

OFFICE OF THE ACCOUNTANT GENERAL (A&E), KARNATAKA
BANGALORE-560001

NO. AG (A&E)/ HK-STY/2023-24/I/343124/2023

01/08/2023

Sub: Quotations for printing and supply of Finance Accounts Appropriation Accounts & Accounts at a glance for the year 2022-23.

Sealed Quotations are invited from local reputed vendors under the jurisdiction of Bengaluru Metropolitan city for Printing & Supply of the following publications of this office to the extent of quantity mentioned against them in Annexure II & III (Terms & conditions are detailed in Annexure I)

1. Finance Accounts 2022-23.
2. Appropriation Accounts 2022-23.
3. Accounts at a Glance 2022-23.

The quotations should be addressed to **SRLBHIMA RAO N.**, Senior Accounts Officer (OM), Office of the Accountant General (A&E), Park House Road, Karnataka, Bengaluru-560001 and should reach this office on or before **03.00 PM on 18.08.2023**. **Quotations will be opened on 18.08.2023 at 3:30 PM.**

The sample Books which are kept in AAD Section of this office may please be examined and the work executed accordingly.

The cover containing quotations should be superscripted **“QUOTATIONS FOR PRINTING & SUPPLY OF FINANCE ACCOUNTS, APPROPRIATION ACCOUNTS & ACCOUNTS AT A GLANCE 2022-23”**.

This may also be placed in official website **www.agaekarnataka.cag.gov.in**. & CPP Portal.

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Deputy. Accountant General

Ph: 080-22640253

ANNEXURE-I

Terms and Condition

1. The Printing Press should be located in Bengaluru City Corporation limits only.
2. The Sample of brand of paper for which the rates are quoted, should invariably accompany the quotation. Quotations received without enclosing sample of brand of paper shall be rejected immediately and would not be considered for further process.
3. The number of pages mentioned is only approximate. Final bill may be preferred taking into account the actual number of pages printed in proportion to the rates quoted.
4. Calico Bound copies [12 copies each of Finance Accounts (Volume – I & II) and Appropriation Accounts] should be supplied within a period of 7 days from the date of receipt of printing material and printing instructions. The ordinary copies **(Maplitho Paper) should be supplied within a period of 10 days from the date of receipt of printing material and printing instructions.**
5. The supply should be conformed to the specifications for which the rates have been quoted.
6. No advance will be paid. **The Bill will be settled only after satisfactory completion of work.**
7. The work shall not be sub-contracted and shall be done under one roof. The staff of this office will supervise the work. Also the Printer should have a Multi Colour Printing Machine.
8. **In case of dilution of quality of paper/poor workmanship/not as per specification/belated supplies etc., this office reserves the right to impose such penalty as it deems fit including cancellation of order / rejection of supply, as per prevailing rules.**
9. **As the information contained in the books is confidential, an undertaking should be executed to maintain secrecy. If any violation found, a legal action would be initiated against the printer.**
10. **The scrap resulting in the course of printing of the books should be destroyed in the presence of an official of this office.**
11. All Tenders should furnish a Earnest Money Deposit of **Rs.26,000/-** in the form of “ACCOUNT PAYEE DEMAND DRAFT” only drawn on any Nationalized Bank, in favor of “PAO-IAD, BENGALURU” along with the quotations. The same shall be returned to the unsuccessful bidders. In case of successful bidders (Companies/Firms) the EMD received will be converted as Performance Security for the entire period of empanelment.
12. GST rates should be quoted separately along with the terms of payments and delivery period. Further, no cost would be paid as delivery and any other charges except GST.
13. No escalation in cost will be permitted during the contract period.
14. This office reserves the right to accept or reject any or all quotations without assigning any reasons there for. The decision of the office shall be Final.

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DEPUTY ACCOUNTANT GENERAL

ANNEXURE-II

**SPECIFICATION FOR PRINTING AND SUPPLY OF FINANCE ACCOUNTS AND
APPROPRIATION ACCOUNTS 2022-23**

Sl. No.	Name of Item	Size	Pages Approx.	Quantity	Paper	Binding
1.	Finance Accounts Volume-I Single Colour Digital Printing	A4 size	96 Pages	12 books	Indian Art 130 GSM	Full Calico Hard Binding Case Binding
2.	Finance Accounts Volume-II Single Colour Digital Printing	A4 size	736 Pages	12 books	Indian Art 130 GSM	Full Calico Hard Binding Case Binding
3.	Appropriation Accounts Single Colour Digital Printing	A4 size	240 Pages	12 books	Indian Art 130 GSM	Full Calico Hard Binding Case Binding
4.	Finance Accounts Volume-I Single Colour Cover Page D/colour	A4 size	96 Pages	200 books	Maplitho Paper 80 GSM Cover 300 GSM	Cover lamination, Section Stitching binding
5.	Finance Accounts Volume-II Single Colour Cover page D/colour	A4 size	736 Pages	200 books	Maplitho Paper 80 GSM Cover 300 GSM	Cover lamination, Section Stitching binding
6.	Appropriation Accounts Single Colour Cover page D/colour	A4 size	240 Pages	200 books	Maplitho Paper 80 GSM Cover 300 GSM	Cover lamination, Section Stitching binding
7.	CDs with CD Mailers			550	Containing soft copy of Finance Accounts (Vol. I & II) and Appropriation Accounts	

Note: Two Spiral Bound copies each of Appropriation Accounts & Finance Accounts Vol. I & Vol. II should be supplied to this office for the purpose of checking.

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DEPUTY ACCOUNTANT GENERAL

ANNEXURE-III

SPECIFICATION FOR PRINTING AND SUPPLY OF ACCOUNTS AT A GLANCE-2022-23 (BOTH ENGLISH AND KANNADA VERSION)

Sl. No.	Name of Item	Size	Pages Approx.	Quantity		Paper		Binding
1.	Accounts at a Glance , Multi-colour with CD containing soft copy of Finance Accounts, Appropriation Accounts and Accounts at a Glance (both English and Kannada version) and CD Label, pouch pasting Booklet Designing (including art work)	A4	56 pages	English	75 Books	Wrapper	300 GSM	Perfect binding
			54 pages	Kannada	175 Books	Inner pages	170 GSM Art Paper	
2.	Additional CDs with CD Mailers containing soft copy of Finance Accounts (Vol.-I & Vol.-II), Appropriation Accounts and Accounts at a Glance (Both English and Kannada version)		550					

Note: Two Spiral Bound copies each of Accounts at a Glance (Both English and Kannada version) should be supplied to this office for the purpose of checking.

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DEPUTY ACCOUNTANT GENERAL