

Notice inviting quotation/Tender

Sealed Tenders/quotations are invited by the Pr. Accountant General (Audit) Himachal Pradesh, Shimla from experienced printers for providing 'Acrylic name plates 18"x6" (09 Nos.) 13"x5" (33Nos), and 12"x5" (97 Nos) Total 139 Nos and Brass room number plates 3.5"x2.5" (150 Nos)' in the office of the Pr. Accountant General (Audit), Himachal Pradesh Gorton Castle Building, Shimla -171003 for a period from 01.02.2022 to 31.03.2023. The tender document alongwith terms and conditions will be issued in person by O/o the Pr. Accountant General (Audit), Himachal Pradesh, Shimla or can be downloaded from the website www.aghp.cag.gov.in or <https://cag.gov.in/ag/himachal-pradesh/en/tenders>.

- i. Last Date & time for submission of quotation 05.04.2022 upto 12:00 PM
ii. Date & time for opening of Financial bid: 06.04.2022 at 11:00 AM

The Pr. Accountant General (Audit) Himachal Pradesh, Shimla office reserves the right to accept or reject any bid or cancel the tender proceeding without assigning any reason whatsoever.

Printing and supply of Nameplates (139 no.), Brass room number plates (150 no.) etc.

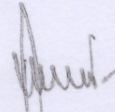
- i) Interested service providers printings have to submit the duly sealed quotations through registered post or by hand.
- ii) The sealed quotations must be valid for a minimum period of ninety days from the bid submission start date.
- iii) The bidder must be a reputed printer or his authorized representative of the type of product. In case of representative, the authority letter specific from the printer/supplier may be submitted.
- iv) The bidder should have at least two years experience in Government department, PSUs /reputed Organization and copy of certification working must be furnished along with quotation failing which quotations shall be rejected.
- v) The printer/supplier shall not be allowed to transfer, assign, pledge or sub-contract its services under any circumstances without written permission of the Office.
- vi) The rates should be quote in Indian Rupees for delivery and placed as per direction of the complaint authority at premises of Pr. Accountant General (Audit) Himachal Pradesh, Shimla office. All prices should be fixed and should be including of applicable taxes.
- vii) Submit the Registration number of the firm along with the GST allotted by the concerned authority in the quotation. Incomplete quotations are liable to be rejected.
- viii) In case of any discrepancy between rate mentioned in the figures and word, the later shall prevail and any discrepancy between unit price and total price, the price quoted as unit price shall prevail.

The rates approved shall be valid for the whole of the year i.e for 2022-23 of the rate contract and no upward revision will be allowed during the period of the contract. Selected lowest Bidder(s) shall be empanelled as registered Service Providers printing on the fixed rate for one

year from the date of signing of Agreement. In case, the empanelled service provider printing is found in breach of any condition(s) of tender/agreement at any stage or services of service provider are found not to the satisfaction to this Office, the agreement/contract shall be terminated. The decision of the **Principal Accountant General (Audit) Himachal Pradesh** shall be final in this regard.

Payment shall be made to the firm printing/service providers only on satisfactory acceptance of the work. In case any item is found to be not as per ordered specification or does not meet the requirement or found to be of sub-standard quality, the same shall be rejected and printer/supplier should replace the same without extra charge within the specified delivery schedule.

The job carried out shall be to the satisfaction of the **Principal Accountant General (Audit) Himachal Pradesh** failing which deductions up to 10% of the total bill are deducted, depending upon the severity of quality.



Sr. Audit Officer
GD/Estate

Financial Bid

1. Name of Vender/Supplier :
2. Address:
3. Contract No.& email address:
4. GST No.

नाम पट्टिका Acrylic तथा कमरा न० Brass पट्टिका विवरण

क्रम संख्या	विवरण	संख्या / आकार	दर प्रति प्लेट	कुल
1	समूह अधिकारी	09 (18"x6")		
2	व०ले०प०अ०/व०ले०अ०	33 (13"x5")		
3	स०ले०प०अ०/स०ले०अ०	94 (12"x5")		
4	पर्यवेक्षक	03 (12"x5")		
	कुल	139		
5	कमरा न० Brass पट्टिका	150 (3.5"x2.5")		
6	सकल जोड			

Seal/ Signature