

NOTICE INVITING TENDER FOR DISPOSAL OF E-WASTE

Bid Information sheet

Document Description	Tender Document for "disposal of E-Waste" at the office of Pr.Accountant General (Audit-1), Uttar Pradesh, Prayagraj
Bid Submission	Submission of the bid through Central Public Procurement Portal (e-Procurement) of Government of India (http://eprocure.gov.in/eprocure/app)
Last Date & Time of Submission of Bids	26.09.2025 (3:00 PM)
Bid opening	26.09.2025 (4:00 PM)
Bid Validity	Three months from the last date of submission of tender
Bid Security/EMD	3000/(Three Thousand only) in the Form of demand Draft drawn on any Nationalised/Scheduled Bank in favor of "Pay and accounts Officer, Office of the AG(A&E)-I, UP, payable at Prayagraj. EMD is not mandatory in case of MSME Firm.(MSME Certificate is mandatory)
Name, Designation, Address and other details (For submission of Response to Tender Document)	The Senior Deputy Accountant General (Admn), O/o the PAG(Audit)-1,UP, Prayagraj
Important Note: Prospective Bidders are requested to remain update for any Notice/ amendments/clarifications etc to the Tender Document through the website (http://eprocure.gov.in/eprocure/app) No separate notifications will be issued for such notices/amendments/clarifications etc. in the print media or individually.	



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Bid Application Form for disposal of E-Waste

1. Name of Bidder:-
2. Address:-
3. Contact Number:-
4. Name of the Contact Person:-
5. Mobile Number:-
6. Earnest Money deposit details:-

DD No.	Date	Amount		

7. Self-Attested Copy of the Registration Certificate issued by the Central Pollution Control Board or by any State Government Pollution Control Board is enclosed: YES/NO

CERTIFICATE AND DECLARATION

- a. We confirm that we satisfy the qualifying criteria and have attached the requisite documents as documentary proof. In case you require any further information documentary proof in this regard during evaluation of our bid, we agree to furnish the same in time to your satisfaction.
- b. It has been certified that all information provided in tender form is true and correct to the best of my knowledge and belief. We hereby declare that our proposal is made in good fate, without collusion or fraud.
- c. In case it is established that any information provided by us is false or misleading or in the circumstances where it is found that we have made any wrong claim, the tender is also authorized to blacklist our firm/company/agency and debar us in participating in any tender/bid any future.
- d. I/we assure that neither I/We, nor any of my/our workers, will do any act which is improper, illegal and will indulge in any such act during the execution in case the tender is awarded to us.
- e. I/We assure that I/We not be outsourcing any work specified in the tender document to any other firm.
- f. Our firm/Company/Agency is not blacklist or banned by any Government department, PSU, University, Autonomous Institute or any other Govt. Organization.
- g. I/We certify that, I have understood all the term and conditions as indicated in the tender document, and hereby give our unconditional acceptance to the same.
- h. I/We, further certify that I/We, posses all the statutory non-statutory registration, permission, approvals, etc, from the competent authority for providing requisite services.
- i. We have inspected that disposable computer hardware items and are interested to purchase the same" as is where is basis". We are aware about the conditions of the disposable E-Waste items and there will not be an objection about the condition of the items during handing over/lifting.

Place:

Date:

Authorized Signatory(For and on
behalf of the Agency/Company with Office
Seal)

SECTION-1**1.1 DOCUMENT PURPOSE**


Office of the Pr. Accountant General (Audit-1), Uttar Pradesh, Prayagraj on behalf of the President of India, invites open tenders through e-procurement from the registered. Recycler/Re-processor of E-waste, registered with central pollution control board, Ministry of Environment and Forests, Government of India or with any State Government Pollution Control Board for disposal of E-Waste items viz. Desktop computers, Laptops, Printers and UPS as is where is basis". The detailed list of the disposable E-Waste items is mentioned below:

