

कार्यालय प्रधान महालेखाकार (लेखा एवं हकदारी) गुजरात
OFFICE OF THE Pr. ACCOUNTANT GENERAL (A&E) GUJARAT
रेसकोर्स रोड, राजकोट – 360 001. दूरभाष संख्या 0281 – 2441600-06, फैक्स नं 0281-2456238
ईमेल/Email: agaegujarat@cag.gov.in

No. 69-ITSC/Change Management/GEMS/2025

Date: 01.07.2025

TENDER NOTICE FOR CHANGE MANAGEMENT IN GEMS (GPF ENTITLEMENT & MANAGEMENT SYSTEM)

Office of the Pr. Accountant General (A&E), Gujarat, Rajkot invites sealed tenders depicting financial implications for change management in GEMS (GPF Entitlement & Management System). The rates are to be quoted against items shown in Annexure II along with estimated time frame in terms of man-days for the change management in GEMS.

The existing VLC Software was originally developed in Oracle 8i and the forms and reports were developed in Developer 2000 from the year 2001-02. The VLC system has been migrated/updated to Oracle 11g in the year 2011-12.

Intending firms/participants should submit tenders to the Dy. Accountant General/Admn, 2nd Floor, Office of the Pr. Accountant General (A&E), Gujarat, Rajkot on or before 05:00 PM on 11.07.2025 in a sealed cover containing two sealed envelopes. One for 'Technical Bid' and another for 'Financial Bid' in the prescribed format as enclosed in Annexure-V & Annexure-VI respectively. The participants should fulfill the terms and conditions given in Annexure-III enclosed. The outer envelope containing both the bids must clearly be super scribed "Tender Documents for change management in GEMS (GPF Entitlement & Management System)". Tender should be addressed to:

The Dy. Accountant General/Administration,
2nd Floor, O/o the Pr. Accountant General (A&E), Gujarat, Rajkot,
Race Course Road, Rajkot-360001

The Technical Bids shall be opened by Committee Members and Sr.A.O./ITS Cell at O/o the Pr. Accountant General (A&E), Gujarat, Rajkot on 14 July 2025 at 11.30 AM in the presence of such bidders who may wish to be present or nominate their representatives to be present. The authorized representatives of the bidders will be required to submit a letter of authorization. The financial bids of only those bidders whose Technical Bids are qualified shall be opened by the Committee on the next working day of its opening i.e. 16 July 2025.

Earnest Money Deposit (EMD) of Rs. 50,000/- (Rupees Fifty Thousand) in the shape of demand draft from any nationalized bank will have to be deposited at the time of submission of Tender Form. The bids without Earnest Money shall be summarily rejected. However, Bidders who are eligible to be exempted from depositing EMD according to Rule-170 of General Financial Rules, 2017, should submit scanned documentary proof thereof along with the technical bid. The validity of the Demand Draft must be up to 6 (Six) months starting from the date of submission of the bids. The demand draft should be drawn in the favor of Pay and

Accounts Officer, O/o the Pr. Accountant General (A&E), Gujarat, Rajkot. Bidders shall not be permitted to withdraw their offer or modify the terms and conditions thereof. In case the bidder fails to observe and comply with the stipulations made herein or backs out after quoting the rates, the aforesaid bid security shall be forfeited to the Government of India.

While all efforts have been made to avoid errors in the drafting of this tender document, the Bidder is advised to check the same carefully. No claim on account of any errors detected in the tender documents shall be entertained.

Necessary queries/consultations regarding the Change Management of GPF, if any, may be made during working days (Monday-Friday) between 11.00 AM to 01.00 PM to Senior Accounts Officer, ITS Cell (Ext. 266, Ph. 0281-2441600-06).

Encl. As above



Sr. Accounts Officer/ITS Cell

Annexure-I

Configuration of existing Server:

- A) Dell PowerEdge T640 Server
- B) PowerEdge T640 motherboard
- C) Intel Xeon Silver 4110 2.1G 8c/16T
- D) 9.6GT/s 11M Cache, Turbo HT (85W) DDR4-2400
- E) 1.2TB 10K RPM SAS
- F) 32GB RDIMM 2666MT/s Dual Rank 8
- G) RedHat Linux version 6.9

ANNEXURE - II

Scope of Work

Sl. No.	Description of Work	Amount of work/item
1	GPF Authority will be signed digitally through DSC,	
2	GPF final payment authority is required to be pushed to State IFMS portal/Karmayogi portal through an API for further processing at the State Government end.	
3	<p>Any Server/Software required for work of change management of GEMS (GPF Entitlement Management System) Package will be procured by the vendor.</p> <p>Minimum configuration (Intel Xeon 16 Core or Higher, 128 GB RAM upgradable up to 256 GB, 1.2TBx4 HDD, RAID Compatible, Dual Power Supply, Minimum Dual Network Card, DVD Writer, RHEL & Microsoft certified, RHEL Enterprise software, any user license (if required) for RHEL 1-4 socket)</p>	

ANNEXURE - III

Terms and conditions for Change Management of GEMS/GPF

The terms and conditions will be as mentioned below:

1) The rates should be quoted without any conditions and should be inclusive of all actual taxes. The rates must be filled-in completely, without any error, erasers or alterations.

