

भारतीय लेखापरीक्षा और लेखा विभाग
कार्यालय प्रधान महालेखाकार (लेखापरीक्षा-I)
पश्चिम बंगाल
2, गवर्मेण्ट प्लेस (पश्चिम), ट्रेजरी बिल्डिंग्स,
कोलकाता – 700 001



सत्यमेव जयते

INDIAN AUDIT AND ACCOUNTS DEPARTMENT
OFFICE OF THE PRINCIPAL
ACCOUNTANT GENERAL (AUDIT-I),
WEST BENGAL
2, GOVT. PLACE (WEST), TREASURY BUILDINGS,
KOLKATA-700 001
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No. EDP/32/Tender/IT Items/2020-21/18

Dated: 19.02.2021

To

The vendors' concerned

Subject: Supply and installation of 02 (two) Apple MacBook - reg.

Madam/Sir,

Sealed quotations are invited through limited tender enquiry from the interested vendors for supply & installation of the following tendered item in the Office of the Principal Accountant General (Audit-I), West Bengal, 2, Govt. Place (W), Treasury Buildings (1st Floor), Kolkata – 700 001:

Item	Qty	Minimum Specification /Model
Apple MacBook Air	2	Processor: M1 Bionic Memory: RAM 8 GB HDD: 512GB SSD Webcam Warranty: 1 year or more on-site warranty. Carry Case: To be provided

Terms & conditions of the tender notice are listed in the Annexure–A (enclosed).

Last date of submission of Bids is 24th Feb 2021 14.00 p.m. The bid will be opened on 24th February, 2021 at 16.00 pm. at Conference Hall, 1st Floor, Treasury Buildings, Kolkata-700 001.

Encl: – As stated

Yours truly,


19.02.2021
Sr. Audit Officer (EDP)

Note: - Only those vendors need to apply who are in position to supply the materials within 21 days from the date of supply Order.

Terms & Conditions:

- a) Bidder should be Authorized dealer(s)/ reseller(s) of the products.
- b) The Vendors should quote the prices in Indian Rupees only.
- c) The quoted price should commensurate with the prevailing market price.
- d) The quoted rates shall include GST and other cost towards insurance, packing & forwarding, transportation and installation at Office premises.
- e) The Bidders should have Income Tax, GST registration. Supporting documents viz. Copies of GST Registration, TIN/PAN Number etc. shall be submitted along with the bid.
- f) The Tenderer has to submit an Earnest Money Deposit (EMD) of **2% (two)** of the total quoted value in the form of **Demand Draft** drawn in favour of **"PAO (Audit) O/o the Pr. A.G. (A&E), W.B.** payable at **"Kolkata"** issued by a Nationalised/Scheduled Bank, and shall be valid for at **45 days**. This EMD will be free of any interest.
(Important: Offers received without EMD will be summarily rejected.)
- g) Vendors registered with Ministry of Micro Small and Medium Enterprise (MSME)/National Small Scale Industries Corporation (NSIC) are only exempted from payment of EMD. (Important: A copy of the valid registration certificate should be submitted along with the bid.)
- h) The validity of the quoted rate(s) should be **30 days** from the date of closing of quotation.
- i) All technical queries/complaints, which may be indefinite, shall be attended immediately during entire warranty/support period.
- j) **Payment will be made** after delivery and successful installation (including activation) of items at stipulated location.
- k) All disputes and differences arising out or in connection with this tender/contract shall be subject to the exclusive jurisdiction of courts at Kolkata.


Sr. Audit Officer (EDP)