



कार्यालय प्रधान महालेखाकार (लेखा एवं हक), गुजरात  
रेसकोर्स रोड, राजकोट-360001  
Office of Pr. Accountant General (A&E) Gujarat  
Race Course Road, Rajkot-360001  
Phone No: 0281-2441600-06(PBX) Fax No: 0281- 2456238  
Email: [agaegujarat@cag.gov.in](mailto:agaegujarat@cag.gov.in)

GOM/Photocopier Machine/2025-26  
Dated 16.04.2026

To,

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Sub: Annual Maintenance Contract for Photocopier Machines on rental basis for the Year 2026-27.

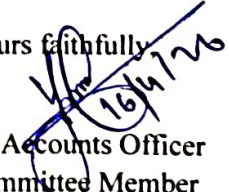
This office intends to award Annual Maintenance Contract for installation of Photocopier Machines on rental basis for the Year 2026-27 from the date of signing of contract. Installation of (01) one good, conditioned Photocopy Machine O/o the PAG (A&E), Rajkot on Rental basis with following descriptions: -

- I. Digital A4/3Size Copier – Print 25/30 per Minute.
- II. Duplex (Automatic Two Side Print)
- III. DADF (Automatic two Side Scan)
- IV. Network and Colour Scan.
- V. Scan to Folder.

**Terms and Conditions**

1. Process of finalization of AMC should be done as per rule 169 of GFR-2017.
2. Quotations may be submitted for installation of one good, conditioned Photocopy at ground floor of PAG(A&E) building on the Rental basis. Rate may be quoted including GST.
3. Quotations should be in sealed cover to be submitted and addressed to Deputy Accountant General (A&E)/Admn- Pr. A.G. office, Rajkot.
4. The service should be provided as and when called for and should be attended immediately on the receipt of call/intimation.
5. The payment will be made on quarterly/Monthly basis through NEFT (online) payment.
6. Any tax levied to this office will be deducted from bill.
7. In case of any dispute, decision of this office shall be final and binding to the vendor.
8. The office reserves the right to terminate the contract within 10 days' notice in case of unsatisfactory work.
9. The quotations may be handed over up to the undersigned officer up to latest by on 24.04.2026 at 05=00 P.M.

Yours faithfully,

  
Sr. Accounts Officer  
Committed Member