Sl.no.	Name of the Items	Quantity
1	Projector	01
2	Desktop Computers	31
3	Laptops	13
4	Scanners	59
5	Printers	07
6	Server	01
Used Consumables		
7	18 AH battery	116
8	42 AH battery	16
9	600 VA UPS battery	55
10	Used Toner Cartridge	430
11	Desktop (Received from RTI)	03
12	Desktop only CPU (Received from RTI)	01
13	UPS 2KVA (Received from RTI)	02
14	UPS500VA (Received from RTI)	04
15	UPS650VA (Received from RTI)	17
16	UPS600VA (Received from RTI)	04
17	Printer HP laserjet	02
18	Unused Consumables	65

1.2 LOCATION OF THE ITEMS

The above mentioned E-Waste items are lying in the Office of the Pr. Accountant General (Audit-1), Uttar Pradesh, Prayagraj-211001


(Jai Krishan)
Sr.Audit Officer/GD


(Surjeet Das)
Sr.Audit Officer/IA


(Ms. Pooja Kumari)
DAG/AMG-II

SECTION-II

INSTRUCTION TO BIDDERS

2.1 Minimum Pre-Qualifying/Eligibility Criteria

The Bidder(s) should fulfill the following minimum Pre-Qualifying/Eligibility Criteria

Sl.no	Minimum Eligibility Criteria	Supporting Documents to be Submitted
1	The Bidder should have valid pan card and GST registration certificate	(a) Copy of Pan Card (b) Copy of GST registration certificate
2	The Bidder shall submit the valid earnest money deposit (EMD) in the form of demand draft issued by nationalized scheduled bank	Demand draft in original
3	The bidder should be a recycler of E-Waste, registered with central pollution control board, ministry of environment and forest, Government of India or with any State Government pollution control Board.	The bidder should enclose the self attested copy of the registration certificate issued by central pollution control board or by any State Government pollution control board

2.2 Inspection of disposable E-Waste items

The disposable computers hardware items may inspected by the bidder or any authorized representative to satisfy themselves about the quality, quantity, usefulness etc. of the items they are bidding for on 10/09/2025 to 25/09/2025 between 10:00AM to 5:00 PM at the office of the Pr. Accountant General (Audit-1), Uttar Pradesh, Prayagraj-211001, only on the production of valid ID proof authorization by the firm under prior intimation. No claim thereafter shall be entertained.

2.3 In order to participate in the bidding process, bidders shall follow the procedures described below for submitting their bid. Failure to do so may result in the bid being eliminated at the examination stage as non-responsive.

Technical and financial bid are to be submitted separately (in separate envelopes). Envelops should be dropped in the box kept for the purpose in the cell of Sr. Deputy Accountant General/Admn.(At the 2nd Floor of the Satya Nistha Bhawan, O/o the PAG(Audit-1), UP, Prayagraj by 26.09.2025 (3:00 PM). Bids will be opened on 26.09.2025 (4:00 PM) in the presence of bidders representatives.

The bid shall be signed by the bidder or a person or persons duly authorized to enter into the commitment on behalf of the bidder and contained the Office Seal of firm/company.

2.4 Bid Security/EMD (Earnest Money Deposit):

- (a) The Bidder s are requested to submit their bid documents along with Earnest Money deposit of Rs.3000 (Rs. Three Thousand Only) in the form of demand draft drawn on any nationalized/Scheduled bank in favor of "Pay and accounts Officer, Office of the Pr. Accountant General(A&E)-I, Uttar Pradesh, Prayagraj" payable at Prayagraj. Bids submitted without valid EMD summarily be rejected.

- (b) The original earnest money deposit(EMD) is to reach at the Office before the last date and time of submission of the bids.
- (c) EMD in original not received by this office with in the last date & time of submission of the bids will be considered as bid submitted without EMD and will be rejected.
- (d) EMDs of all the unsuccessful bidders will be returned after the Order is issued to successful bidder.
- (e) The EMD of the successful bidder shall be released after depositing full amount and removal of the items from the premises subject to the satisfaction of this office.
- (f) The Bid Security(EMD)will be forfeited, if any bidder withdraws his bid at any stage during the tender evaluation process.
- (g) The Bid Security (EMD)will be forfeited, if any bidder withdraws his bid at any stage during the evaluation process.
- (h) No EMD is required to be deposited if the bidder firm has MSME in that case MSME Certificate is required to be produce by bidder.

