



OFFICE OF THE ACCOUNTANT GENERAL (AUDIT), MEGHALAYA,  
SHILLONG – 793 001

No. EDP/AMC/1-49/2021-22/01

Dated, Shillong :29/06/2021

**Notice Inviting Bids**

This office intends on entering into an Annual Maintenance Contract (AMC) for computer hardware for a period of one year starting from June 2021. The AMC will be comprehensive for Computer Hardware/ Software/Laptops/Printers/UPS (except batteries)/Server and Networking. The details of all items proposed to be covered under AMC are annexed. The firm will be required to provide a resident engineer in the office premises on all working days from 9: 30 AM to 6:00 PM and if required on Saturday/Sunday/Holidays or after 6:00 PM on working days. The resident engineer should be competent to handle all issues pertaining to hardware, software and networking.

List of qualified personnel available with the service provider in Shillong viz. maintenance engineers, technicians should be submitted alongwith the bid. To qualify for participating in the bid, the firm must be a registered firm in the trade of maintaining and servicing of computer hardware/peripherals, software and networking. The firm should have satisfactorily undertaken AMC in at least 03 (three) organization in the previous year and should have at least 2 (two) years' experience for servicing of desktop computer, laser/inkjet printers, scanners, laptops, projectors, associated peripherals, network components and other computer related hardware and accessories. The period of AMC may be extended for another year if both parties agree to continue on same terms and conditions. The offer should be addressed to the Deputy Accountant General (Admn.), O/o the Accountant General (Audit), Meghalaya, Shillong, and must reach this office by **1600 hours** on **2<sup>nd</sup> July 2021.**

If any further information is required in this context, the same can be obtained from AAO/EDP Section of this Office.

Sd/-

**Deputy Accountant General (Admn.)**

**Memo No. EDP/AMC/1-49/2021-22/02-09**

**Dated, Shillong :29/06/2021**

1. M/s TechWeb, Zara's Arcade, Keating Road, Shillong-01.
2. M/s Lignum, Shillong- 01
3. M/s Spectrum, Keating Road, Shillong-01.
4. M/s D.B. Computers, Fire Brigade, Laitumkharh, Shillong -03.
5. M/s Hue Services Pvt. Ltd, c/o Lamonte Enterpirse, Near Step by Step School, Barik Point, Shillong-01
6. M/s Tech Direct, Qualapatty, Shillong-01.
7. Office Website
8. Notice Board.

  
**Sr. Audit Officer (EDP)**

**Details of Computers and its peripherals for Annual Maintenance Contract (AMC) for the year 2021-22.**

<b>Sl.No.</b>	<b>Particulars</b>	<b>Quantity</b>
<b>1</b>	<u><b>Desktop</b></u> HP Intel Core i5, 4GB DDR3 RAM, 500 GB HDD = 05 Acer Intel Core i5, 8GB RAM, 1 TB GB HDD = 25 Acer Intel Core i7, 32 GB RAM, 2 TB GB HDD = 01	<b>31</b>
<b>2</b>	<u><b>Laptop</b></u> Acer Laptop= 01	<b>1</b>
<b>3</b>	<u><b>Printers</b></u> Canon =03  HP Laserjet = 17  HP Deskjet = 01  HP Officejet = 02	<b>23</b>
<b>4</b>	<u><b>UPS</b></u> UPS 2 KVA=1 UPS 1KVA = 1 UPS 600 VA=36	<b>38</b>
<b>5</b>	<u><b>Scanner</b></u> Hand Scanner	<b>13</b>
<b>6</b>	Projector EPSON EB-S31	<b>1</b>
<b>7</b>	24-port LAN Switch	<b>3</b>
<b>Total</b>		<b>110</b>