



प्रधान महालेखाकार (लेखा एवं हक.) आन्ध्र प्रदेश का कार्यालय,

27-37-158, 6 वां तल, स्टालिन सेंट्रल मॉल परिसर, गवर्नरपेट, विजयवाडा - 520 002.

OFFICE OF THE PRINCIPAL ACCOUNTANT GENERAL (A&E), ANDHRA PRADESH,

27-37-158, 6 & 7th FLOOR, STALIN CENTRAL MALL, GOVERNORPET, VIJAYAWADA-520 002.

सत्यमेव जयते



Tender No: PAG(A&E)/AP/CEDP/Change Management/2023-24/I/297248/2023

Date: 14-06-2023

Notice Inviting Tenders

The Office of the Principal Accountant General (A&E), Andhra Pradesh, Vijayawada invites bids from interested and eligible bidders for incorporation of changes and additional features to its VLC application Software running on Oracle (11g) Forms and Reports. Tender/bid document containing conditions of prequalification, detailed scope of work, etc., can be downloaded from our official website <https://cag.gov.in/ae/andhra-pradesh/en/tenders> .

Signed by Kishore Reddy

Polu

Date: 14-06-2023 16:19:58

Reason: Approved

Deputy Accountant General (Accts & VLC)

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Office of The
Principal Accountant General (A&E)
Andhra Pradesh



SUPREME AUDIT INSTITUTION OF INDIA
लोकहितार्थ सत्यनिष्ठा
Dedicated to Truth in Public Interest

Notice Inviting Tender for
“Change Management to VLC Application”

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1 General

1.1 Notice

The Office of the Principal Accountant General (A&E), Andhra Pradesh, Vijayawada invites bids from interested and eligible bidders for incorporation of changes and additional features to its VLC application Software running on Oracle (11g) Forms and Reports.

The Authority inviting the tender will be referred to as “Purchaser” in the sections to follow.

1.2 Key Details

| | |
|---|---|
| Tender inviting Authority/ Purchaser | The Principal Accountant General (A&E) Andhra Pradesh |
| Tender Start Date | 16-06-2023 10:00 am |
| Cost of the bid document | Nil |
| Earnest Money Deposit | ₹10,000/- |
| Last date for seeking clarifications | 21-06-2023 05:00 pm |
| Tender Closing Date | 25-06-2023 05:00 pm |
| Date & Time of opening of Technical Bid | 26-06-2023 11:00 am |
| Date & Time of opening Financial Bid | Will be intimated separately to successful bidders after Technical Evaluation |
| Bid Validity | 90 days from date of closure of tender |
| Expected Duration of the Project | 90 days |
| Contact Details for Queries | Data Manager E-mail: cedpap.anp.ae@cag.gov.in Phone No: 0866-2999406 Ext. 724 |
| Bids to be Addressed to | The Deputy Accountant General (Accts & VLC) O/o The Principal Accountant General (A&E) Andhra Pradesh 27-37-158, 6 th &7 th Floor, Stalin Central Mall, Governorpet, Vijayawada - 520002 E-mail: agaeandhrapradesh@cag.gov.in |

1.3 Eligibility Criteria (for Technical Evaluation)

1.3.1 Essential

- Must be a company registered under the Companies Act, 1956.
- Must not have been blacklisted on CPPP or by any of the organizations in the past.
- Successful implementation of projects on Oracle Forms and Reports.

1.3.2 Desirable

- Experience of working with any Government organization.
- Availability of Main/ Branch office in the State of Andhra Pradesh.

1.4 Mode of Submission of Bids

The bids in the formats prescribed may be submitted either by Post or by E-mail.

1.5 Authority

The notice may be withdrawn anytime without assigning any reason. The Purchaser reserves the right to alter the scope i.e., to add/ modify/ remove any item from the scope of the work before signing the agreement.

1.6 Legal Jurisdiction

All the disputes arising under, pursuant to and/or in connection with the selection process and further agreements shall fall under the legal jurisdiction of the courts where the Headquarters of this office is located i.e., Vijayawada.

1.7 Disclosures

This notice is only for invitation of proposals and in no manner guarantee award of the contract. Though due care was taken in the preparation of the bid documents, it is advised to examine the documents carefully before submitting the bids. No claim on account of any errors detected in the tender documents shall be entertained.