2.5 Bid Price

- (a) The prices should be quoted in Indian Rupees only.
- (b) The Price quoted shall be on fixed price basis and shall include all applicost, charges, taxes and duties. All other charges, duties and others outgoings, whatsoever of every shall be paid by the bidder. No price variation on any account shall be considered.

2.6 Opening of Bid and Evaluation Parameter:

Evaluation of the proposal will be done in two stage, i.e. Technical & Financial:

- (a) Bids received without valid EMD will be not taken for evaluation.
- (b) The Technical Bid of the Bidders will be evaluated in first stage.
- (c) The Technical evaluation consists of detailed scrutiny of the proposal.
- (d) The Bidders who qualify in the technical evaluation will be considered for opening of financial bids.

2.7 Evaluation of Minimum Pre-Qualifying/Eligibility Criteria

- (a) For the evaluation of the minimum pre-qualifying/eligibility criteria, the documents furnished by the bidder will be examined to check if all the eligibility requirements mentioned in the part 2.1 fulfilled.
- (b) Proposal not meeting the pre-qualification criterial shall be rejected and will not be considered further.

2.8 Technical Evaluation:

The technical evaluation committee shall evaluate and scrutinize the proposal in detail along with the bid application form as mentioned in the Annexure-A

2.9 Award of Contract

- (a) The Office will issue a letter of award to the successful bidder whose bid has been determined to substantially responsive and accepted by this office.

- (b) The letter of award is required to be acknowledged by the awardee on the duplicate copy duly stamped and signed by the authorized signatory.

2.10 Right to accept Bid, reject any or all Bids.

The office reserves the right to accept any bid, and to annul the tender process and reject all bids at any time prior to award of contract or to split up the entire lot of the articles to more than one bidder, without thereby incurring any liability to the affected bidder or bidders or any obligation to inform the affected bidder or bidders of the grounds for the action taken. In case of any disputes pertaining to the tender, the decision of this office shall be final and binding.

2.11 Sub-Contract:

Neither the contract nor any right granted under the contract may be sold, leased/sublet, assigned, or otherwise transferred, in whole or in part, by the bidder/s any such attempt to sell, lease assignment or otherwise transfer shall be void and of no effect. The bidder/s shall not permit anyone other than its' personnel to perform any of the work, service or other performance required by the vendor under the contract.

2.12 Canvassing

No bidder is permitted to canvass on any matter relating to this tender. Any bidder found doing so may be disqualified and his bid may be rejected.


(Jai Krishan)
Sr.Audit Officer/GD


(Surjeet Das)
Sr.Audit Officer/IA

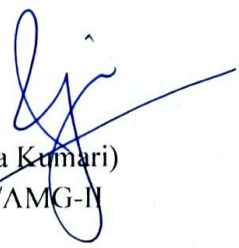

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SECTION-III
TERMS AND CONDITIONS

- 3.1 The entire disposable computer hardware items will be sold as a single lot to the successfully bidders and no part quotation will be considered. The article will be sold on the assumption that the Bidder has inspected the unserviceable computer hardware items and is fully aware of the condition of the entire article, they are interested in buying.
- 3.2 The successful Bidder(s) have to pay the full amount in cash branch of the office within five working days from receipt of the order.
- 3.3 The successful Bidders shall be required to lift all the items at his own cost from the disposal site to his premises within two weeks after depositing full amount. On failure to do so, the office shall have the right to forfeit entire amount of the bidder including EMD and the said Bidder(s) will have no right to claim the said articles. This office will have full right to dispose of the articles in any other manner deemed fit as decided by the competent authority. Segregation/Dismantling of material is not allowed in the premises of the department.
- 3.4 The cost of the lifting and transportation of the disposable hardware items from this office premises are at the responsibility of the bidder/s and will be borne by themselves.
- 3.5 No items, once disposed to the successful bidder, shall be taken back by this office, on any conditions whatsoever.
- 3.6 No extension of the time limit will be granted for payment of the full amount of the quotation and/or removal of articles from this office premises.
- 3.7 Selected bidder will deposit the amt of GST applying on the amt of quoted price and produce a copy of deposit challan to Sr.AO/ISW(Seller). Thereafter only selected bidder would be permitted to lift the items on holidays only.


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