## भारतीय लेखापरीक्षा और लेखा विभाग **INDIAN AUDIT & ACCOUNTS DEPARTMENT**



## महालेखाकार का कार्यालय (लेखा व हकदारी) - I, महाराष्ट्र OFFICE OF THE ACCOUNTANT GENERAL (ACCOUNTS & ENTITLEMENT)-I, MAHARASHTRA

2 री मंजिल, प्रतिष्ठा भवन, न्यु मरीन लाईन्स, 101 महर्षि कर्वे मार्ग, मुंबई - 400 020

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No.: Record-I/PAG(A&E)/F-206/2021-22/619

Date: - 23-02-2021

## **TENDER**

Sub:-Quotation for Annual Contract of Binding Works for the F.Y. 2021-22.

Quotations are invited for contract in respect of Binding work for the period from 01.04.2021 to 31.03.2022. All binding materials and labour required for executing the work will have to be procured by the contractor himself, at his cost.

Binding contractors are requested to send the quotation for the following items of work indicating the charges for each of the following types of binding work, if interested to enter into a contract.

## Item of Work

- 1) Red Cloth cardboard Register (A-4 size)
- 2) Red cloth cardboard Register (Legal size)
- 3) Red Cloth cardboard Register (A-3 size)
- 4) Pay Bill Register (A-2 size)
- 5) Service Books
- 6) Fair Copy pads with cloth all over.
- 7) Monthly Arrears report (cardboard binding)
- 8) Library Books (Small).
- 9) Library Books (Big).

The sealed cover containing the tenders, complete in all respect and superscribed "Quotations for Binding Work" with the Name and address of the Bidder, should be dropped in Tender Box kept in Room No.202, Record-I Section, O/o the Pr. Accountant General (A&E)-I, 'Pratishta Bhavan', 101, M.K. Road, New Marine Lines, Mumbai-400020 by 03:00 p.m. on or before 05-03-2021. No Bid shall be accepted after the aforesaid date and time. In the event of the specified date for submission of bids being declared a holiday, the bids will be received up to the appointed time on the next working day.

This office reserves the right to reject any, or all the quotations without any reasons. This office also reserves the right of terminating the contract before 31-03-2022 by giving an advance notice of two weeks to the Contractor.

Sr. Accounts Officer/R-I