

No.Record-II/AG (A&E)-I/Pest Control/2023-24/ 156

Date: 10.02.2023

## TENDER NOTICE

Subject: Annual contract for the Pest Control Treatment, Rodent control Treatment & Termite Treatment of the office premises for the period from 01.04.2023 to 31.03.2024 (2023-24).

## Sir/Madam,

This Office proposes to have Insecticide/Pesticide treatment done in the halls of this office on the ground floor, 2<sup>nd</sup> floor, 3rd floor (training hall) and Old Record rooms, forms stores and stationery rooms situated in the basement of this office and one Old Record Room at Nav Bhavan, Ballard Estate. The inspection of the above premises can be done between 11.00 am to 4.00 pm on all working days before **24.02.2023** with prior intimation.

## Terms and Conditions of Contract:

- You are requested to send your quotation on the basis of Area and also indicate the ingredients/material of the solution and its proportions in the mixture. The insecticide/Pesticide treatment is to be given every month in the office premises, Old Record rooms, forms room, stationery room and one room at Nav Bhavan, Ballard Estate. Your quotation should also include the price of rodent control/termite to be given every month. The Earnest Mooney Deposit of Rs 10,000/- (Rupees Ten Thousand Only) may be enclosed in form of Demand Draft favouring Sr. Accounts Officer, O/o the Accountant General (A&E)-I, Maharashtra, Mumbai.
- The Security Deposit of Rs. 15,000/- (Rupees Fifteen Thousand Only) will have to be rendered by successful bidder in form of Demand Draft favouring Sr. Accounts Officer, O/o the Accountant General(A&E)-I, Maharashtra, Mumbai, which will be returned on successful completion of contract. No interest will be paid on security deposit by this office.
- 3. The contract will be awarded for a period of one year i.e. 01.04.2023 to 31.03.2024(2023-24).
- 4. Your Firm shall also have to give an extra Insecticide/Rodent Control/Termite Control in addition to the monthly treatment, whenever any complaint received from this office, Nav Bhavan Ballard Estate, Mumbai during the currency of the contract and no additional charges will be paid for the same by this office.
- 5. The details of the area in sq. ft. are as under:

Premise	Area
1. Pratishtha Bhavan:	60115 sq.ft.(Approx.)
Ground floor, 2 <sup>nd</sup> floor & one room in 3 <sup>rd</sup> floor, Basement (Old Record, Forms store room, Stationary room, Yoga hall & Gymnasium)	
<ol> <li>Nav Bhavan:</li> <li>A.G.(A&amp;E)-l, 3<sup>rd</sup> floor, Nav Bhavan, Ballard Estate, Mumbai-400001</li> </ol>	2140 sq. ft.
Total	62255 sq. ft. (Approx.)

- 6. Your quotation should reach the undersigned on or before 28.02.2023 by 11.00 pm and will be opened at 2.30 pm on same day i.e. 28.02.2023 in front of the committee.
- 7. Quotation received after the due date and time will not be considered.
- 8. This Office reserves the right to reject any quotation or all quotations without assigning any reasons.

Yours faithfully, Sr. Accounts Officer/Record-II