2) Delivery Schedule: The vendor will start the work within one week from the date of agreement and the entire work shall have to be delivered, installed and commissioned after due testing within the period quoted in tender form, keeping ample scope of bug fixing, documentation and training. No request for the enhancement in price due to extension in time schedule of delivery or installation would be entertained.

3) Warranty: The vendor shall provide Warranty for a period of 12 months from the date of issue of completion certificate. All types of defects/bugs/problems will have to be solved at free of cost by the vendor during such a warranty period.

4) Security Deposit: An amount of 5% of the contract value shall have to be placed as Security Deposit in the shape of Fix Deposit Receipt or Bank guarantee in favour of Pay and Accounts Officer, Office of the Pr. Accountant General (A&E), Gujarat, Rajkot within fifteen days of acceptance of the LOA & the same will be released after successful completion of the warranty period as per terms and conditions of the contract, followed by issue of completion certificate.

5) Mode of operation: This office is in process of upgradation of the current server for enhanced functionalities. Therefore, the current database has to be migrated from the existing server to the new servers with all the existing functionality and successful running in the new server.

6) Payment Terms: No advance payments shall be made under any condition. Payment would be made subject to availability of funds after completion of the entire work including:

- a) Testing and successful running of the database and application.
- b) Imparting training by the vendor to selected group of officials.
- c) Handing over of the documentation.
- d) Testing

7) Manual and Documentation:

The following manuals/documentation are to be provided to the office. All the manuals, original source code will be the property of the Indian Audit and Accounts Department.

- a) A complete set of manuals on the procedure adopted during the change management of GEMS which include Installation, commands, Locations of files, operations etc.
- c) Complete updated source code in soft copy format.

8) Training:

The vendor shall impart adequate training to selected staff of this office.

9) Penalty for delay in delivery and installation:

The schedule for delivery and installation is to be strictly adhered to in view of the strict schedule for implementation of the project as time is the essence of the contract. Any unjustified, unacceptable delay in delivery and installation beyond the time schedule shall render the vendor liable for liquidated damages @ 1% of tendered amount for every fortnightly period. This office holds the option for cancellation of the order for pending work along with forfeiture of security deposit.

10) Sub contracts:

The vendor shall not assign or sublet any portion of the contract without the written approval of the office.

11) Completion:

The work shall be deemed to be completed only when this office has received all the modules of VLC and GPF Application software in operational condition as per the terms of the Contract, whether explicit or implied and the same is found to be running smoothly and satisfactorily after testing. A certificate in this regard has to be obtained from this office with regards to satisfactory completion of change management of GEMS.

12) Cancellation of the work order:

The work order can be cancelled by this office on account of breach of any of the clauses of the work order or on account of incompetence on the part of the vendor to carry out the work as per requirement of this office. In such a situation, security deposit made by the vendor will be forfeited in favour of this office.

13) Additional work: Any additional work other than that mentioned in the scope of work will be done by the vendor at a rate agreed to by both parties, if ordered any.

14) Boarding and lodging: The O/o the Pr. Accountant General (A&E), Gujarat, Rajkot will not arrange for lodging facility for the software engineers deployed for the work. The cost of travel expenses, food/boarding etc. will be borne by the vendor and no extra charges will be paid by this office.

15) Jurisdiction of courts in case of disputes:

These terms and conditions are governed by the law of India for the time being in force. In case of any dispute, the decision of Office of the Pr. Accountant General (A&E), Gujarat, Rajkot would be final and binding upon both the parties. The cause of dispute must be presented in writing before him within 15 days of the occurring of such dispute for the purpose of adjudication. If occasion arises, the jurisdiction of the appropriate court will be at Rajkot.


16) Arbitration:

In the event of any disputes or differences between the parties whether during the execution of orders or thereafter whether by breach or in any manner in regard to:

- a) The constitution of terms and conditions.
- b) The respective rights and liability of the parties thereunder.
- c) Any matter or things arising out or in relation to or in connection with these terms and conditions.
- d) Either party shall give written notice to the other of the same and such dispute or differences shall be referred for the sole arbitration of any persons appointed by the Comptroller and Auditor General of India. The decision of such arbitration shall be conclusive and binding on the parties hereto. There shall be no objection to any such appointment that the person appointed is a Govt. servant. The Provisions of the Arbitration and Conciliation Act, 1966 and rules thereunder shall apply to the arbitration proceedings. Such Arbitration shall be held at Rajkot.

