

• दूरभाष/Telephone-2223251
—2225766, 2224812



फैक्स/Fax – 0612-2225977
तार/Tele- Gram : ACCOUNTS

महालेखाकार (ले० एवं ह०) का कार्यालय, बिहार, पटना
OFFICE OF THE ACCOUNTANT GENERAL (A&E), BIHAR, PATNA

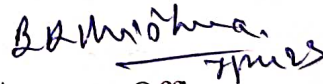
सं./GD/AMC of Water Purifier/22-23/ 231

दिनांक Date: 07/03/2023

Notice Inviting Tender

A tender is invited on GeM regarding AMC of Water Purifier vide Bid No. GEM/2023/B/3231990 dated 06/03/2023. Additional Term & conditions and Scope of work is attached herewith. All curious bidder are requested to submit their bid on GeM with complete documents and duly filled all annexures.

Bid start Date : 06-03-2023
Bid End Date : 21-03-2023
Bid opening Date : 21-03-2023


Sr. Accounts Officer
Bihar, Patna

Bid Document/ बिड दस्तावेज़

Bid Details/बिड विवरण	
Bid End Date/Time/बिड बंद होने की तारीख/समय	21-03-2023 17:00:00
Bid Opening Date/Time/बिड खुलने की तारीख/समय	21-03-2023 17:30:00
Bid Offer Validity (From End Date)/बिड पेशकश वैधता (बंद होने की तारीख से)	180 (Days)
Ministry/State Name/मंत्रालय/राज्य का नाम	Comptroller And Auditor General (cag) Of India
Department Name/विभाग का नाम	Na
Organisation Name/संगठन का नाम	Accountant General, Bihar
Office Name/कार्यालय का नाम	Accountant General (a&e), Patna
Item Category/मद केटेगरी	ANNUAL MAINTENANCE SERVICES FOR WATER PURIFICATION AND CONDITIONING SYSTEM (Version 2) - Potable Water Purification System Reverse Osmosis Or UV Based; 7 to 9; PACKAGE-4 : Water purifier and conditioning system maintenance involving basic servicing, ..
Contract Period	1 Year(s) 1 Day(s)
Minimum Average Annual Turnover of the bidder (For 3 Years)/बिडर का न्यूनतम औसत वार्षिक टर्नओवर (3 वर्षों का)	4 Lakh (s)
Years of Past Experience Required for same/similar service/उन्हीं/समान सेवाओं के लिए अपेक्षित विगत अनुभव के वर्ष	3 Year (s)
Past Experience of Similar Services required	Yes
MSE Exemption for Years Of Experience/अनुभव के वर्षों से एमएसई छूट/ and Turnover	Yes
Startup Exemption for Years Of Experience/अनुभव के वर्षों से स्टार्टअप छूट/ and Turnover	Yes
Document required from seller/विक्रेता से मांगे गए दस्तावेज़	Experience Criteria,Bidder Turnover,Certificate (Requested in ATC),OEM Authorization Certificate *In case any bidder is seeking exemption from Experience / Turnover Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer

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Bid Details/बिड विवरण

Bid to RA enabled/बिड से रिवर्स नीलागी सक्रिय किया	No
Type of Bid/बिड का प्रकार	Two Packet Bid
Time allowed for Technical Clarifications during technical evaluation/तकनीकी मूल्यांकन के दौरान तकनीकी स्पष्टीकरण हेतु अनुमत समय	3 Days
Estimated Bid Value/अनुमानित बिड मूल्य	116600
Evaluation Method/मूल्यांकन पद्धति	Total value wise evaluation
Financial Document Indicating Price Breakup Required	Yes

EMD Detail/ईएमडी विवरण

Required	No
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ePBG Detail/ईपीबीजी विवरण

Required	No
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Splitting/विभाजन

Bid splitting not applied.

