



भारतीय लेखापरीक्षा और लेखा विभाग  
INDIAN AUDIT & ACCOUNTS DEPARTMENT

महालेखाकार का कार्यालय (लेखा व हकदारी) - I, महाराष्ट्र  
OFFICE OF THE ACCOUNTANT GENERAL (ACCOUNTS & ENTITLEMENT)-I, MAHARASHTRA

2 री गजिल, प्रतिष्ठा भवन, न्यु गरीन लाईन्स,  
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No. VLC/File No.281/Printing of Accounts-2020-21/

June 22, 2021

To  
All Vendors.  
(As per list)

Subject: - Quotation for Printing of Finance Accounts, Appropriation Accounts, and  
Accounts at a Glance for the year 2020-21

Sir,

Quotations are invited for the printing of the Finance Accounts, Appropriation Accounts and  
Accounts at a Glance of the Government of Maharashtra for the year 2020-21 in English and Marathi  
as per the specifications enclosed.

The terms and conditions of the contract are enclosed as Annexure-I. It is requested to send  
your sealed quotations to the undersigned by 29.06.2021 in the proforma (Annexure-II) enclosed in  
which item wise cost and total cost of the Accounts/CDs may please be given.

The Accounts of earlier years so printed are available in this office and if desired, you can also  
personally peruse them for reference.

If any further details are required, please contact the undersigned on ☎ : 22039680 Ext: 351.

This office reserves the right to accept or reject any offer without assigning any reason.

Yours faithfully,

(S.L.Rao)

Sr. Accounts Officer /VLC

## **Annexure-I- Terms and Conditions**

1. Ten good quality Rexene bound copies in specified colour and gold embossed duly gilded are to be provided with separate ribbon/lace (Separator). The signature page should be printed without signature block in these ten Rexene bound copies.
2. The size mentioned in the specification as A4 Portrait should be of international standard.
3. The ink used shall be of superior quality with adequate quantity in printing of the Accounts for sharp print colour rather than dull grey.
4. The signature page should be printed with signature block in 150 copies each of Finance Accounts and Appropriation Accounts.
5. Name of the report shall also be printed on spine viz. APPROPRIATION ACCOUNTS 2020-21 GOVERNMENT OF MAHARASHTRA/FINANCE ACCOUNTS (Volume I and II)2020-21 GOVERNMENT OF MAHARASHTRA.
6. Ashoka emblem of height 2 inches width portrait will be at the top (Center) of the cover, with the motto below.
7. I.A.A.D, Government of Maharashtra Logos will be provided which are to be printed on all the accounts.
8. The cover paper duly laminated and pages of printed book shall be as per specifications approved.
9. Any defects either in printing or binding shall be rectified by the printer within the stipulated time at risk and cost of the printer. If the printed reports fail to meet the expected standards of designing/printing or deviate from the agreed specifications/quality of paper, they are liable to be rejected and shall attract recovery from the bill(s)/claims preferred for printing, at the sole discretion of the Principal Accountant General for default(s), even if printed Reports with certain defects are accepted by the Department for unavoidable reasons.
10. The printer shall not divulge the content of the printed material in Accounts for the year 2020-21 to anybody and shall maintain its confidentiality so as to maintain the privilege of the Maharashtra State Legislature at all costs.
11. The printer shall be liable to print additional copies if needed subsequently at the existing rate of the contract executed.
12. The printer shall execute the job of printing/CD preparation within prescribed time limit.
13. The office reserves the right to modify, alter or cancel the contract at short notice before approval of the proof of Appropriation Accounts, Finance Accounts and Accounts at a Glance either partly or fully.
- 14. TIME AND CONFIDENTIALITY ARE ESSENCE OF THE CONTRACT**

**Office of the Principal Accountant General (A&E) I, Maharashtra, Mumbai**

**Annexure-II- Printing Specifications**

**1. Finance Account -2020-21 (Volume-I) – English version**

<b>Sr. No</b>	<b>Particulars</b>	<b>Specifications</b>	<b>Rates (Rupees)</b>
1.	Quantity-Art Paper Binding	150 copies	
2.	Quantity-Rexene Binding	10 copies	
3.	Size	A4 – Portrait (International Standard)	
4.	Paper-Text	70 GSM Maplitho (One Colour) Sunshine super print paper	
5.	Paper-Cover	300 GSM Art Card(One Colour) Laminated	
6.	Chart on page 1	Coloured	
7.	No. of Pages	104	
8.	Cost of Rexene binding-	10 copies each with gold embossing and providing separators (Page marker ribbon)	
9.	Printing Charges-Text	Super fine print	
10.	Printing Charges-Cover I and additional 3 colours	Super fine print	
11.	Binding Charges (Per Copy)	Perfect Binding	
12.	Lamination	Per lot of 150 copies	
13.	Errata	One page	
14.	GST	As applicable	
15.	Free delivery of printed copies	Within five days from handing over of final proof. Each proof should be given in a day after PDF/corrected proofgiven.	

