



कार्यालय प्रधान महालेखाकार (लेखा एवं हक), गुजरात,
रेसकोर्स रोड, राजकोट -३६० ००१
OFFICE OF THE PRINCIPAL ACCOUNTANT GENERAL (A. & E.),
GUJARAT,
Racecourse Road, Rajkot-360001
Phone No: 0281-2441600-06(PBX) Fax No: 0281-2456238

GOM/Forms

Date:- 21/ 04/2026

To,
M/s,

Sub:- Annual Rate Contract for file covers and printing articles for the year 2026-27

Sr. No	Name of Forms	Approximate required 2026-27	Cost price offered by the vendor
1	Thick File Cover (Misc.) Green	500	
2	D.C File Cover (Thick) Blue	500	
3	D.C File Cover (Thin) White	1000	
4	Thick File Cover (Red)	500	
5	AG -RAJ -SPL-3 Hindi	1000	
6	SY-318-	2000	
7	Medical-97	1000	
8	Medical-103	1000	
9	E.L. Forms	1000	
10	S Y 302	1000	
11	SY-318-A	20000	
12	Posting Order Hindi	1000	
13	Central TR-30	1000	

14	D C Bill	500	
15	GAR 14(A),(B),(C) bill	500	
16	Transfer Entry Form	1000	
17	Suspense Slip	1000	
18	Env.A4 Plastic Lamina 10 x 12 (Per piece)	100	
19	Envelop SE-5 White 9 x 3.75 Printed	10000	
20	Envelop Window SE-5 White 9.50 x 4 Printed	10000	
21	Envelop SE-6 green 11x 5 printed	2000	
22	Envelop SE-6 (Window) 11x 5 printed	20000	
23	Envelop SE-7A cloth grn 16 x 6 printed	1000	
24	Envelop SE-8ACloth grn15 x 11 printed	-	
25	Letter Head (per page) Printed	2000	
26	Note sheet (per one book) 80pages (printed)	200	
27	Slip Book A G A&E (per book 65 pages) Printed	300	
28	Special Letter Head (PRINTED)	500	
29	Envelop A-4 size printed	500	
30	Slip Pad 25 pages (Cover page office logo and name printed)	250	

The interested firms/parties are requested to submit sealed quotations by offering their rates. The sealed quotations must reach this office on or before **26/04/2026 up to 05=00 P.M.** and handed over to Shri, Unnikrishna Varma, Senior Accounts Officer.

- 1) Price quoted above should be inclusive GST and other charges.

- 2) Price offered by dealer should valid for the period 01/04/2026 to 31/03/2027 whole year no change allowed in the price during the year.
- 3) Above items will be supplied to the Office of the P.A.G.(A&E) Office, Race course Road, Rajkot at your own cost by you(Vendor). The order required will be placed based on the quantity required.
- 4)The quotations should be in sealed cover to be submitted and addressed to **Senior Deputy Accountant General/Administration**, Office of the P A.G (A & E) Office, Race course Road, Gujarat, Rajkot. On the above cover it should mention “**quotation for Printing items**”.
- 5) In case of any dispute, decision of this office shall be final and binding to the vendor.



Senior Accounts Officer