

**OFFICE OF THE PRINCIPAL ACCOUNTANT GENERAL (A&E) J&K,  
SRINAGAR/JAMMU**

Applications are invited in the below Proforma for engagement of eight numbers of counsels (five at Jammu Station and three at Srinagar Station) for pleading the court cases filed against Srinagar and Jammu offices. The applications complete in all respects should reach the Offices of the Pr. Accountant General (A&E) J&K, Srinagar and Jammu on or before 15.08.2023.

Proforma for application:-

1. Name of person
2. PAN
3. Father Name
4. Date of Birth
5. Address for correspondence including e-mail, Telephone/Mobile No.
6. Permanent address
7. Educational Qualification
8. Date of enrolment as an advocate in the state Bar Council and Registration No.
9. Experience in handling service matters
10. Any additional qualification

Verification

I-----S/o -----, do hereby declare that whatever has been stated in the above application is true to the best of my knowledge and belief.

Date:

Signature

Place:

Undertaking

I-----S/o-----, do hereby declare that if engaged by the department I shall fully abide by the terms and conditions of the engagement.

Date:

Signature

Place

( Terms and Conditions along with Proforma can be downloaded from our website  
[www.agjk.nic.in](http://www.agjk.nic.in))

कार्यालय प्रधान महालेखाकार (लेखा व हक) जम्मू व कश्मीर  
श्रीनगर/जम्मू

श्रीनगर और जम्मू कार्यालयों के खिलाफ दायर अदालती मामलों की पैरवी के लिए आठ अधिवक्ता (जम्मू स्टेशन पर पांच और श्रीनगर स्टेशन पर तीन) की नियुक्ति के लिए निम्न प्रारूप में आवेदन आमंत्रित किए जाते हैं। सभी प्रकार से पूर्ण आवेदन 15.08.2023 को या उससे पहले प्रधान महालेखाकार (लेखा व हक.) जम्मू व कश्मीर, श्रीनगर और जम्मू के कार्यालयों में पहुंच जाने चाहिए।

आवेदन का प्रारूप:-

1. व्यक्ति का नाम
2. पेन
3. पिता का नाम
4. जन्मतिथि
5. पत्राचार का पता (ई-मेल टेलीफोन/मोबाइल नम्बर सहित)
6. स्थायी पता
7. शैक्षित योग्यता
8. राज्य बार काउंसिल में एक अधिवक्ता के रूप में नामांकन की तिथि
9. सेवा मामलों में अनुभव
10. अन्य कोई योग्यता

सत्यापन

मैं \_\_\_\_\_ पुत्र/पुत्री \_\_\_\_\_, मैं एतद्वारा घोषणा करता/करती हूँ कि उपरोक्त आवेदन में जो कुछ भी कहा गया है। वह मेरी सर्वोत्तम जानकारी और विश्वास के अनुसार सत्य है।

दिनांक  
स्थान  
हस्ताक्षर

वचन पत्र

मैं \_\_\_\_\_ पुत्र/पुत्री \_\_\_\_\_, मैं एतद्वारा घोषणा करता/करती हूँ कि यदि विभाग द्वारा मुझे नियुक्त किया जाता है तो मैं नियुक्ति के नियमों और शर्तों का पूरी तरह से पालन करूंगा/करूंगी।

दिनांक  
स्थान  
हस्ताक्षर

)प्रारूप सहित नियम और शर्तें हमारी वेबसाइट [www.agjk.nic.in](http://www.agjk.nic.in) से डाउनलोड की जा सकती हैं)

## **Terms and conditions for engagement of Standing Counsels**

1. The initial engagement of counsels will be for period of one year or until further renewal, whichever is earlier. Their performance will be reviewed after every six months. An assessment will be made about continuation of engagement. Renewal for another term of one year shall be based on satisfactory performance and handling of court case for the authority. The decision of authority in this regard shall be final. The Authority reserves the right to terminate the empanelment of any counsel at any time without assigning any reason. The empanelment shall not confer any right for engagement and/ or allocation of cases.
2. The allocation of court cases/ legal work to any counsel shall be the sole discretion of Pr. Accountant General.
3. The advocate should have a Bachelors Degree in Law from a recognized University and registration with a Bar Council. The counsels should be familiar with various branches of law, especially those concerning J&K, CSR and the rules and regulations issued under the Act, Constitutional Law. In addition to this, the advocate shall have a minimum experience of five years of handling the service matters before the Hon'ble High Court/ Central Administrative Tribunal.
4. Upon termination or non-renewal of term of empanelment, as the case may be, the advocates shall return the briefs allocated to the Advocate by the Authority along with all others documents/ records connected thereto with no objection certificate, if so required. No counsel shall have right to represent this office upon expiry or termination of the term of engagement.
5. The counsels shall not delegate cases and shall themselves deal with the same. The counsel(s) will effectively present our viewpoint before the Hon'ble Court/ Central Administrative Tribunal.
6. The counsels will attend the office whenever called for with regard to any briefing/ instructions. The counsels will send their representative for handing over of writ petitions/ original applicants/ contempt petitions/ counter objections/ counsel fee bills and also collect all the required documents related to the court cases.
7. The counsels while pursuing any court case on behalf of this office shall not act without instructions of the office and inform the proceedings of the court cases of each hearing. They will take briefing whenever required from concerned officers. They will also inform the important developments in the court case from time to time particularly with regard to the next date(s) of hearing, conclusion of hearing, date of judgement/ interim order etc. as the case may be.

8. When the case attended by the counsel is decided against the department, counsel(s) will apply for certified copy of judgement within three working days of promulgation. The counsel will give his opinion regarding the advisability for filing an appeal against the decision or otherwise implement the judgement within the stipulated time granted by the Hon'ble Court/ Central Administrative Tribunal within two days after the pronouncement of judgement.
9. The counsels shall maintain strict confidentiality of the court cases or other matters handled on behalf of this office and shall not divulge any information to any third party or media.
10. The counsels have to provide legal opinion on queries raised by the concerned.
11. This office reserves the right to accept or reject any application without assigning any reason or to postpone or cancel the entire process.
12. The counsels will be paid the counsel fee in accordance to the with the fee structure issued of Ministry of Law and Justice, Legal Affairs, Judicial Section, Govt. of India vide OM No. 26(1)/2014/Judl. dated 01.10.2015.
13. The counsel will have the right of private practice, which should not, however, interfere with the efficient discharge of his duties as counsel of the department but he shall not advise, hold briefs or appear against the department before any Authority or court in matter under the statutes relating to service matters.
14. The shortlisted counsels may, if necessary, be called for interaction and intimation in this regard will be communicated to them on their correspondence address or email address provided by the counsels.