



कार्यालय प्रधान महालेखाकार (लेखा एवं हकदारी)-प्रथम उ०प्र०, प्रयागराज
Office of the Principal Accountant General (Accounts & Entitlement)-I, U.P., Prayagraj

No. G.D. (Stationery)/Tender/F&A.A.(2021-22)/ 39725 / TR- 51

Dated : 02.08.2022
03

TENDER NOTICE FOR PRINTING OF REPORTS.

Limited sealed tenders/quotations are invited for printing of **Finance & Appropriation Accounts** and **Accounts at a Glance** for the year **2021-22** in Hindi and English as per the following description and Terms & Conditions.

Sl.No.	Description	Quantity	Rate
1	Processing printing of English version in single colour of U.P. Finance Accounts (in two volumes) 2021-22, 100 copies each on 100 GSM Super Maplitho white paper and 50 Hard Rexin Bound Book to be printed on 150 GSM imported Sinarmas Super White Art Paper.	Ist volume 150 (20 Rexin Bound unsigned, 30 Rexin Bound signed and 100 Ordinary Bound signed) IInd volume 50 Rexin Bound and 100 ordinary Bound.	Per leaf both side printing
2	Processing printing of English version in single colour of U.P. Appropriation Accounts for 2021-22, 100 copies on 100 GSM Super Maplitho white paper and 50 Hard Rexin Bound Book to be printed on 150 GSM imported Sinarmas Super White Art Paper.	150 (20 Rexin Bound unsigned and 30 Rexin Bound signed and 100 ordinary bound signed).	do
3	Processing printing of Hindi version in single colour of U.P. Finance Accounts (in two volumes) for 2021-22, 1150 copies each on 100 GSM Super Maplitho white paper and 50 Hard Rexin Bound Book to be printed on 150 GSM imported sinarmas Super White Art Paper.	Ist volume 1200 (20 Rexin Bound unsigned and 30 Rexin Bound signed and 1150 Ordinary Bound signed). IInd volume 50 Rexin Bound and 1150 ordinary Bound.	do
4	Processing printing of Hindi version in single colour of U.P. Appropriation Accounts 2021-22, 1150 copies on 100 GSM Super Maplitho White paper and 50 Hard Rexin Bound Book to be printed on 150 GSM imported Sinarmas Super White Art Paper.	1200 (20 Rexin Bound unsigned, 30 Rexin Bound signed and 1150 ordinary bound signed).	do
5	Processing Printing of English version in colour, of U.P.Accounts at a Glance 2021-22, 150 copies on 220 GSM.super Maplitho white paper.	150 Ordinary Bound	Per Book
6	Processing printing of Hindi Version in color,of U.P.Accounts at a Glance 2021-22, 1200 copies on 220 G.S.M.Super Maplitho white paper.	1200 Ordinary Bound	do
7	Cover on card sheet 300 GSM Paper coloured printing	5100 copies	Per book
8	Cover on Rexin Bound	300 copies	do
9	Binding of Finance Accounts and Appropriation Accounts (Rexin and Ordinary bounding as per description).	4050 Copies.	do
10	Binding of Accounts at a Glance (Hindi and English both)	1350 copies. (1200 Hindi and 150 English)	do

The sealed tenders should be addressed to the Sr. Deputy Accountant General/Admn. O/o of the P.A.G. (A&E)-I, 20 S. N. Marg, U.P .Prayagraj **on or before 23.08.2022 by 3.00 P.M.** The tender will be opened on the same day at 4.00 P.M. No tender will be accepted after due date and time.

20, सरोजनी नायडू मार्ग, प्रयागराज - 211001 दूरभाष : 2622625, 2622626, 2622628, 2623353, 2623354 फैक्स : 0532 - 2424740
20, Sarojini Naidu Marg, Prayagraj - 211001 Phone : 2622625, 2622626, 2622628, 2623353, 2623354 Fax : 0532 - 2424740

Terms and Conditions

01. The firm should have its own press and profound knowledge of such work.
02. All the four books (Sl. No. 1 to 4) complete in all respects will have to be delivered by the Printing Press within 7 days from the date of handing over the manuscript, failing which penalty at the rate of Rs.5000/- (Rs. Five thousand only) per book per day will be deducted from the bill, subject to maximum of 20% of value of the work order. This may be waived off in case the delay proves to be on account of the circumstances beyond the control of the printing press.
03. The quality of work, design and get up of printing of the documents, cover and color consistency shall have to be maintained which will also be monitored by team of this office. The sample of the books are available in this office and can be seen on any working day.
04. The firm will have to submit a final copy duly bind on the specified paper for approval of the competent authority, after that the firm will have to print and supply the remaining copies as per the work order.
05. **Absolute confidentiality** is to be maintained.
06. The manuscript of printing may be collected from this office and must be returned to this office immediately after completion and delivery of the printed books.
07. The quotations/ tender must be accompanied with the EMD of Rs.5,000/- (Rs. Five Thousand only) which shall be in the form of a Demand draft /Crossed Banker's cheque of any Nationalized Bank and in favour of **Pay and Accounts Officer, Office of the Principal Accountant General (A&E)- I U.P. Prayagraj payable at Prayagraj**. Tenders not accompanied with earnest money will not be accepted /considered.
08. Earnest money will be refunded to the unsuccessful vendors after acceptance of tender conveyed to successful vendor only.
09. Successful bidder should deposit a performance security, 10% of the aggregate value of work order, in shape of bank guarantee /FDR/TDR of a nationalized bank after award of contract. The performance guarantee should be pledged in favour of **Pay and Accounts Officer, Office of the Principal Accountant General (A&E) I U.P. Prayagraj**, for the period of work plus sixty (60) days.
10. EMD/ Security deposit of the successful bidder/vendor shall be forfeited if, they fails to comply with their offer after submission of his bid.
11. The firm will be solely responsible for any delay on the part of postal authorities/ transporters. **The transportation charges from press site to secretariat Lucknow will be borne by the firm.**
12. The payment shall be made after satisfactory delivery of the all printed books along with the manuscript to this office and furnishing 3 copies of bill. The work should be in accordance with the Technical specifications and General Terms and Conditions and subject to verification of sample checking for quality of work and its acceptance.
13. Income Tax/TDS will be deducted at source at the applicable rates.
14. All the dispute and differences arising out of /or in connection of this tender/ quotation shall be subject to the jurisdiction of courts at Prayagraj only.
15. The decision of competent authority of this office will be final and binding in this regard. Any or all tenders/quotations may be rejected/ cancelled without assigning any reason.
16. **A QR code has to be affixed/ printed on the back cover page of all the books (valid for one year).**


Sr. Accounts Officer/G.D.