

OFFICE OF THE ACCOUNTANT GENERAL (A&E) -1 UP ALLAHABAD

No. GD (stationery)/tender/ F&AA. (2019-20)/ 16616 /TRNo-16

Dated: 16.10.2020

TENDER NOTICE FOR PRINTING OF REPORTS.

Limited Sealed Tenders/quotations are invited for printing of Finance & Appropriation Accounts and Accounts at a Glance for the year 2019-20 in Hindi and English as per the following description and Terms and Conditions.

Sl. No.	Description	quantity	Rate
1	Processing, printing of English version in single colour of U.P. Finance Accounts (in two volumes) 2019-20, 100 copies each on 100 GSM Super Maplitho White paper and 50 Hard Rexin Bound Book to be printed on 150 GSM imported Sinarmas Super White Art Paper.	Ist volume 150 (20 Rexin Bound unsigned, 30 Rexin Bound signed and 100 Ordinary Bound signed) IInd volume 50 Rexin Bound and 100 ordinary Bound.	Per leaf both side printing
2	Processing, printing of English version in single colour of U.P. Appropriation Accounts 2019-20, 100 copies on 100 GSM Super Maplitho White paper and 50 Hard Rexin Bound Book to be printed on 150 GSM imported Sinarmas Super White Art Paper.	150 (20 Rexin Bound unsigned and 30 Rexin Bound signed and 100 ordinary bound signed).	do
3	Processing, printing of Hindi version in single colour of U.P. Finance Accounts(in two volumes) 2019-2020, 1200 copies each on 100 GSM super Maplitho White paper and 50 Hard Rexin Bound Book to be printed on 150 GSM imported sinarmas Super White Art Paper.	1250 Ist volume (20 Rexin Bound unsigned and 30 Rexin Bound signed and 1200 Ordinary Bound signed). IInd volume 50 Rexin Bound and 1200 ordinary Bound.	do
4	Processing, printing of Hindi version in single colour of U.P. Appropriation Accounts 2019-20, 1200 copies on 100 GSM Super Maplitho White paper and 50 Hard Rexin Bound Book to be printed on 150 GSM imported Sinarmas Super White Art Paper.	1250 (20 Rexin Bound unsigned and 30 Rexin Bound signed and 1200 ordinary bound signed).	do
5	Processing Printing of English version in colour, of U.P.Accounts at a Glance 2019-20, 150 copies on 220 G.S.M.super Maplitho white paper	150 Ordinary Bound	Per Book
6	Processing Printing of Hindi Version in color, of U.P.Accounts at a Glance 2019-20, 1250 copies on 220 G.S.M.Super Maplitho white Paper.	1250 Ordinary Bound	do
7	Cover on card sheet 300 GSM Paper coloured printing	5300 copies	Per book
8	Cover on Rexin Bound	300 copies	do
9	Binding of Finance Accounts and Appropriation Accounts (Rexin and Ordinary bounding as per description).	4200 Copies.	do
10	Binding of Accounts at a Glance	1400 copies.	do

The sealed tenders should be addressed to the Deputy Accountant General/Admn. Office of the A.G. (A&E)-I, 20 S.N .Marg, U.P .Allahabad on or before 30.10.2020 by 3:00 P.M. The tender will be opened on the same day at 4:00 P.M. No tender will be accepted after due date and time.

Terms and Conditions

01. The firm should have deep knowledge of this type of work and having own press.
02. All the four books (SL. No. 1 to 4) complete in all respects will have to be delivered by the Printer within 7 days from the date of handing over the manuscript failing which penalty at the rate of Rs.5000/- (Rs. Five thousand only) per book per day will be deducted from the bill, subject to maximum of 20 % of value of the work order. This may be waived off in case the delay proves to be on account of the circumstances beyond the control of the printer:
03. The quality of work, design and get up of printing of the documents, Cover and color consistency shall have to be maintained which will also be monitored by team of this office. The samples of the books are available in this office and it can be seen on any working day.
04. The firm will have to submit a final copy duly bind on the specified paper for approval by the competent authority. After approval of the competent authority, the firm will have to print and supply the remaining copies as per work order.
05. **Absolute confidentiality** of the matter is to be maintained.
06. The manuscript of printing may be collected from this office and be returned to this office immediately after completion and delivery of the printed books.
07. The quotations/ tender must be accompanied with the EMD of Rs.5, 000/= (Rs. Five Thousand only) which shall be in the form of a Demand draft /crossed Banker's cheque from any Nationalized Bank and in favour of **Pay and Accounts Officer, Office of the Accountant General (A&E) I U.P. ALLAHABAD** payable at Allahabad. Tenders not accompanied with earnest money will not be accepted/considered.
08. Earnest money will be refunded to the unsuccessful vendors after acceptance of tenders conveyed to successful vendor only.
09. Successful bidder should deposit 10% of performance security money of the total value of work order in shape of bank guarantee /FDR/TDR from a nationalized bank after award of contract. The performance guarantee should be pledged in favour of **Pay and Accounts Officer, Office of the Accountant General (A&E) I U.P. Allahabad**, for the period of work plus sixty(60) days
10. EMD/ Security deposit of the successful bidder/vendor shall be forfeited if, they fails to comply from their offer after submission of his bid.
11. Any delay on the part of postal authorities/ transporter will be sole responsibility of the firm. The transportation charges will be borne by the firm from press site to secretariat Lucknow.
12. The payment shall be made after the delivery of the last satisfactory printed book along with the manuscript to this office and furnishing 3 copies of bill. The work should be in accordance with the Technical specifications and General Terms and conditions.
13. Income Tax / TDS will be deducted at source at the applicable rates.
14. All dispute and differences arising out of /or in connection of this tender/ quotation shall be subject to the jurisdiction of courts at Allahabad only.
15. The decision of competent authority of this office will be final and binding in this regard. Any or all tenders/quotations may be rejected/ cancelled without assigning any reason.
16. **QR code** has to be affixed/ printed on the back cover page of all the books (valid for one year).


Sr.Accounts Officer/G. D. 16/10