

OFFICE OF THE PR. ACCOUNTANT GENERAL (A&E) WEST BENGAL,  
TREASURY BUILDINGS, 2 GOVT. PLACE (WEST),  
KOLKATA-700001

No. Library/LPS/2020-21/39

Date: 18.02.2021

Sub: Notice inviting quotation for empanelment of vendors for the supply of rubber stamps for the year 2020-21.

1. Sealed quotations are invited from reputed firms/suppliers for preparation of Self inking rubber stamp/polymer stamp/date revolving stamp as detailed in enclosed Annexure.
2. Willing bidders may submit their Quotations by 26.02.2020 till 3.00 pm. The quotation should be addressed to the undersigned.
3. The items are required to be delivered with 10 days from the date of issue of Work order.
4. The specimen may be collected from Record Library section.
5. The amount quoted should be inclusive of all taxes and delivery charges, if any.
6. The office reserves the right to accept or reject any or all offers after assigning reason whatsoever.
7. Work order would be issued on as and when required basis.
8. The rate if accepted would be valid for 1 year from the date of issue of acceptance letter.
9. The contractor/ supplier shall submit the bill (in triplicate) after supply of materials. No payment shall be made in advance.



Sr. Accounts Officer/Record  
O/o the Pr. Accountant General (A&E). W.B.  
Treasury Buildings. Kolkata-700001

ANNEXURE

Sl. No	Name of items with specification	Approx quantity to be consumed	Sample should be submitted with Brand name	Language	Unit	Rate ( in figures)	Rate ( in Words)
1	Metal Stamp	6 pcs		English & Hindi			
2	Date Revolving stamp	10 pcs		Do			
3	self-inking stamp	50 pcs		Do			
4	a) 5 lines polymer stamp	150 pcs		Do			
	b) 6 line polymer stamp	50 pcs		Do			
	c) above 6 line polymer stamp	20 pcs		Do			
	d) above 6 line and lengthy polymer stamp	10 pcs		Do			

  
18/2/21

Sr. Accounts Officer/Record

Metal Stamp

प्रधान महालेखाकार (लेखा एवं हक) प. व.  
 Pr A. G (A&E), West Bengal  
 RCC...../2021  
 - 1 DEC 2020  
 Receives  
 O/o the Pr. A. G (A&E), W.B.  
 Treasury Buildings, Kolkata-1

Sr. D.A.G. (Admn.)

No..... Dt.....

राहुल कुमार /  
 उप महालेखाकार (प्रशा.)  
 प्रधान महालेखाकार का  
 O/o the Principal  
 ट्रेजरी बिल्डिंग्स, कोलकाता

Fascimile

*80m*

श्री इंद्रजित सरकार  
Shri Indrajit Sarkar

वरिष्ठ लेखा अधिकारी  
Sr. Accounts Officer

कार्यालय प्रधान महालेखाकार (ले. एवं हक), प. व.  
 Office of the Pr. A. G. (A&E), W.B.  
 ट्रेजरी बिल्डिंग्स, कोलकाता-1  
 Treasury Buildings, Kolkata-1

उप महालेखाकार (प्रशा.) / Dy. Accountant General (Admn.)  
 प्रधान महालेखाकार का कार्यालय (ले. एवं हक) प. व.  
 O/o the Principal Accountant General (A & E) W.B.  
 ट्रेजरी बिल्डिंग्स, कोलकाता / Treasury Buildings, Kolkata-700001

Self Inking

राहुल कुमार / RAHUL KUMAR  
 उप महालेखाकार (प्रशा.) / Dy. Accountant General (Admn.)  
 प्रधान महालेखाकार का कार्यालय (ले. एवं हक) प. व.  
 O/o the Principal Accountant General (A & E), W.B.  
 ट्रेजरी बिल्डिंग्स, कोलकाता / Treasury Buildings, Kolkata-700001

Polymer

पद:.....लेवल:.....सेक्टर:.....

दिनांक:.....वेतन:.....(प्रतिदिन)

अगले वार्षिक वेतनवृद्धि की तिथि.....

~~D.A.G. (ADMN.)'S SECTT.~~

D.A.G. (ADMN.)'S SECTT.

Polymer

Sr. D.A.G. (Admn.)

Polymer



Polymer  
oral  
Stamp

7 AUG 2020

Date  
Revolving

वरिष्ठ लेखा अधिकारी/Sr. Accounts Officer  
 कार्यालय प्रधान महालेखाकार (ले. एवं हक) प. व.  
 Office of the Pr. A. G. (A&E), W.B.  
 ट्रेजरी बिल्डिंग्स, कोलकाता-1  
 Treasury Buildings, Kolkata-1

उप महालेखाकार  
 (ले. एवं व. एवं व. व. व.) रुद्धि विभाग  
 D.A.G. (A&E & VLO) Sectt.

Polymer

Polymer

Polymer

कुम्भसैन एवं लेखा अधिकारी (लेखापरीक्षा)  
 Pay & Accounts Officer (Audit)  
 म. ले. (लेखा एवं हक) प. व., कोल.  
 A. G. (A & E), W. B., Kol.





Please provide your Name, AISPF/GPF Account No., Mobile No., Employee ID, Date of Birth for availing SMS alert facility regarding monthly deposits, Withdrawals and closing balance figures. This information may be sent by e-mail or post to "adpfd-agce-w@nic.in" or "Senior A.O./ P.S., O/o the Pr. AG (A&E), West Bengal, G.I. Press Bldg., 8, Kiran Shankar Roy Road, Kolkata-700001."

Polymax