MII Compliance

MII Compliance	Yes
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MSE Purchase Preference/एमएसई खरीद वरीयता

MSE Purchase Preference/एमएसई खरीद वरीयता	Yes
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1. If the bidder is a Micro or Small Enterprise as per latest definitions under MSME rules, the bidder shall be exempted from the requirement of "Bidder Turnover" criteria and "Experience Criteria" subject to meeting of quality and technical specifications. If the bidder is OEM of the offered products, it would be exempted from the "OEM Average Turnover" criteria also subject to meeting of quality and technical specifications. In case any bidder is seeking exemption from Turnover / Experience Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer.
2. If the bidder is a Startup, the bidder shall be exempted from the requirement of "Bidder Turnover" criteria and "Experience Criteria" subject to their meeting of quality and technical specifications. If the bidder is OEM of the offered products, it would be exempted from the "OEM Average Turnover" criteria also subject to meeting of quality and technical specifications. In case any bidder is seeking exemption from Turnover / Experience Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer.
3. The minimum average annual financial turnover of the bidder during the last three years, ending on 31st March of the previous financial year, should be as indicated above in the bid document. Documentary evidence in the form of certified Audited Balance Sheets of relevant periods or a certificate from the Chartered Accountant /

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Cost Accountant indicating the turnover details for the relevant period shall be uploaded with the bid. In case the date of constitution / incorporation of the bidder is less than 3-year-old, the average turnover in respect of the completed financial years after the date of constitution shall be taken into account for this criteria.

4. Years of Past Experience required: The bidder must have experience for number of years as indicated above in bid data sheet (ending month of March prior to the bid opening) of providing similar type of services to any Central / State Govt Organization / PSU / Public Listed Company. Copies of relevant contracts / orders to be uploaded along with bid in support of having provided services during each of the Financial year.

5. Purchase preference to Micro and Small Enterprises (MSEs): Purchase preference will be given to MSEs as defined in Public Procurement Policy for Micro and Small Enterprises (MSEs) Order, 2012 dated 23.03.2012 issued by Ministry of Micro, Small and Medium Enterprises and its subsequent Orders/Notifications issued by concerned Ministry. If the bidder wants to avail the Purchase preference for services, the bidder must be the Service provider of the offered Service. Relevant documentary evidence in this regard shall be uploaded along with the bid in respect of the offered service. If L-1 is not an MSE and MSE Service Provider (s) has/have quoted price within L-1+ 15% of margin of purchase preference /price band defined in relevant policy, then 100% order quantity will be awarded to such MSE bidder subject to acceptance of L1 bid price.

6. Estimated Bid Value indicated above is being declared solely for the purpose of guidance on EMD amount and for determining the Eligibility Criteria related to Turn Over, Past Performance and Project / Past Experience etc. This has no relevance or bearing on the price to be quoted by the bidders and is also not going to have any impact on bid participation. Also this is not going to be used as a criteria in determining reasonableness of quoted prices which would be determined by the buyer based on its own assessment of reasonableness and based on competitive prices received in Bid / RA process.

7. Past Experience of Similar Services: The Bidder must have successfully executed / completed at least one single order of 80 % of the Estimated Bid Value or 2 orders each of 50 % of the Estimated Bid Value or 3 orders each of 40 % of the Estimated Bid Value for similar service(s) in last three years to any Central / State Govt Organization / PSU / Public Listed Company. Copies of contracts / work orders and documentary evidence of successful execution / completion in support of Past Experience of Similar Services along with names, address and contact details of clients shall be uploaded with the bid for verification by the Buyer.

Additional Qualification/Data Required

Detailed description such as Model, Brand , capacities, associated accessories etc, of the assets to be covered under the AMC: There are 08 water purifying system installed in Mahalekhakar Bhawan, Beer Chand Patel Marg, Patna-800001. Out of 08, 03 Water Purifying system is of 25 LPH of Kent Elite-I and rest are of 50 LPH of Kent Elite-II.

Other buyer specific requirements and details: [1678098848.pdf](#)

ANNUAL MAINTENANCE SERVICES FOR WATER PURIFICATION AND CONDITIONING SYSTEM (Version 2) - Potable Water Purification System Reverse Osmosis Or UV Based; 7 To 9; PACKAGE-4 : Water Purifier And Conditioning System Maintenance Involving Basic Servicing, .. (8)

Technical Specifications/तकनीकी विशिष्टियाँ

Specification	Values
Core	
Annual maintenance contract (AMC) for kind of water purification/ conditioning System Category	Potable Water Purification System Reverse Osmosis Or UV Based
Vintage of water purification / conditioning System covered under the service (Yearly)	7 to 9
Type of AMC Package	PACKAGE-4 : Water purifier and conditioning system maintenance Involving basic servicing, filters, membranes, All electrical parts Including pump
Addon(s)	

