

**OFFICE OF THE PRINCIPAL ACCOUNTANT GENERAL (A&E),  
KERALA THIRUVANANTHAPURAM-695 001.**

सं.ले.सा/ 43/2021-22/No.Sty/43/2021-22/

दिनांक/Dated:13-10-2021

**NOTICE INVITING QUOTATIONS**

Subject :- Quotation for Forwarding and Clearing of Parcels – reg.

Sealed quotations are invited from well established firms/individuals for Forwarding and Clearing of parcels of this office to and from various Parcel Offices/Government Central Presses, Trivandrun/Govt. Press, Mannanthala. The period of contract is one year from the date of execution of agreement. Separate rates quoted for bundles/stationery from/to various branch offices upto 25 kgs. (small) and above 25 kgs. for forwarding and clearing may be furnished. The format for furnishing the quotation is enclosed.

A Demand Draft of Rs. 500/- (Rupees Five Hundred only) from **State Bank of India only** as Registration charges drawn in favour of **'Pay and Accounts Officer, Office of the Principal Accountant General (A&E), Kerala, Thiruvananthapuram-695 001'** shall be furnished along with the quotation. The Contractor shall make his own arrangements for packing the articles at the Stationery Section. Quotations addressed to the Senior Deputy Accountant General (Admn), Office of the Principal Accountant General (A&E), Kerala, Thiruvananthapuram should reach this office by registered post/speed post marking the envelope "Quotation for Forwarding and Clearing of Parcels" on or before **5.00 PM on 01-11-2021** and will be opened on the next day at **11.00 AM** in the chamber of the Senior DAG(Admn). If the quotation is intended to be delivered by hand directly, the same may be dropped in the box kept in the Inward Section for this purpose on or before the stipulated time and date. Registration Charge of unsuccessful bidders will be refunded. The successful bidder has to deposit an additional sum of Rs.1500/- as Security Deposit and enter into an agreement with this office in stamp paper worth Rs.200/- for undertaking the work of forwarding and clearing of parcels promptly.

**Sd/-**

Senior Accounts Officer (General)

**Format for furnishing the rates:**

<b>Sl.No.</b>	<b>Parcel Offices</b>	<b>Below 25 Kg.</b>	<b>Above 25 Kg</b>	<b>Pick up auto</b>	<b>Tempo</b>
<b>(Rate in Rupees)</b>					
<b>1</b>	<b>Parcel Offices/other offices in Trivandrum City(bundles/stationery from/to various branch offices(less than 8 Kms)</b>				
<b>2</b>	<b>Govt. Central Press</b>				
<b>3</b>	<b>Govt. Press Mananthala</b>				

**Signature :**

**Name :**

**Address :**