17) Binding:

This office does not bind itself to accept the lowest tender and reserves the right to reject any or all tenders received without assigning any reason whatsoever. Tenders in which any of the particular and prescribed information are inadequate or incomplete in any respect or the prescribed conditions are not fulfilled are liable to be rejected. Canvassing in any form by the tenderers will result in rejection of their tenders. Decision of this office will be final and binding to all.


Sr. Accounts officer/ITS Cell

Annexure IV

1. BID Details:

Bid Particulars

Name of the bidder _____

Address of the bidder _____

Contact details of the executive to whom all references shall be made regarding this tender:

Name _____

Designation _____

Address _____

Mobile/Telephone No _____

Email Address _____

BIDDER SEAL

2. Bid Letter

Date: dd/mm/yyyy

To

The Dy. Accountant General/Administration
Office of the Pr. Accountant General (A&E), Gujarat, Rajkot
Race Course Road Rajkot-360001

Reference: Tender No _____ Dated _____

Sir,

We hereby declare:

That we are Oracle partners and fulfil the criterion specified in the Bid Document. We hereby offer to provide the services at the prices and rates mentioned in the attached financial bid. We do hereby undertake that, in the event of acceptance of our bid, the commencement of services shall be made as per the requirements. We affirm that the prices quoted are inclusive.

We enclose herewith the complete Bid as required by you. This includes:

- Bid particulars
- This bid letter
- Technical details of services offered
- Warranty
- Maintenance and service resource/infrastructure facilities

We have carefully read and understood the terms and conditions of the tender and the conditions of the contract applicable to the tender. We do hereby acknowledge the binding clause of the terms and conditions for the change management of GEMS. We do hereby undertake to provision as per these terms and conditions.

We hereby certify that the Bidder is a company registered under company's Act/Partnership Firm/Proprietorship Firm and the person signing the tender is the constituted attorney. Bid Security in the form of a Bank Guarantee / Bank Draft issued by _____ (bank) for an amount of Rupees _____ attached with the Financial Bid document.

We do hereby undertake that, until a formal contract is prepared and executed, this bid, together with your written acceptance thereof and notification of the award of contract, shall constitute a binding contract between us.

Signature of Bidder (with official seal)

Date _____

Name _____

Email ID _____

Designation _____

Address _____

Telephone _____

Fax no _____

Details of Enclosures

1. _____

2. _____

3. _____

4. _____

5. _____

3. Technical details of Services Offered

The list of all services (charges or otherwise) should conform to the requirements/scope of work/deliverables and other incidental & ancillary requirements and to be specified by the bidder(s) or the bidder(s) should give an undertaking as under:

Undertaking

We have understood the requirements of this project and shall provide all services as per the requirements of this bid document.

Bidder Seal

Also, a certificate in the following format shall be provided by the bidder(s):

Certificate

Office of the Pr. Accountant General (A&E), Rajkot (Gujarat) has all rights to use /test hardware/software or seek clarification/support regarding project without accrual of any financial liability.

Bidder Seal

Annexure V
BIDDING SHEET (TECHNICAL)

Sr. No	Criteria	Whether met? If so, details thereof with supporting documents
1	The vendor should be an original developer of the software solution. System Integrators, Consultants and franchises of software companies would not be considered.	
2	The vendor should have software development/service experience of not less than 3 years in the development, implementation and maintenance of VLC, GPF and other related software in Govt/PSU departments.	
3	The vendor should have a minimum turnover of Rs. 2 crore per annum from software development in last three years.	
4	The vendor should have experience in working on Government accounting software with the latest technology such as client-server, web based etc. (Oracle11g database application).	
5	The vendor should have regular employees and professional on their pay roll for carrying out the assigned software development works and the list indicating the qualification and experience should be enclosed.	
6	The vendor should preferably have undertaken development/rendered support of/for VLC related software project in IA&AD.	
7	Whether EMD is attached with the financial BID	
8	The vendor should be registered with GST department	
9	The vendor should hold a valid and current PAN	
10	Document supporting oracle channel partner	
11	The vendor should have at least 02 oracle certified professionals on its roll and sufficient manpower to handle similar assignments	

Annexure VI
BIDDING SHEET(FINANCIAL)

1	All-inclusive cost in INR	
2	Goods and Service Tax	
3	Period of validity of quoted rate	

Date:

Place:

Authorized signatory

(For and on behalf of the Agency/company)

CONTACT DETAILS

1	Name of vendor	
2	Contact person	
3	Mob/Telephone no	
4	Full postal Address for communication	
5	Fax no. with Area code	
6	Email Address for communication	