2 Instructions to the bidders

2.1 General

1. A bidder shall submit only one bid. Submitting more than one bid deems all the bids invalid.
2. Bidders are advised to read the bid documents carefully before submitting the bids.
3. Bidders shall furnish all the necessary documents as mentioned in 4.1 to avoid disqualification.

2.2 Tender Validity

The bids presented shall be valid for 90 days starting the date of closure of Tender.

2.3 Earnest Money Deposit

An amount of ₹10,000/- shall be deposited as Earnest Money Deposit in the form of DD or bank guarantee. Bidders seeking exemption from EMD as per the provisions of General Financial Rules 2017 issued by Ministry of Finance, shall submit certificates supporting their claim.

2.4 Preparation of Bids

Technical Bid shall consist of documents supporting eligibility of the bidder, desirable qualifications, and duration of the project.

Financial Bid may be prepared by quoting the prices against each item specified in the “Scope of Work”. The validity of the prices quoted shall be for a period of 90 days from opening of the Financial Bid.

The bids shall be accompanied by the summary forms as per 4.2 and 4.3

2.5 Submission of Bids

Technical and Financial Bids shall be placed in separate sealed covers superscribing “Technical Bid for Change Management to VLC Application” and “Financial Bid for Change Management to VLC Application”. The covers shall be placed in a single outer cover superscribing “Proposal for Change Management to VLC Application”. Bidders sending bids through post shall post the bids in time to reach on or before the Tender closing date mentioned under 1.2.

Bidders wishing to submit the bids through e-mail may prepare separate password protected Technical and Financial bids. The bids may be duly named “Technical Bid for Change Management to VLC Application” and “Financial Bid for Change Management to VLC Application” shall be digitally signed and placed into a single zip folder named “Proposal for Change Management to VLC Application”. The zip file consisting of password protected bids may be mailed to agaeandhrapradesh@cag.gov.in along with passwords to open the bids.

2.6 Quoting of Prices

All the prices shall be quoted in Indian Rupees (INR) (₹) only. Prices shall be clearly mentioned in complete numerals and in words. Prices shall be quoted by clearly mentioning the GST component.

E.g., Rupees Thirty Thousand shall be mentioned as ₹30,000/- (Rupees Thirty Thousand only) not as ₹30 thousand.

2.7 Tender Opening and Evaluation

Technical bids will be opened first. Technical Bids will be evaluated for the eligibility of the bidder and whether the bid is presented in complete shape or not i.e., whether the bid is accompanied by necessary documents or not. Clarifications will be sought from the bidders before finalizing the Technical Evaluation.

Bidders who come out qualified in Technical Evaluation will be intimated about the date of opening Financial Bid. Financial Bids of only the Technically qualified bidders will be opened. Clarifications will be sought if there are any calculation errors. Financial Bids will be evaluated on Least Cost System in accordance with the provisions of General Financial Rules, 2017.

2.8 Language

The contents of the proposals shall invariably be in English. Contents, if any, presented in any language other than English shall be translated to English and submitted. For all purposes, the English translation shall prevail.

2.9 Award of Contract

The successful bidder must enter into an agreement with the O/o The Principal Accountant General (A&E) Andhra Pradesh before taking up the work.

2.10 Performance Bank Guarantee

Within 7 days of the receipt of notification of award of contract, the successful bidder shall furnish the performance bank guarantee amounting to 3% of the contract value issued from a nationalized/ scheduled bank in favour of '*Pay and Accounts Officer, Office of the Principal Accountant General (A&E), Andhra Pradesh, Vijayawada*' payable at Vijayawada.

The Performance Bank Guarantee shall be valid for a period of 14 months from the date of completion of the project.

The Performance Bank Guarantee shall be forfeited in case of breach of contract or if it is found after awarding of contract that any information furnished is incorrect.

2.11 Handing of Code, Manuals and Training

Source Code developed remains the proprietary of the Purchaser and shall be handed over to Purchaser. After development and installation of the changes, the bidder shall provide the Purchaser with documentation of changes carried out. A detailed user manual should be prepared, and the staff of the Purchaser shall be trained.

