

Government of India
Indian Audit and Accounts Department
Principal Accountant General (Audit)
Himachal Pradesh, Shimla 171003



भारत सरकार
भारतीय लेखापरीक्षा एवं लेखा विभाग
प्रधान महालेखाकार (लेखापरीक्षा)
हिमाचल प्रदेश, शिमला-171003

No. Estt./Audit/Printing /2022-23/452

Dated: 19-09-2022

To

Office Website

Subject: Quotations for Printing of Letter Head, D.O. Pads and Visiting Cards.

Sealed quotations are invited from the registered agencies/firms for Printing of Letter Head, D.O. Pads (Simple and Golden Embross) and Visiting Cards (Sample can be viewed in office). The quotations should be sent to **“The Sr. Deputy Accountant General (Admn.), Office of the Pr. Accountant General (Audit), HP Shimla on or before 26.09.2022 up to 3.00 PM.** Quotations are subject to fulfilling the conditions elaborated below:

- (i) Rates will be valid up to March,2023.
- (ii) Rates quoted should be inclusive of GST & all other taxes.
- (iii) Rates quoted should be F.O.R to O/o the Pr. AG (Audit) Shimla.
- (iv) Supply should be made within seven days from the receipt of order.
- (v) Quotation can also be submitted by registered post /personally in Room No. 45 (RBB) of this office.
- (vi) Sr. Deputy Accountant General (Admn.) will have the right to reject any quotation without assigning any reason, and his decision in case of any dispute will be final.
- (vii) The envelope should be super-scribed **“Quotation for Printing of Letter Head, D.O. Pads and Visiting Cards”**.

Details

1. Letter Head
2. D.O. Pads
3. Visiting Cards

No. (Approx.)

- 200 (1 Packet consisting of 100 pages)
- 10 (100 pages in 1 Pad)
- 10 (1 Packet consisting of 100 cards)

Yours faithfully,


Sr. Audit Officer (Estt.)