Additional Specification Documents/अतिरिक्त विशिष्टि दस्तावेज़

Consignees/Reporting Officer/परेषिती/रिपोटिंग अधिकारी

S.No./क्र. सं.	Consignee Reporting/Officer/परेषिती/रिपोटिंग अधिकारी	Address/पता	Quantity	Additional Requirement
1	Pankaj Kumar	800001, Office of the Accountant General (A&E), Mahalekakar Bhavan, Bir Chand Patel Path,	8	N/A

Buyer Added Bid Specific Terms and Conditions/क्रिन्दा द्वारा जोड़ी गई बिड की विशेष शर्तें

1. Generic

OPTION CLAUSE: The Purchaser reserves the right to increase or decrease the quantity to be ordered up to 25 percent of bid quantity at the time of placement of contract. The purchaser also reserves the right to increase the ordered quantity by up to 25% of the contracted quantity during the currency of the contract at the contracted rates. Bidders are bound to accept the orders accordingly.

Disclaimer/अस्वीकरण

The additional terms and conditions have been incorporated by the Buyer after approval of the Competent Authority in Buyer Organization, whereby Buyer organization is solely responsible for the impact of these clauses on the bidding process, its outcome, and consequences thereof including any eccentricity / restriction arising in the bidding process due to these ATCs and due to modification of technical specifications and / or terms and conditions governing the bid. Any clause(s) incorporated by the Buyer regarding following shall be treated as null and void and would not be considered as part of bid:-

1. Definition of Class I and Class II suppliers in the bid not in line with the extant Order / Office Memorandum issued by DPIIT in this regard.
2. Seeking EMD submission from bidder(s), including via Additional Terms & Conditions, in contravention to exemption provided to such sellers under GeM GTC.
3. Publishing Custom / BOQ bids for items for which regular GeM categories are available without any Category item bunched with it.
4. Creating BoQ bid for single item.
5. Mentioning specific Brand or Make or Model or Manufacturer or Dealer name.
6. Mandating submission of documents in physical form as a pre-requisite to qualify bidders.
7. Floating / creation of work contracts as Custom Bids in Services.
8. Seeking sample with bid or approval of samples during bid evaluation process.
9. Mandating foreign / international certifications even in case of existence of Indian Standards without specifying equivalent Indian Certification / standards.
10. Seeking experience from specific organization / department / institute only or from foreign / export experience.
11. Creating bid for items from irrelevant categories.
12. Incorporating any clause against the MSME policy and Preference to Make in India Policy.
13. Reference of conditions published on any external site or reference to external documents/clauses.

14. Asking for any Tender fee / Bid Participation fee / Auction fee in case of Bids / Forward Auction, as the case may be.

Further, if any seller has any objection/grievance against these additional clauses or otherwise on any aspect of this bid, they can raise their representation against the same by using the Representation window provided in the bid details field in Seller dashboard after logging in as a seller within 4 days of bid publication on GeM. Buyer is duty bound to reply to all such representations and would not be allowed to open bids if he fails to reply to such representations.

This Bid is governed by the General Terms and Conditions/सामान्य नियम और शर्तें, conditions stipulated in Bid and Service Level Agreement specific to this Service as provided in the Marketplace. However in case if any condition specified in General Terms and Conditions/सामान्य नियम और शर्तें is contradicted by the conditions stipulated in Service Level Agreement, then it will over ride the conditions in the General Terms and Conditions.

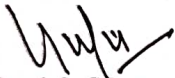
In terms of GeM GTC clause 26 regarding Restrictions on procurement from a bidder of a country which shares a land border with India, any bidder from a country which shares a land border with India will be eligible to bid in this tender only if the bidder is registered with the Competent Authority. While participating in bid, Bidder has to undertake compliance of this and any false declaration and non-compliance of this would be a ground for immediate termination of the contract and further legal action in accordance with the laws./जेम की सामान्य शर्तों के खंड 26 के संदर्भ में भारत के साथ भूमि सीमा साझा करने वाले देश के विडर से खरीद पर प्रतिबंध के संबंध में भारत के साथ भूमि सीमा साझा करने वाले देश का कोई भी विडर इस नियम में विड देने के लिए तभी पात्र होगा जब वह विड देने वाला सक्षम प्राधिकारी के पास पंजीकृत हो। विड में भाग लेते समय विडर को इसका अनुपालन करना होगा और कोई भी गलत घोषणा किए जाने व इसका अनुपालन न करने पर अनुबंध को तत्काल समाप्त करने और कानून के अनुसार आगे की कानूनी कार्रवाई का आधार होगा।

---Thank You/धन्यवाद---

Minutes and Recommendations of Committee

In the light of recommendation given by the Committee dated: 06-02-2023, for Annual Maintenance Contract (AMC) of Water Purifier, This Committee recommends for demand of OEM Authorization Certificate with some important information, which are as follows:-

1. Certificate to sell and service branded product in this segment.
2. OEM will be optional.
3. To submit a bid, Name and address of the authorized dealer is valid for which address is to be specifically mentioned.




