

INDIAN AUDIT & ACCOUNTS DEPARTMENT
Office of The Director General of Audit (Central), Kolkata
8, Kiran Shankar Roy Road, Kolkata-700 001
PREVIEW OF TENDER

TENDER REFERENCE NO: Record-I/C/Purchase of Air Condition Machines/2024-25 dated 13.05.2024

DATE OF ISSUE OF TENDER DOCUMENT: 13th May 2024

LAST DATE FOR RECEIPT OF TENDER DOCUMENT: 02:00 PM of 22nd May 2024

TIME AND DATE OF OPENING OF THE TENDERS: 03:00 PM of 22nd May 2024

PLACE OF OPENING OF THE TENDERS: O/o the DGA(C), Kolkata, 8, Kiran Sankar Roy Road, G.I. Press Bldg. (East wing), Kolkata: 700-001

Sub: Procurement and Installation of Seven(7) Air Condition Machines against buyback of Three(3) old Air Condition Machines

NOTICE INVITING TENDER

Office of the Director General of Audit (Central), Kolkata invites sealed quotations for supply of following electronic equipment as per the details given below :-

Name of Items	Reqd. Qty.	Make/Model	Price Range	No of Items offered on buyback	Remarks
Three Star Split Air Conditioner Machines (2.0 Ton)	07	Manufacturers like <i>Volta</i> , <i>Hitachi</i> , <i>Daikin</i> , <i>Lloyd</i> , <i>Carrier</i> , <i>Blue Star</i> are welcome only	Each machine cost should be within ₹ 55,000 [incl. GST and all other expenses such as standard Installation, Bracket, Carriage cost, Miscellaneous cost (Total of Table A and Table B of bidding sheet)]	03	(i) General Terms and conditions for AC Machines mentioned in Annexure-I (ii) Technical specifications of AC machines mentioned in Annexure-II (iii) Bidding Sheet of AC Machines mentioned in Annexure-III (iv) Tender Certificate for AC Machines in Annexure-IV

(i) Air Conditioner machines will have to be supplied in the premises of Office of the Director General of Audit, Central, Govt. Of India Press Building, 8, Kiran Shankar Ray Road, Kolkata-700001 as per details terms and conditions (**Annexure-I**) and specifications in **Annexure-II**. The Air Condition machines to be taken for buyback is to be taken from the premises of Office of the Director General of Audit, Central, Govt. Of India Press Building, 8, Kiran Shankar Ray Road, Kolkata-700001.

Bidders should furnish the bidding sheet (Annexure-III) and duly filled tender certificate (Annexure-IV), failing which tender will subject to be cancelled.

(ii) The bidders should quote in respective bidding sheets provided herewith for Air Conditioner Machine. Details of bidding sheets for Air Conditioner Machine are attached with equipment specific general terms and conditions.

(iii) While submitting the bid, bids for AC Machines should be in a separate sealed quotations, superscribed as "QUOTATIONS FOR SUPPLY OF AIR CONDITIONER MACHINES" and addressed to the Director (Administration), Office of the Director General of Audit (Central), Kolkata-700001, and must reach latest by 2.00 pm on 22.05.2024 by hand/by post in Record-I section of this office. The Bids shall be opened in this office of Director General of Audit, Central, Govt. Of India Press Building, 8, Kiran Shankar Ray Road, Kolkata-700001 on 22.05.2024 at 3:00 pm in the presence of such bidders who may wish to be present.



