

OFFICE OF THE PRINCIPAL ACCOUNTANT GENERAL (A&E)-I, U.P.,
20, SAROJINI NAIDU MARG, PRAYAGRAJ-211001

Tender No. ITCG/F-239/Sale/2023-24/45417

Dated:08.09.2023

E-AUCTION NOTICE FOR DISPOSAL OF OLD UNSERVICEABLE/ CONDEMNED IT ITEMS

Office of the Principal Accountant General (A&E)-I, U.P. Prayagraj invites bids online through GeM Portal for auction of old unserviceable/ condemned IT items such as computer hardware/ laptop/ printer/ battery & other miscellaneous IT items from the recyclers/ dismantlers/ pre-processors of e-waste registered with Central Pollution Control Board, Government of India or with the State Pollution Control Board (Uttar Pradesh), on "As is Where is Basis". *The bids will be strictly received via online mode through Government E-Marketplace i.e GeM (Forward Auction) (<https://forwardauction.gem.gov.in/eprocure/home>) only and shall be opened as per current SOP/Terms of Conditions of GeM. The items shall be sold to the bidder who will quote the consolidated highest rates. The bids are invited for the items mentioned in Annexure-II as a whole and no bid would be accepted for any part of the same. Desirous companies may download the tender document from GeM portal and <https://cag.gov.in/ae/allahabad/en>.*

IMPORTANT DATES OF TENDER RELATED ACTIVITIES ARE AS UNDER-

Sr. No	Description	Details and Dates
1	Items can be inspected at	O/o The Principal Accountant General (A&E)-I, Uttar Pradesh, Prayagraj-211001. Contact- 0532-2623352
2	E-Auction Notice Portal and publishing date	GeM- https://forwardauction.gem.gov.in/eprocure/home & https://cag.gov.in/ae/allahabad/en (Auction ID-7202) 08.09.2023
3	Bid submission start date	08.09.2023
4	Inspection of items date and time	Any working day between 12.30 PM to 4.00 PM before 20.09.2023.
5	Bid submission end date	28.09.2023 (03:00 PM)
6	Auction Start Date	10.10.2023
7	Auction End Date	16.10.2023 (04:00 PM)

Encl:

1. Annexure-I (General Terms and Conditions)
2. Annexure-II (List of Items)

Sd/-
Sr. Accounts Officer/ITCG

ANNEXURE –I

GENERAL TERMS AND CONDITIONS:

1. **Eligibility/Qualification Criteria:** The bidder shall have to be registered as recyclers/dismantlers/pre-processors of e-waste Central Pollution Control Board, Government of India or with the State Pollution Control Board, Uttar Pradesh. Bids received from the firms other than so registered will be summarily rejected. Documents of registration and validity of the authorization shall be produced with the bid. The office of the Principal Accountant General shall select the 'eligible highest bidder H-1' for selling of old unserviceable/ condemned IT items mentioned in *Annexure-II*. ***The bids without Earnest Money shall be summarily rejected.***
2. **Location of the goods:** The old unserviceable/ condemned IT items for sale are kept in the office of the Principal Accountant General (A&E)-I, U.P., Prayagraj. The bidders can inspect the condition of goods by visiting this office on any working days between 12.30 PM to 4.00 PM before 20.09.2023.
3. **Scope of Work:** Disposal of old unserviceable/ condemned IT items mentioned in Annexure-II. These items have been discarded and are no longer usable by this office. Detailed list of unserviceable and obsolete store proposed to be disposed is as under:

SI. No.	Name of items to be auctioned	Reserve Price (Minimum amount reserved for sale of Items)	Amount of EMD
I	Detailed list attached at Annexure-II	₹ 3,20,000/-	₹ 16,000/-

4. **Earnest Money:** The bidder has to mandatory submit Earnest Money of ₹ 16,000/- (Rupees Sixteen thousand only) in the form of Banker's cheque/Demand Draft issued from any scheduled commercial bank in favor of the '*Pay and Accounts Officer, office of the Principal Accountant General (A&E)-I, U.P. Prayagraj.*'
 - (i) Bidders shall not be permitted to withdraw their offers or modify the terms and conditions of this bidding document. In case the bidder fails to observe and comply with the stipulations made herein or backs out after quoting the rates, or imposes any additional conditions, the aforesaid EMD shall be forfeited to the Government.
 - (ii) **The bids without Earnest Money shall be summarily rejected.** In case of bidders whose quotations are not considered for selection, the Bid Security (EMD) will be returned within one Month of the finalization of the auction.