Shri Manish Kumar

Data Manager



Shri Arvind Prasad Singh

Sr.A.O



Shri Subhash Kumar Rajak

Sr.A.O

ADDITIONAL SCOPE OF WORK & SPECIFIC TERMS & CONDITIONS FOR TENDERERS

1. This office requires the services of reputed Agency to provide contract of AMC of PACKAGE 4:Water purifier and conditioning system maintenance involving basic servicing, filters, membranes, All electrical parts including pump.
2. Bid Life Cycle from publish date is 90 days & Bid offer Validity from end date is 180 days for this Contract.
3. This office requires the services of reputed Agency to provide contract of AMC for one year w.e.f 01-10-2022 or Award of contract.
4. The contract may be extended for six months at the sole discretion of the competent Authority.
5. Minimum Average Annual Turnover of the Bidder is Rs. 4,00,000/-.
6. Service Provider has minimum possess three (03) years of past experience for this purpose at Central/ State Govt.offices./autonomous body /State Central PSUs or Service Provider has past experience of Similar Services required (Valid proof of documents to be attached).
7. The vendor should not have been blacklisted by the Department/ Ministries of Central/ State Govt.,autonomous body under state/ Central Govt., State/ Central PSUs (valid proof of document/ declaration to be attached).
8. MSE Exemption for Years of Experience and Turnover.
9. Startup Exemption for Years Of Experience and Turnover.
10. The following documents are required from bidder:
 - (i) Experience Criteria, Bidder Turnover, OEM Authorization Certificate.
 - (ii) *In case any bidder is seeking exemption from Experience / Turnover Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer.
 - (iii) The AMC is for preventive as well as for break down maintenance and includes repair and replacement of the following parts free of charge during AMC Period:- (a) All Kinds of Filters (b) Pre- filter candle (compulsory change once in six month) (c) Compressor (d) Thermostat (e) Transformer (f) Relay (g) Carbon (h) Worn out parts etc. (i) Pumps, Adapter and SMPS.
 - (iv)Self-attested copy of PAN In respect of the firm/ Individual as the case may be & Self-attested of GST registration letter/ Certificate;
11. Time allowed for Technical Clarifications during technical evaluation is 03(Three) days.

12. This office requires the services of reputed Company/Agency to provide contract of above mentioned AMC for one years with Price Rs 1,16,600/- (Incl. of GST).
13. EMD & ePBG are not required for this project.
14. Detailed description such as Model, Brand , Capacities etc of the assets to be covered under AMC is enclosed with Annexure-'A'.
15. The bidder should not be under liquidation, court receivership or similar proceedings, should not be bankrupt, bidder to upload under taking to this effect with bid.(Certificate to be submitted)
16. Bidders are advised to check applicable GST on their own before quoting. Buyer will not take any responsibility in this regards. GST reimbursement will be as per actuals or as per applicable rates (whichever is lower), subject to the maximum of quoted GST %.
17. OPTION CLAUSE: The Purchaser reserves the right to increase or decrease the quantity to be ordered of bid quantity at the time of placement of contract. The purchaser also reserves the right to increase the ordered quantity of the contracted quantity during the currency of the contract at the contracted rates. Bidders are bound to accept the orders accordingly.
18. Supplier shall ensure that the Invoice is raised in the name of Consignee with GSTIN of Consignee only.
19. Bidder's offer is liable to be rejected if they don't upload any of the certificates/documents sought in the Bid document, ATC and Corrigendum if any.
20. The Registered Office or one of the Branch Offices of the Company/Agency should be located in Patna.(Documentary evidence to be submitted.)
21. TDS will be deducted as per Govt. of India norms.
22. The Service Provider shall ensure the following service norms: (a) Service Availability Timings: 09:30 AM to 06:00 PM (Monday to Friday), 10:00 AM to 02:00 PM (Saturday).
23. The Service Provider would carry out preventive maintenance of each machine mentioned in Appendix 'A' once in every three months, in order to forestall any major failure of the same. Service Provider should also ensure proper cleaning of machines on quarterly basis. Failure to do so shall attract penalty at the rate mentioned at penalty clause.
24. AMC contractor should follow all the statutory obligations under various laws from time to time and no additional payment will be made in this regard.
25. No extra payment/compensation whatsoever on account of natural calamity/accident or otherwise will be made to the firm except the offered rates permitted under the contract.
26. Service provider should maintain register indicating details of equipment/Equipments being maintained and details of rooms/place where they are placed.

