



No. Admn-I/A&E/S-I/23-24/2067

Dated: 01.12.2023

NOTICE

01


Applications are invited from retired Sr. Accounts Officers/ Accounts Officers/Asstt. Accounts Officers and Sr. Audit Officers/Audit Officers/Asstt. Audit Officers to work as consultants on short term contract basis against the vacancies in the cadre of Assistant Accounts Officer in the office of the Principal Accountant General (A&E) J&K in accordance with terms and conditions prescribed by Headquarter's office vide Circular No. 30 issued under No. 1346- Staff (App-I)/22-2016 Dated 26.09.2023. The following broad terms and conditions are applicable to the contractual Officers/officials: -

1. **Age should not be beyond 65 years as on 01.01.2024.**
2. Retired person would be initially appointed for a period of 12 months, extendable up to a maximum of five terms of 12 months each which is subject to performance and requirement of service.
3. Retired person would be initially appointed for a period of 12 months, extendable up to a maximum of five terms of 12 months each which is subject to performance and requirement of service.
4. A fixed monthly amount shall be admissible, arrived at by deducting the basic pension from the pay drawn at the time of retirement. The amount of remuneration so fixed shall remain unchanged for the term of contract. There will be no annual increment/ percentage increase during the contract period. Further, an appropriate and fixed amount as Transport Allowance for the purpose of commuting between residence and the place of work shall be allowed not exceeding the rate applicable to the appointee at the time of retirement. The amount so fixed shall remain unchanged during the term of appointment.
5. Paid Leave of absence may be allowed at the rate of 1.5 days for each completed month of service to the retired Officer/official hired on short term contract basis. Accumulation of leave beyond a calendar year may not be allowed. However, absence during curfew, bandh, strike, lockdown shall be dealt with in a similar way as in the case of serving officers/officials.
6. If retired Officer hired on short term contract basis remain absent, beyond paid leave in a month for reasons other than those indicated above, his/her remuneration shall be deducted on pro-rata basis as under:

Fixed monthly remuneration X No. of days of absence on working days
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Statutory deductions levied by the Union/ Government shall be made as per rules. The appointment will be purely on temporary basis subject to termination at any time. Interested retired Officers of the IA&AD, fulfilling the eligibility criteria and willing for above assignments may submit their Bio-data. Applications duly filled in all respects must reach the undersigned either by post or through e-mail at agaejammukashmir@cag.gov.in latest by **06.12.2023**.

(Encl: Application form)


Sr. Dy. Accountant General (Admn)

Copy to:

1. All Heads of Department of IA&AD.
2. Sr. Accounts Officer (Admn), O/o Pr. Accountant General (A&E) J&K, Jammu
3. Notice Board I&II

APPLICATION FORM

| Sl. No. | Particulars | |
|---------|--|--|
| 1. | Name of the retired Officer | |
| 2. | Date of Birth | |
| 3. | Qualifications: - a. Educational b. Professional | |
| 4. | Date of entry in the Government Service | |
| 5. | Name of the Office from which retired | |
| 6. | Length of service | |
| 7. | Date of retirement | |
| 8. | Post held at the time of retirement | |
| 9. | Post applied for | |
| 10. | In case of voluntary retirement, ground on which retired | |
| 11. | Experience | |
| 12. | Additional information, if any, on professional experience training, work relevant | |

I hereby declare that the particulars furnished above are true and correct to the best of my knowledge and belief.

(Signature of applicant)

Copy of this letter is being forwarded to IT cell with the request to upload this letter on official website for wide publicity.

Sr. Accounts officer(Admn-I)