- 5. Preparation and submission of Bids:** The Bid shall include the following-
- (i) *The Tender Document along with all its Annexures duly signed on each page by the Tenderer.*
 - (ii) *Earnest money deposit.*
 - (iii) *List of Documents as per the Tender (mentioned in Check-list).*
 - (iv) *CERTIFICATE TO BE SIGNED BY BIDDER. (Annexure- 'A')*
 - (v) *Tenders which do not comply with these instructions or conditional Tenders shall be summarily rejected.*
 - (vi) *It should be clearly understood by the Tenderer that no opportunity shall be given to them to alter, modify or withdraw any offer at any stage after submission of the Tender.*
- 6. Validity of the Bids:** The bids shall be valid for a period of 120 days from the date of opening of the bids, failing which the bid shall be rejected subject to force majeure or such other period may be decided by the Competent Authority.
- 7. Minimum reserve price for the bid will be Rs. 3,20,000/-**
- 8. Award of tender** - The tender shall be awarded with the approval of the competent authority to the bidder whose bid has been determined to be eligible and to be substantially responsive to the bid documents and who has offered the highest evaluated bid (H-1).
- 9. EVALUATION CRITERIA:**
- a) The successful bidder will be the one which offers the highest total rate (H-1) for the entire lot of scrap as detailed in Annexure-II.
 - b) All the bidders shall fill the details of the EMD/Security Deposit on GeM Portal before submission of bids.
 - c) The undersigned will not entertain any claim for damage done by the way of theft, fire or any other unforeseen calamity after realizing full payment against the Unserviceable Material/items.
 - d) The successful bidder must lift all the Unserviceable Material/items at his own cost.
 - e) The lifting of items must be done during working days between office hours i.e., 10:00 AM to 05:00 PM.
 - f) The lifting of the items shall be done without damaging the premises/ roads/ drains/ etc. The buyer shall compensate the damages, loss, etc., in the event of any occurrence otherwise.
 - g) No selection or sorting whatsoever of the goods will be allowed. The entire lot should be cleared by getting proper Gate Pass/ Challan from Sr. Accounts

Officer/ITCG, office of the Principal Accountant General (A&E)-I, U.P. Prayagraj.

- h) Any uncleared or un-noticed materials left over by the successful bidder within the premises cannot be claimed later.
- i) No enquiry of bidder shall be entertained once the material is lifted by them.
- j) Prices quoted by the bidder shall be exclusive of Income Tax, GST and other levies as applicable. Applicable GST/ taxes, if any, shall be paid by the successful bidder.
- k) At any time, O/o The Pr. Accountant General (A&E)-I, Prayagraj may modify the bidding document by amendment thereto. The amendment will be notified on the office website only, which will be binding on all the bidders. Bidders should regularly visit the office website to keep themselves updated.
- l) *Tenders not complying with the above conditions are liable to be rejected.*

10. Right of Acceptance: The O/o The Pr. AG (A&E)-I, Prayagraj reserves all the rights to reject any bids including of those bidders who fail to comply with the instructions without assigning any reason whatsoever and does not bind it to accept the highest or any specific bid. The decision of the Competent Authority of the Office of Principal Accountant General (A&E)-I, U.P. Prayagraj in this regard shall be final and binding.

- i. The bid will be awarded on **comparison of consolidated price of all the items listed in the Annexure-II.**
- ii. Any failure on the part of the bidder to observe the prescribed procedure shall render the bidder's bid liable for rejection.
- iii. The competent authority of the office of the Principal Accountant General (A&E)-I, U.P. Prayagraj reserves the right to sale of the items to the successful bidder at its discretion and this will be binding on the bidders. In case of failure to comply with the provisions of the terms and conditions mentioned in the bid document, the competent authority of the Office of Principal Accountant General (A&E)-I, U.P. Prayagraj reserves the right to award the order to the next Higher bidder.

11. Disclaimer: The near relatives of employees of the Office of the Principal Accountant General(A&E)-I, U.P. Prayagraj are prohibited from participation in this bid. The near relatives for this purpose are defined as:

- (i) Members of a Hindu Undivided Family.

(ii) Their husband or wife. The one is related to the other in the manner as father, mother, son(s), son's wife (daughter in-law), daughter(s) & daughter's husband (son-in-law), brother(s) & brother's wife, Sister(s) and sister's husband (brother-in-law).

- 12. Breach of Contract:** In case of breach of any of terms and conditions of the Bid, the Competent Authority of the Office of Principal Accountant General(A&E)-I, U.P. Prayagraj shall have the right to cancel the Bid without assigning any reason thereof, and nothing will be payable by the Office of Principal Accountant General(A&E)-I, U.P. Prayagraj in that event and the EMD shall be forfeited and further the office of the Principal Accountant General (A&E)-I, U.P. Prayagraj shall be at liberty to place the work order to next higher bidder/ alternate bidder, as may be deemed fit.
- 13. Full Payment:** The successful bidder shall deposit full payment equivalent to the total value of the items (H-1), in the form of demand draft in favour of the 'Pay and Accounts Officer, office of the Principal Accountant General (A&E)-I, U.P, Prayagraj' within 15 days from the receipt of communication of the sale order. No part payment will be accepted.
- 14. Release of sold surplus Goods to the selected bidder:** The sold items may be provided to the firm only on receipt of full payment in form of Demand Draft.
- 15. Lifting Period of the item:** The item/items should be lifted by the firm **within two weeks** from the date of full payment of the items.
- 16. Store Charges:** If firm fails to lift the items within stipulated period mentioned at 15, the firm will be liable to pay store charges @₹200/-per day.
- 17. Arbitration:** In the event of any dispute or differences between the Bidder and the Office, whether arising during the execution of orders under these terms and conditions or hereafter whether by breach or in manner in regard to the construction of the terms and condition or the respective rights and liabilities of the parties hereto there under or any matter or thing out of or in relation to or in connection with these terms and conditions, then the decision of the competent authority of the Office of Principal Accountant General(A&E)-I, U.P. Prayagraj shall be final and binding on both the parties.
- 18.** The Bid shall be subject to the jurisdiction of the Courts of Law at Prayagraj.

