



भारतीय लेखा परीक्षा और लेखा विभाग
INDIAN AUDIT AND ACCOUNTS DEPARTMENT
महानिदेशक लेखापरीक्षा का कार्यालय
OFFICE OF THE DIRECTOR GENERAL OF AUDIT
पूर्वी रेलवे, कोलकाता



No. EDP/44-Purchase (GeM)/2023

Dated:09-03-2023

NOTICE INVITING TENDER

Sealed tenders in the given format are invited for Supply, Installation and Maintenance of 21 Nos. stand-alone UPS (600/650 VA) at Office of the Director General of Audit, Eastern Railway, Kolkata.

Intending vendors should fulfill the following terms and conditions:

1. The intending bidders should be a reputed OEM Company/Dealer/Supplier.
2. Sealed quotations, should be duly superscripted 'Quotation for Supply, Installation and Maintenance of UPS and addressed to the Director/Admin./Eastern Railway, 14, Strand Road, New Koilaghat Building (5th Floor), Kolkata-700001. The quotation may be sent by post/hand so as to reach latest by **16.03.2023 at 15:00 hrs**. Quotation received after stipulated date and time shall not be entertained.
3. The contract will consist of Supply, Installation and Warranty for three years.
4. Conditional quotation will not be accepted. The Purchase Committee reserves the right to negotiate amongst all L-1 bidders, in case of multiple L-1 bidders.
5. The quotation should be neatly typed. No erasure or overwriting will be permissible/allowed.
6. A copy of terms and conditions duly signed by the tenderer in token of having understood and agreed to the same may be attached along with the tender.
7. Rates may also be quoted for released UPS on buy back basis.
8. Delivery will be made within seven days from the date of issue of Supply Order.
9. Payment will be made on successful commissioning of the UPS.
10. No advance payment will be made.
11. Purchase preference will be given to MSEs as defined in Public Procurement Policy for Micro and Small Enterprises (MSEs) Order, 2012 dated 23.03.2012 issued by Ministry of Micro, Small and Medium Enterprises and its subsequent Orders/Notifications issued by concerned Ministry.
12. The Director General of Audit, Eastern Railway, Kolkata reserves the right to cancel the contract without assigning any reason.

Sd/-
Director/Admn.

Tender Format

To
The Director/Admn.
Eastern Railway
New Koilaghat Building (5th floor)
14 Strand Road
Kolkata – 700001

Sir,

With reference to your tender notice No.
dated I am to submit my tender document for ‘Supply, Installation and
Maintenance of UPS.

I further affirm that I have read and fully understood the tender notice and agree to abide
by all the terms and conditions laid therein, which are being signed in token of my acceptance.
In case, I fail to abide by the terms and conditions or to carry on the contract satisfactorily, I
will be liable to the termination of contract as mentioned in the terms and conditions.

Dated:

Yours faithfully,

Signature_____

Name of the Tenderer_____

M/s. _____