27. Service provider is required to maintain the log sheet which will include number of services provided during the contract period.
28. No transportation cost should be allowed to agency for carrying product/ consumable parts to this office & No extra payment will be made for replacement of any part/filter.
29. Payment would be made strictly on availability of funds and inspection of parts by this office.
30. The Agreement shall be come to an end either on completion of the Contract Period or shall be terminated for Breach of contractual obligations.
31. Penalties: As per mentioned in Service Level Agreement And Packages.
32. Location of RO Water filters installed in the Premises of the Office is enclosed in Annexure-'A'.
33. Except above mentioned conditions rest all conditions applicable as per Service Level Agreement and Packages.


Senior Accounts Officer/GD


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ANNEXURE 'A'
Details of Installation of Water RO Purifier

Sl. No.	Model	Date of Purchase	Location
1.	Kent Elite I(25 LPH)	26.08.14	South side,2 nd floor
2.	Kent Elite I(25 LPH)	26.08.14	South side,6 th floor
3.	Kent Elite I(25 LPH)	March-2018	Near Try. Section Ground floor
4.	Kent Elite II (50 LPH)	August-2014	Departmental Canteen, Ground floor
5.	Kent Elite II (50 LPH)	August-2014	North side, 2 nd floor
6.	Kent Elite II (50 LPH)	28.09.16	North Side, 5 th floor
7.	Kent Elite II (50LPH)	September-2016	North side,3 rd floor
8.	Kent Elite II (50LPH)	September-2016	South side, 3 rd floor

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To,

**The Principal Accountant General (A&E),
Beer Chand Patel Marg, Bihar, Patna-800 001.**

Sub- Providing of Document index regarding tender documents-Reg.

Sir,

Please refer to **Bid/Tender No**.....of
Office of the Principal Accountant General (A&E), Bihar, Patna.

Your are requested to Provide filled format of Documents index (Annexure-B) regarding all requisite documents which is submitted to this office for above mentioned Bid/Tender. If you are not filled this this format (Annexure-B) your bid will not be considered. You are also requested to upload all requisite documents which is mentioned in filled format on GeM Portal.

Enclosure: Documents index (Annexure-B)

Yours faithfully,

Signature/Stamp of the Company/Agency

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Annexure-B
Documents Index

Name of the Company/Agency.....

Sl. No	Documents Provided details	If provided then Yes otherwise No.
01	Past Experience/Exemption in case of MSE & Start up	
02	Blacklisted Certificate	
03	Bidder Turnover/Exemption in case of MSE & Start up	
04	OEM Authorization Certificate	
05	PAN CARD	
06	GST Registration letter/certificate	
07	Liquidation/Court receivership or Similar proceedings/ Bankruptcy certificate	
08	Registered Office or Branch Office present in Patna	
09	Others documents (details)	
10	Others documents (details)	
11	Others documents (details)	
12	Others documents (details)	
13	Others documents (details)	
14	Others documents (details)	
15	Others documents (details)	

****Others documents (details) column, which is provided in this format for the purpose of mention additional documents/details regarding tender. Please mention details/types of documents in this column & also mention Yes/No in right Yes/No column.**

**** Please provide all documents details in file form along with marking of page number.**

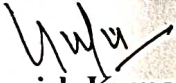
Yours faithfully,

Signature/Stamp of the Company/ Agency

Minutes and Recommendations of Committee


In the light of recommendation given by the Committee dated: 06-02-2023, for Annual Maintenance Contract (AMC) of Water Purifier, This Committee recommends for demand of OEM Authorization Certificate with some important information, which are as follows:-

1. Certificate to sell and service branded product in this segment.
2. OEM will be optional.
3. To submit a bid, Name and address of the authorized dealer is valid for which address is to be specifically mentioned.



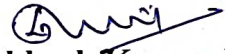
Shri Manish Kumar

Data Manager



Shri Arvind Prasad Singh

Sr.A.O



Shri Subhash Kumar Rajak

Sr.A.O