



OFFICE OF THE PRINCIPAL ACCOUNTANT GENERAL (A. & E.),
GUJARAT,

Race Course Road, Rajkot-360001

Phone No: 0281-2441600-06(PBX) Fax No: 0281-2456238

ITS Cell/UPS & Batteries/AMC/2022-23/OW No. _____

Date 11.03.2022

Subject: Annual Maintenance Contract for UPS for the year 2022-23

Sir,

This office is desired to award an Annual Maintenance Contract (AMC) for UPS for the year 2022-23 from the date of signing the Contract.

The details of various UPS and Batteries for which AMC for the year 2022-23 is required to be allotted as per Annexure-2.

Further, the vendors should submit their offers in the prescribed Annexure-3 duly considering the terms and conditions as per Annexure-1.

Annexure -1, 2 & 3 are attached herewith for ready reference.

The offer should be submitted in a sealed cover, so as to reach the undersigned on or before 17/03/2022 at 12:00 pm.

Thanking you.

Encl. : As above

Yours Faithfully,

Sr. Dy. Accountant General/ Admin

ANNEXURE – 1

1. The Terms & Conditions of the contract will be as follows: -

- a. **Period:** The successful firm will be required to start working immediately after award of the contract. The Office shall, however, has the right to terminate the contract at any time without assigning any reason thereof.
- b. The firm shall have to attend all complaints on receipt of information from the System Administrator in the case of UPSs of this Office. The services should be provided on a regular basis during office hours and in case of an emergency beyond office hours or holidays etc.
- c. The firm will be required to undertake maintenance/repairs of UPS at Office of the Principal Accountant General (A&E) Gujarat, Rajkot or any other location as decided by competent authority.
- d. No increase in amount shall be considered at all during the full period of AMC.
- e. No other charges will be payable like transportation, fare etc. for providing the services.
- f. The conditional tender will not be entertained. Similarly, quotations received after stipulated date and time will also not be considered under any circumstances.
- g. A representative of the firm will not remove any part(s) or whole from the equipment without permission of the competent authority in the building where the equipment installed.
- h. The rates will be for a period of 12 months and the firm will not be allowed to increase the rate once approved for a period of 12 months.
- i. The firm will intimate their registration number, sales tax number, PAN, TIN number, GST number with the tender papers.
- j. The firm will have to repair the equipment immediately on lodging complaint. If not, stand by UPSs is to be provided of equal capacity or more to run functioning without interruption.
- k. The representatives of the firms may inspect all the UPS on any working day with permission of this office before they submit their rates for AMC.
- l. The existing numbers of UPS mentioned in the Annexure '2' may change during the currency of the contract. For any such alterations, intimation shall be given to the contractor and if any new addition is not maintained through warranty clause but through AMC, charges for maintenance shall be payable to the contractor at the rates agreed upon. Similarly, the deletion shall also be intimated to the contractor and charges shall be deducted for the purpose of payment to the contractor.

m. This Office can terminate the contract at any time without assigning any reason if the work of the contractor is found unsatisfactory. In this respect, the decision of the Head of this Office will be final and binding on the contractor. The Office reserves the right to reject any quotation in whole or in part without assigning any reason thereof.

n. The rates may be quoted as per Annexure-3, Taxes (VAT, GST) if any, may be specifically and separately indicated in the quotation.

o. The maintenance contract will include necessary repairs to the installed systems and replacement of defective/damaged parts, components, and other accessories free of cost (Except Batteries).

p. In respect of Batteries, the maintenance contract includes routine battery check-up and maintenance of the same.

q. Performance Security @10% on the total amount of the contract as per General Financial Rules.

r. The payment shall be released in quarterly installments.

2. All the agencies are requested to read and understand the terms and conditions of the contract as detailed out in the foregoing paragraphs before sending their quotations, as no change or violation of the aforesaid terms & conditions are permissible once the quotation is accepted by this Office.

A handwritten signature in black ink, followed by the date '11/9/22' written in a similar style.

Sr. Dy. Accountant General/ Admin
O/o the Accountant General (A&E), Gujarat
Race course Road, RAJKOT-360 001.

Annexure 2

List for AMC items covered under AMC for the year 2022-23 which is to be expired on 31-03-2022 is as under:

BATTERY

Sr. No.	UPS Rating	Qty	AMC FROM	AMC TO	Installed at
1	10 KVA Online UPS	02	01-04-2022	31-03-2023	VLC & EDP
2	7.5 KVA Online UPS	02	01-04-2022	31-03-2023	UPS Room
3	5 KVA ONLINE UPS	02	01-04-2022	31-03-2023	UPS Room
4	5 KVA Online UPS	01	01-04-2022	31-03-2023	AG's Secretariat
5	2 KVA Online UPS	01	01-04-2022	31-03-2023	Reception
6	2 KVA Online UPS (*)	01	01-04-2022	31-03-2023	Server Room
7	1 KVA OFFLINE UPS	08	01-04-2022	31-03-2023	Various Sections
8	1 KVA OFFLINE UPS (#)	01	01-04-2022	31-03-2023	IFMS UPS at VLC/SAO chamber
9	600 VA Offline UPS	40	01-04-2022	31-03-2023	Various Sections
9	600 VA Offline UPS (@)	15	05-03-2023	31-03-2023	Various Sections
	Total	73			

(*) National Information Centre

(#) Government of Gujarat

(@) AMC Start between the year.

Note:

❖ 15 ARTIS 600 VA Offline UPS will be added from 05-03-2023.

Quantity mentioned in the Annexure-2 may be increase or decrease on final agreement.

Annexure-3

Name of the Firm.....
Registered /Postal Address.....
Telephone No.....
E-mail.....
PAN No.....
GST/VAT/TIN No. (If applicable).....
Service Tax Registration (If applicable).....

Sr. No.	UPS Rating	Qty	AMC From	AMC To	AMC Charges per pc	Total Amount
1	10 KVA Online UPS	02	01-04-2022	31-03-2023		
2	7.5 KVA Online UPS	02	01-04-2022	31-03-2023		
3	5 KVA Online UPS	03	01-04-2022	31-03-2023		
4	2 KVA Online UPS	02	01-04-2022	31-03-2023		
5	1 KVA Online UPS	09	01-04-2022	31-03-2023		
6	600 VA Offline UPS	40	01-04-2022	31-03-2023		
6	600 VA Offline UPS (@)	15	05-03-2023	31-03-2023		
	Total Quantities	73				

Note: Warranty period of some IT Assets will be expired during the year 2022-23 and AMC charges of these items will be paid accordingly at pro-rata basis.

Quantity mentioned in the Annexure-3 may be increased or decreased on final agreement.