## 2. Finance Accounts -2020-2021- (Volume-II) English version

Sr. No	Particulars	Specifications	Rates (Rupees)
1.	Quantity-Art Paper Binding	150 copies	
2.	Quantity-Rexene Binding	10 copies	
3.	Size	A4 – Landscape (International Standard)	
4.	Paper-Text	70 GSM Maplitho (One Colour)- Sunshine super print paper	
5.	Paper-Cover	300 GSM Art Card (One Colour)	
6.	No. of Pages	404	
7.	Cost of Rexene binding	10 copies each with gold embossing and providing separators (Page marker ribbon)	
8.	Printing Charges-Text	Super fine print	
9.	Printing Charges-Cover I and additional 3 colours	Super fine print	
10.	Binding Charges (Per Copy)	Perfect Binding	
11.	Lamination	Per lot of 150 copies	
12.	Errata	One page	
13.	GST	As applicable	
14.	Free delivery of printed copies	Within five days from handing over of final proof. Each proof should be given in a day after PDF/corrected proof given.	

### 3. Appropriation Accounts- 2020-2021 – English Version

Sr. No	Particulars	Specifications	Rates (Rupees)
1.	Quantity-Art Paper Binding	150 copies	
2.	Quantity-Rexene Binding	10 copies	
3.	Size	A4 – Portrait (International Standard)	
4.	Paper-Text	70 GSM Maplitho (One Colour) Sunshine super print paper	
5.	Paper-Cover	300 GSM Art Card (One Colour)	
6.	No. of Pages	1016	
7.	Cost of Rexene binding	10 copies each with gold embossing and providing separators (Page marker ribbon)	
8.	Printing Charges -Text	Super fine print	
9.	Printing Charges-Cover I and additional 3 colours	Super fine print	
10.	Binding Charges (Per Copy)	Perfect Binding	
11.	Lamination	Per lot of 150 copies	
12.	Errata	One page	
13.	GST	As applicable	
14.	Free delivery of printed copies	Within five days from handing over of final proof. Each proof should be given in a day after PDF/corrected proof given.	

**4. Accounts At a Glance -2020-2021 - English Version.**

<b>Sr. No</b>	<b>Particulars</b>	<b>Specifications</b>	<b>Rates (Rupees)</b>
1.	Quantity-Art Paper Binding	100 copies	
2.	Size	A4 – Portrait (International Standard)	
3.	Paper-Text	70 GSM Maplitho (Multi Colour)- Sunshine super print paper	
4.	Paper-Text	90 GSM Maplitho (Multi Colour) Art paper-50 copies	
5.	Paper-Cover	300 GSM Art Card (Two Colour)	
6.	No. of Pages for printing	60	
7.	Charts/ Diagrams/ Tables	colour text/ charts on 30 pages	
8.	Printing Charges - Text	Super fine print	
9.	Printing Charges-Cover I and additional 3 colours	Super fine print	
10.	Binding Charges (Per Copy)	Quality Binding( Pin)	
11.	Lamination	Per lot of 150 copies	
12.	GST	As applicable	
13.	Free Delivery	Within five days from handing over of final proof. Each proof should be given in a day after PDF/corrected proofgiven.	

**5. Finance Account -2020-2021 (Volume-I) Marathi Version**

<b>Sr. No</b>	<b>Particulars</b>	<b>Specifications</b>	<b>Rates (Rupees)</b>
1.	DTP Work (Data Entry in Marathi)- No. of pages	100	
2.	Quantity-Art Paper Binding	100 copies	
3.	Size	A4 – Portrait (International Standard)	
4.	Paper-Text	70 GSM Maplitho (One Colour) Sunshine super print paper	
5.	Paper-Cover	210 GSM Art Card (One Colour)	
6.	No. of Pages for printing	104	
7.	Printing Charges -Text	Super fine print	
8.	Printing Charges-Cover I and additional 3 colours	Super fine print	
9.	Chart on one page	Coloured	
10.	Binding charges (per Copy)	Perfect Binding	
11.	Lamination	Per lot of 100 copies	
12.	GST	As applicable	
13.	Free Delivery of printed copies	Within 5 days from the date of handing over of final proof (first proof within 10 days from handing over of manuscript)	