2.12 Confidentiality

All the development work must be taken up in the premises of Purchaser. Remote connection to the Database may not be provided. Confidentiality shall be maintained in terms of the database.

2.13 Terms for Payment

All the payments related to the contract once signed shall be governed as per the General Financial Rules, 2017 issued by Ministry of Finance, Government of India.

3 Project Details

3.1 Background

Voucher Level Computerisation (VLC) is an application developed on Oracle Forms and Reports with Oracle 11g database in the backend. The application is running on Red Hat Linux 6.5 Operating System on Server-side. All the programs were coded using Oracle PL/SQL.

3.2 Scope of Work

1. The nature of work involves:
 - a. Designing new reports and forms and integrating them with a new Menu item.
 - b. Creation of new tables/views and PL/SQL procedures required for generation of reports in the formats specified.
2. Two sets of reports should be generated, one set of reports in pdf format with numerals rounded to crores/ lakhs/ thousands as specified and the other set with whole rupee (unrounded) numerals in Excel format.
3. All the numerical figures wherever amounts, whole rupee, rounded to crores and lakhs are involved, shall be presented with comma separators as per Indian Numeral Standards. (99999,99,99,999.99).
4. All the numerical figures wherever amounts rounded to thousands are involved shall be presented with comma separators for every two digits like (99,99,99,99,99).
5. All the reports designed must support Rupee Symbol (₹).

3.3 Functional and Technical Specifications

1. Government Accounts are kept in 3 Parts i.e.,
 - I. Consolidated Fund
 - II. Contingency Fund
 - III. Public Account
2. These parts are further divided into Sectors, Sub-sectors, sub-sub-sectors. Below this level accounts are presented at Major Head & Sub-Major Head, Minor Head, Sub-Head, Detailed Head and Sub-detailed Head level.
3. Appropriation Accounts include one more level of presentation i.e., Grant Number.
4. The reports to be developed shall be able to provide totals rounded at different levels mentioned above.
5. Charged amounts shall be depicted in Italics in all the reports.
6. Annual Accounts of the State Government of Andhra Pradesh are presented in two sets i.e., Appropriation Accounts and Finance Accounts.

Appropriation Accounts:

 - i) Summary of Appropriation Accounts
 - ii) Grant wise details with Notes & Comments
 - iii) Statement of Recoveries

Finance Accounts:

 - i) Consolidated Statements (amounts rounded to crores)
 - ii) Detailed statements (amounts rounded to lakhs)
 - iii) Appendices (amounts rounded to lakhs)

7. PL/SQL Procedures to be developed: A new rounding module to be developed wherein whole Rupee figures as well as amounts rounded to Thousands, Lakhs & Crores to be available at different levels mentioned above. The module shall also capture progressive balances.
8. Menu items to be designed: A new menu item to be designed to incorporate the new forms and reports to be designed.
9. Forms to be designed:

| S. No | Form |
|--------------|--|
| 1 | To capture the comments for Sub-Heads selected under each grant |
| 2 | To update the balances for current year before generation of Annual Accounts |
| 3 | To populate the list of GIA vouchers marked from watching of UCs into UC register and clearance of UCs |

10. Reports to be designed:

| S. No | Report Name | Rounded to |
|--------------|---|-------------------|
| 1 | Statement of Financial Position | Crores |
| 2 | Statement of Receipts and Disbursements | Crores |
| 3 | Statement of Receipts (Consolidated Fund) | Crores |
| 4 | Statement of Expenditure (Function wise) | Crores |
| 5 | Statement of Expenditure (Nature Wise) | Crores |
| 6 | Statement of Progressive Capital Expenditure | Crores |
| 7 | Statement of Borrowings and other Liabilities | Crores |
| 8 | Statement of Grants-in-aid given by the Government | Crores |
| 9 | Statement of Voted and Charged Expenditure | Crores |
| 10 | Statement on Sources and Application of funds for expenditure other than on Revenue Account | Crores |
| 11 | Detailed Statement of Revenue and Capital Receipts by Minor Heads | Lakhs |
| 12 | Detailed Statement of Revenue Expenditure by Minor Heads | Lakhs |
| 13 | Detailed Statement of Capital Expenditure by Minor Heads and Sub Heads | Lakhs |
| 14 | Detailed Statement of Borrowings and Other Liabilities | Lakhs |
| 15 | Detailed Statement of Loans and Advances given by the State Government | Lakhs |
| 16 | Detailed Statement on Contingency Fund and Other Public Account transactions | Lakhs |
| 17 | Detailed Statement on Investments of Earmarked Funds | Lakhs |
| 18 | Comparative Expenditure on Salary | Lakhs |
| 19 | Comparative Expenditure on Subsidy | Lakhs |
| 20 | Grants-in-aid/Assistance given by the State | Lakhs |