Sd/-
Sr. Accounts Officer/ITCG

CERTIFICATE TO BE SIGNED BY BIDDER FOR DISPOSAL OF OLD UNSERVICEABLE/
CONDEMNED IT ITEMS SUCH AS COMPUTER HARDWARE/ LAPTOP/ PRINTER/
BATTERY & OTHER MISCELLANEOUS IT ITEMS

Sir/Madam,

I/We have inspected the obsolete items and am/are interested to purchase the same on "As is where is basis". I/WE ALSO CERTIFY THAT:

1. I/We will not LEAK/ DISCLOSE any information of O/o The Principal Accountant General (A&E)-I, U.P., Prayagraj to any other institutions/ organizations, bodies which come to my/ our knowledge, and i/we will also ensure due secrecy of information and data.
2. I/We have read and understood the rules, regulations, terms and conditions of tender as applicable from time to time and agree to abide by them.

I/We understand that in the event of non-compliance of the terms and conditions of the Tender, the EMD deposited along with the tender shall be forfeited by the O/o The Principal Accountant General (A&E)-I, U.P., Prayagraj.

(Signature of the Tenderer/Authorized Signatory)

Name:

Address:

Details of EMD:

Amount:

Seal:

To

Dy. Accountant General/Admin.

O/O THE PRINCIPAL ACCOUNTANT GENERAL (A&E)-I,

U.P., PRAYAGRAJ

Address

Check-list

{List of Items Proposed to be sold/ disposed of by O/o Principal Accountant General (A&E)-I, Uttar Pradesh, Prayagraj}

Sl. No.	Name of the Documents	Documents enclosed (Mention page No.)	Reasons (If Any)
1	EMD of Rs. 16,000/- (Banker's cheque/Demand draft) in favour of Pay &Accounts Officer, Office of the PR.AG(A&E)-I, UP, Prayagraj		
2	Documents Related to the registration of the Recycler/ Preprocessors of e-waste issued by MOEF/ Central Pollution Control Board for the recycling/ reprocessing of Electronic waste. (Obsolete / Unserviceable Computer hardware		
3	Copy of GST Registration.		
4	Certificate to be signed by bidder (Annexure- 'A')		
5	Copy of PAN Card		
6	ITR for last 3 years		
7	Additional information (if any) Like details of turn over etc.		

Signature-
Name of the Authorized signatory-
Designation-
Office Seal

Annexure-II

Sr. No.	Items Description	Qty.	Year of Purchase
1.	Desktop/ HP Core 2 Duo	33	2008
2.	Desktop/ Zenith Core 2 Duo	75	2009-10
3.	Desktop/ Dell Core i3	17	2011
4.	Desktop/ Dell Core i5	29	2011-12
5.	Desktop/ HP Core i3	6	2013
6.	Desktop/ HP Core i5	86	2013
7.	Laptop/ Acer	3	2010-11
8.	Laptop/ HP	2	2012
9.	Laptop/ HP	3	2015
10.	Wipro Line Matrix Printer	1	2008
11.	Lipi Line Matrix Printer	1	2012
12.	WEP Line Matrix Printer	1	2013
13.	Printronix Line Matrix Printer	1	2016
14.	Wipro Dot Matrix Printer	1	2009
15.	WEP Dot Matrix Printer	5	2013
16.	WEP Dot Matrix Printer	1	2014
17.	TVS Dot Matrix Printer	3	2016
18.	HP Laser Printer	6	2010, 12, 15
19.	HP Scanner	1	2014
20.	Toshiba LCD Projector	1	2007
21.	Energ 2 KVA UPS	1	2012
22.	Delta Make 2 KVA UPS	3	2010
23.	Delta Make 5 KVA UPS	5	2010
24.	APC Make 6 KVA UPS	1	2013
25.	Delta Make 11 KVA UPS	1	2010
26.	Micropower 10 KVA UPS	1	2016
27.	650 VA UPS	13	2010-13
28.	7AH Battery	70	2019-21
29.	18 AH Battery	65	2019-21
30.	26 AH Battery	20	2019-21
31.	Toner Cartridge	280	2019-21
32.	Ribbon Cartridge	50	2019-21
33.	Keyboard & Mouse	350	2015-18
34.	Switch (8/16 & 24 port)	5	2015

Note: Above mentioned quantity of the items may be increased or decreased, and other item/items may be included for disposal.

Signature of authorized representative of the firm with Seal