**6. Finance Accounts -2020-2021- (Volume-II) Marathi Version**

<b>Sr. No.</b>	<b>Particulars</b>	<b>Specifications</b>	<b>Rates (Rupees)</b>
1.	DTP Work (Data Entry in Marathi)- No. of pages	404	
2.	Quantity-Art Paper Binding	100 copies	
3.	Size	A4 – Portrait (International Standard)	
4.	Paper-Text	70 GSM Maplitho (One Colour) Sunshine super print paper	
5.	Paper-Cover	210 GSM Art Card (One Colour)	
6.	No. of Pages for printing	404	
7.	Printing Charges-Text	Super fine print	
8.	Printing Charges-Cover I and additional 3 colours	Super fine print	
9.	Binding charges (per Copy)	Perfect Binding	
10.	Lamination	Per lot of 100 copies	
11.	GST	As applicable	
12.	Free Delivery	Within 5 days from the date of handing over of final proof (first proof within 10 days from handing over of manuscript)	



7. **Appropriation Accounts -2020-2021 - Marathi Version**

<b>Sr. No</b>	<b>Particulars</b>	<b>Specifications</b>	<b>Rates (Rupees)</b>
1.	DTP Work (Data Entry in Marathi)- No. of pages	1016	
2.	Quantity-Art Paper Binding	150 copies	
3.	Size	A4 – Portrait (International Standard)	
4.	Paper-Text	70 GSM Maplitho (One Colour) Sunshine super print paper	
5.	Paper-Cover	210 GSM Art Card (One Colour)	
6.	No. of Pages for printing	1016	
7.	Printing Charges-Text	Super fine print	
8.	Printing Charges-Cover I and additional 3 colours	Super fine print	
9.	Binding charges (per Copy)	Perfect Binding	
10.	Lamination	Per lot of 150 copies	
11.	GST	As applicable	
12.	Free Delivery	Within 5 days from the date of handing over of final proof (first proof within 15 days from handing over of manuscript)	

## 8. Accounts At a Glance -2020-2021- Marathi Version

Sr. No	Particulars	Specifications	Rates (Rupees)
1.	DTP Work (Data Entry in Marathi) No. of Pages	60	
2.	Quantity-Art Paper Binding	100 copies	
3.	Size	A4 – Portrait (International Standard)	
4.	Paper-Text	70 GSM Maplitho (Multi Colour)- Sunshine super print paper	
5.	Paper-Cover	210 GSM Art Card (Two Colour)	
6.	No. of Pages for printing	60	
7.	Charts/ Diagrams/ Tables	colour text and charts on 30 pages	
8.	Printing Charges - Text	Super fine print	
9.	Printing Charges-Cover I and additional 3 colours	Super fine print	
10.	Binding Charges (Per Copy)	Quality Binding( Pin)	
11.	Lamination	Per lot of 150 copies	
12.	GST	As applicable	
13.	Free Delivery	Within 5 days from the date of handing over of final proof (first proof within 4 days from handing over of manuscript)	

## 9. Preparation of CDs.

Sr. No	Particulars/Specifications	Finance Accounts, Appropriation Accounts and Accounts at a Glance for 2020-2021 in English and Marathi (Hyperlinked)
1	Quantity	1000 CDs- Development Cost
2	Quality	Super fine quality
3	Size	Smaller
4	Data	Data mentioned in Sr.1 to 8 above- 90 MB approx.
5	Operation	Auto Run Basis
6	Display	Display home page indicating three icons- Adobe Acrobat installation, Marathi and English version of all the three reports viz. Finance Accounts, Appropriation Accounts and Accounts at a Glance.
7	Format	PDF format hyper linked with easy accessibility (Hyper link with index, footnotes and other references mentioned in statements/Appendices)  Separate files should be kept for English and Marathi version. Blank pages are also to be kept in the files.
8	Label	Printed label on CD showing the cover page of the Report
9	Cover/ Jacket)	Art paper cover /Jacket (1000 CDs)
10	Free Delivery	First proof within 05 days from the date of issue of work order/within 2 days from submission of final proof