Senior Audit Officer/Record

ANNEXURE-I

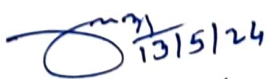
GENERAL TERMS & CONDITIONS FOR SUPPLY OF AIRCONDITIONER MACHINES :-

1. Bidders should have earlier experience of providing AC machines in any office either Central Govt. or State Govt. or Govt. undertaking etc. especially in Kolkata based offices. Proof should be attached.
2. All the intending bidders should possess expertise and capability of rendering post installation services (if any) satisfactorily in respect of AC machines.
3. **The bidder should have valid Trade license, GST Certificate and PAN . Copy of all documents should be enclosed.**
4. Intending firms may also furnish additional information (with supporting accredited certificate/document from respective authority or organization) which they deem essential to establish their expertise and capabilities to successfully complete the envisaged works/s.
5. **All the intending vendors should quote their rates in the Bidding Sheet for Air Conditioner Machines enclosed herewith as Annexure-III and not any elsewhere. If any bidder does not quote for their product through bidding sheet, the bid is liable to be rejected.**
6. In **Table-A of the bidding sheet** the vendor has to mention Brand Name, Model Number and rate per unit of AC, which the vendor intends to supply.
7. In **Table-B of the bidding sheet**, the vendor has to mention **cost of procurement of 07 AC machines, total cost for installation of 07 AC machines, total cost for supply of brackets(if any), total carriage cost(if any), miscellaneous charges(if any) and cumulative cost of all the aforementioned charges.**
8. Rate of additional charges regarding some extra work as mentioned in **Table C of bidding sheet** should invariably be mentioned by the bidder.
9. **Unit rates /Total rates of all goods and services should be inclusive of GST.**
10. The model number of AC machines once mentioned in the bidding sheet, cannot be changed till supply of all AC machines. Therefore, model number of AC machines along with brand name should be carefully mentioned in the bidding sheet.
11. No subsequent upward revision in bid rate(s) shall be accepted by this office. The bid price of each item should commensurate with the prevailing market rate for such items. **Bidders are requested to visit the office to see the locations where the AC Machines will be installed, as this will help to quote the additional charges properly.**

12. The lowest rate quoted for procurement of 07 nos. of Split AC machines in the bidding sheet, mentioned in the 7th ROW of Table: B of the bidding sheet i.e. [Total expenditure for procurement of 07 nos. of AC machines + Total Installation charges+ Total cost of brackets + Carrying cost(if any) + Miscellaneous cost (if any)] will be treated as lowest bid.
13. Supply of AC machines and Installation of such AC Machines should be completed within 10 (ten) days from the date of placement of work order to the successful bidder. If the supply and installation is not made within 10 (ten) days, penalty value of 0.5% on total order value for per days delayed will be charged and deducted from total work order.
14. Payment will be made only after successful supplying of AC machines as well as its corresponding installation satisfactorily.
15. During installation of AC machines, mason works, if needed, will have to be carried out at the expense of the bidder and for this no extra cost will be paid by this office.
16. The vendor shall not assign or sub-contract any portion of the contract in any circumstances.
17. Replacement of broken/damaged/unserviceable parts with new spares during the period of installation to be made without any extra cost. Any claim in this regard will not be entertained.
18. In respect of all the participant bidders, it will be understood that they have tendered their bids having being fully agreed upon with the aforesaid clauses.
19. The period of validity of the quoted rate should be for a minimum period of 60 days from the date of closing of quotation.
20. This office exclusively reserves the right to reject/cancel any or all the tenderer any time at its discretion.
21. In case of multiple L1 bidders, this office will reserve the right to select the L1 bidder as per its choice.
22. The competent authority of O/o the Director General of Audit, Central, Kolkata reserves all rights to reject any bids including of those bidders who fail to comply with instruction without assigning any reason whatsoever and does not bind itself to accept the LOWEST or any specific bids.
23. **Location of Supply:** All the items will have to be supplied in the premises of the Office of the Director General of Audit, Central, Govt. Of India Press Building, 8, Kiran Shankar Ray Road, Kolkata-700001 and its Resident Audit Offices as per the terms and conditions given herein.
24. **Terms of Payment:** 100% after delivery and verification of items at specified locations thereon. In this regard an ECS mandate form will be issued by this office.
25. **Details of the Machines to be bought back:-**


Sl. No.	MAKE	INSTALLATION ADDRESS
1	Videocon	Golden Jubilee hall, 8 K.S.Roy Road, 2 nd floor
2	Videocon	Golden Jubilee hall, 8 K.S.Roy Road, 2 nd floor
3	Voltas	IT CeLL, 8 K.S.Roy Road, 2 nd floor

26. No uninstillation charges will be paid for the old machines earmarked for buyback by this office and the vendor have to uninstall at its own cost.
27. No transportation charges will be paid to take away the old machines by this office and the vendor have to take away this machines at its own cost.
28. All disputes and differences arising out or in connection with this tender/contract shall be subject to the exclusive jurisdiction of courts at Kolkata.