| S. No | Report Name | Rounded to |
|--------------|---|---------------------|
| 21 | Central Schemes (Centrally Sponsored Schemes and Central Schemes) | Lakhs |
| 22 | State Schemes | Lakhs |
| 23 | Maintenance Expenditure with segregation of Salary and Non-Salary Portion | Lakhs |
| 24 | Summary of Appropriation Accounts | Thousands |
| 25 | Grant-wise details with comments | Thousands/ Lakhs |
| 26 | Statement of Recoveries | Thousands |
| 27 | New report on UC Register | - |

11. For formats of the reports, refer to the links below:

https://cag.gov.in/uploads/state_accounts_report/account-report-Finance-Accounts-Vol-I-2021-2022-0641db2efcd6e27-94714183.pdf

https://cag.gov.in/uploads/state_accounts_report/account-report-Finance-Accounts-Vol-II-2021-2022-0641db35e61f174-96576786.pdf

https://cag.gov.in/uploads/state_accounts_report/account-report-Appropriation-Accounts-2021-22-0641db220000320-07132641.pdf

4 Annexures

4.1 Documents to be submitted along with Technical Bid

1. EMD (Bid Security) / MSME Certificate
2. Registration Certificate of the Firm/Proprietorship, etc.
3. Copy of GST Certificate.
4. Self-attested copy of PAN Card.
5. Name and Specimen Signature of Authorized signatory.
6. Documents showing turnover during the last 3 years for each year (IT Returns, Audited Balance Sheet & P/L account).
7. Details of the Government Ministries/ Department/ Organization/ PSUs etc., (if the firm has working experience with Government Departments during the last 3 years along with the copies of the corresponding work orders.)
8. Details of the Employees with their qualifications, experience, and certifications in Oracle.
9. Call Escalation Matrix.

4.2 Summary of the Technical Bid

| S. No | Particulars | Details | Page No of the Document |
|-------|---|---------|-------------------------|
| 1 | Name of the firm | | |
| 2 | Address of the firm along with contact details | | |
| 3 | Registration No. | | |
| 4 | PAN | | |
| 5 | GST Registration No. | | |
| 6 | Name of the authorized signatory | | |
| 7 | Specimen Signature of the Authorized signatory. | | |
| 8 | Contact details of the Authorized signatory | | |
| 9 | Whether the firm had enclosed EMD? (Yes/ No) | | |
| 9a | If "Yes", details of DD/Pay Order No, Date, Amount and Bank | | |
| 9b | If "No", Certificate for claiming relaxation | | |
| 10 | Whether the Financial Statements (IT Returns, Balance Sheet) for the last 3 years (2020-21, 2021-22, 2022-23) are enclosed? (Yes/No) | | |
| 11 | Details of employees with their qualification and experience | | |
| 12 | Details of the Government Ministries/ Department/ Organization/ PSUs etc. in which the firm took up work during the last 3 years. (Copies of work orders may be enclosed.) | | |
| 13 | Call Escalation Matrix | | |

Certified that the above information is correct to the best of my knowledge. Further, my firm and I have not been blacklisted/disqualified/debarred by any of the Government/Semi Government department or any other agency.

Place:

Date:

Signature & Name
of the Authorised Signatory with seal

4.3 Summary of the Financial Bid

| S. No | Particulars | Details |
|--------------|---|----------------|
| 1 | Name of the firm | |
| 2 | Address of the firm along with Contact details | |
| 3 | Name of the Authorized Signatory | |
| 4 | Specimen Signature of the Authorized signatory | |
| 5 | Contact Details of the Authorized signatory | |
| 6 | Total cost of the project (In Numerals and Words) | |

Place:

Date:

Signature & Name
of the Authorised Signatory with seal