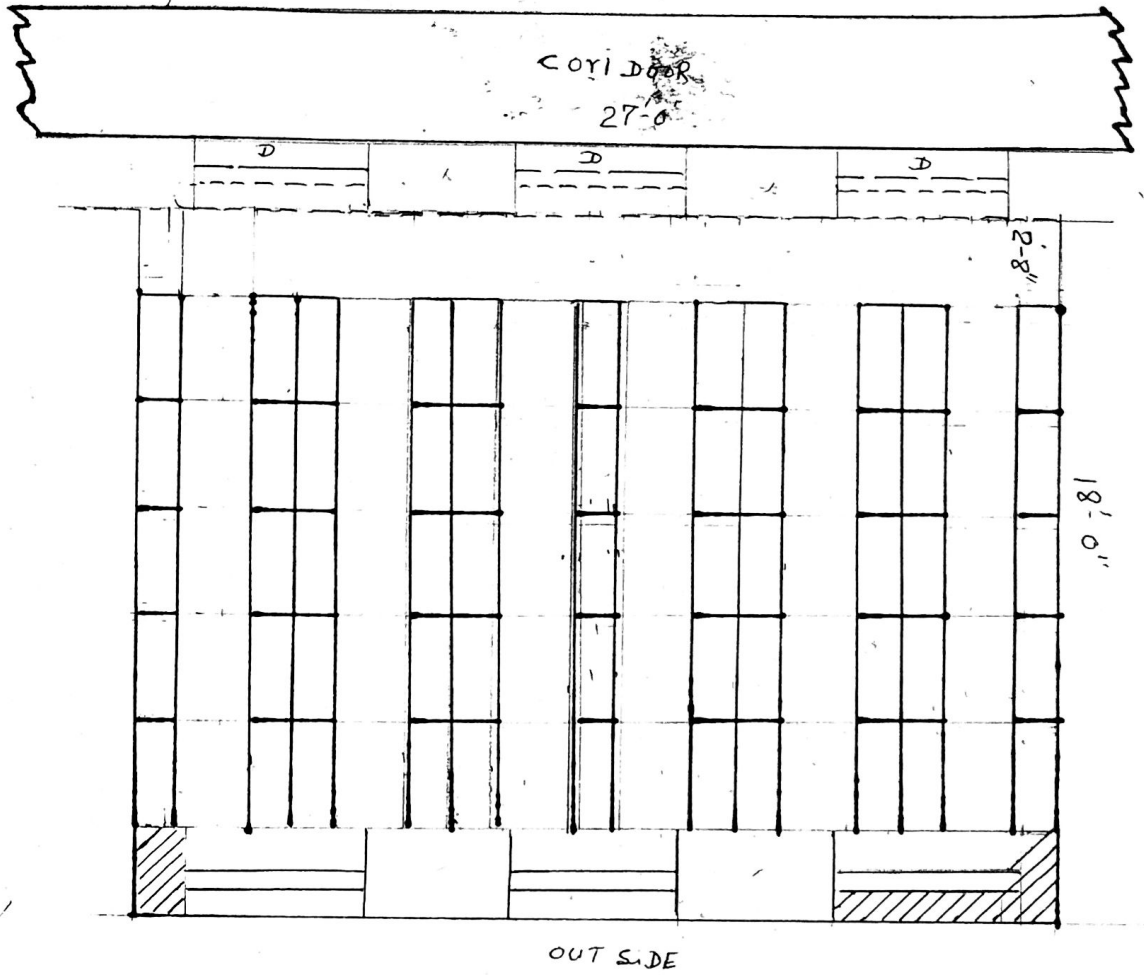
Signature of the bidder with office seal

Contact No:

Email ID:



Annexure - A



Annexure –B

Technical specification and measurement

Sl. No.	Particulars	Specification / Measurement	
1.	Vacant Area	27 feet x 18 feet	
2.	Full Height of Rack Structure	13 feet	
3.	Number of rows	Single row	3 nos. (around)
		Double row (both side)	8 nos. (around)
4.	Catway platform to be made at around the height of	6 feet 6 inch	
	Thickness of sal wood to be used for catway platform	1 inch	
5.	Measurement of each shelf in each rack	Length	3 feet
		Height	16 inch
		Depth	15 inch
6.	Specification of M/S Structure	Structure	1.5 inch / 1.5 inch x 16 swg
		Metal Sheet of each shelf	20 swg