 13/5/24
 Sr. Audit Officer / Record

ANNEXURE-II
Technical specifications of AC Machines

Parameter	Required Values
Capacity	2.0 Ton
Star Rating	3
Compressor Type	Rotary
Refrigerant (GAS)	Nature friendly Gas (such as R- 32)
Power Supply	Should be within 230v-50Hz 1Ph
Input Current (100%/50%)	Should be within 6.42A
Cooling Capacity (100%)	Should be around 6000W
Input Power (100%/50%)	Should be around 2000 W
ISEER Ratio	Around 3.9
Air Flow	Should be around 880 m ² /h
Air Throw Distance	Should be around 10 m
Electricity Consumption	1100 -1250kWh
Indoor Unit Noise	35 -42 Db
Outdoor Unit Noise	52-57 dB
Area Coverage	18 -21 m ³
Operating Range	Should be able to Cool at 50°C
Turbo Cool	Required
Rapid Cooling (18°C in 45 s)	Required
PM 2.5 Filter	Required
Anti-Viral Dust Filter or Clear Air Filter	Required
Multi-Fold Evaporator	Required
Auto Restart	Required
100% Copper Coil	Required
Eco Friendly Refrigerant	Required
Minimum Specification of items to be delivered with each AC	One Indoor Unit, One Outdoor Unit, One remote along with batteries, 10 ft complementary copper pipe, Complementary power cord, Complementary Plug,etc as per standard supply
Minimum Warranty	Machine Warranty around 1 Year Compressor Warranty 5 Year


13/5/24

Senior Audit Officer/Record

Annexure-III
O/o The Director General of Audit(Central), Kolkata
8, Kiran Sankar Roy Road, Kolkata-700001

Bidding sheet for procurement of Split AC Machines

Table :A

Sl No.	Type of Machine	Specification of Machine	Brand	Make and Model No.of the product
1.	Split Air Conditioner	2.0 Ton, 3 star Rated		

Table: B

Sl No.	Specification of machines	No. of machines to be procured	Rate(per unit) (in ₹) (incl. GST)	Cumulative Amount (in ₹)
1.	2.0 Ton Split AC Machine (3 Star)	07		
2.	Total cost for procurement of 07 nos. of AC Machines (in ₹)			
3.	Total cost of Installation charges for 07 nos. of AC Machines (in ₹) (if any)			
4.	Total cost for supply of 07 sets of Brackets (in ₹) (if any)			
5.	Carriage Cost (if any) (in ₹)			
6.	Miscellaneous Charges (if any) (in ₹)			
7.	Total Procurement Expenditure (cumulative value from Row 2 to Row 6)			

Table: C

<u>Rate of Additional Charges</u> <i>(THIS WILL NOT BE INCLUDED IN TOTAL PROCUREMENT EXPENDITURE AS MENTIONED IN TABLE B)</i>	
a. Cost of Extra Copper Pipe Line/ft (after 10 ft complimentary pipeline)	
b. Cost of Extra Power Chord/ft (after complimentary power chord)	
c. Cost of Drain Pipe Line/ft	

Comments of vendor(if any) :

Date:

Place:

Signature of the Bidder with seal

Annexure-IV

Tender Certificate

To
The Director (Admin.)
O/o The DGA (C), Kolkata
Govt. Of India Press Building (East Wing),
8, Kiran Sankar Roy Road
Kolkata-700001

Sir/Madam,

With reference to your tender Notice No. _____ dated _____ I am to submit my tender for Supply and Installation of 07 nos. of Split Air Conditioner Machines (2.0 Ton, 03 Star) as stated in Annexure-I of the tender.

I further affirm that I have read and fully understood the tender notice and agree to abide by all the terms and conditions and laid therein, which are being signed in token of my acceptance. In case, I fail to abide by the terms and conditions (Annexure-I) or fail to fulfil any technical specifications (Annexure-II) or fail to submit the bidding sheet (Annexure-III) as prescribed, to carry on the contract satisfactorily, I will be liable to be terminated from contract/supply.

Enclosure:

1. Statement of quoted value of contract.
2. Terms and conditions duly signed.
3. Copy of Trade License.
4. Copy of PAN Card
5. Copy of GST Registration certificate.
6. Bidding Sheet.

Date:

Signature _____

Name of
Tenderer _____

M/s _____