



SUPREME AUDIT INSTITUTION OF INDIA
लोकहितार्थं सत्यनिष्ठा
Dedicated to Truth in Public Interest

भारतीय लेखापरीक्षा तथा लेखा विभाग
राष्ट्रीय लेखापरीक्षा तथा लेखा अकादमी
शिमला - 171004

INDIAN AUDIT & ACCOUNTS DEPARTMENT
NATIONAL ACADEMY OF AUDIT & ACCOUNTS
SHIMLA - 171 004



लोकहितार्थं सत्यनिष्ठा

No. NA/Admin/Hiring of Retired Officers/2023-24/I/390541/2023

Dated:19-09-2023

NOTICE

Applications are invited for hiring retired Sr. Audit Officer/Sr. Accounts Officer/Audit Officer/Accounts Officer as consultant against vacancies in the cadre of Sr. Audit Officer on short term contract basis in the National Academy of Audit & Accounts, Shimla in accordance with terms and conditions prescribed by Headquarters' Office vide circular No. 27/2021 issued under letter No. 967-Staff (App I)/22-2016 dated 03.08.2021.

Eligibility:

Retired Sr. Audit Officer/Sr. Accounts Officer/Audit Officer/ Accounts Officer shall be eligible for hiring against the vacancies of Sr. AO.

The following terms and conditions will be applicable to the officers hired on short term contract basis: -

- i. The engagement of the retired officer will be governed by Headquarters' Office circular No. 27/2021 issued under letter No. 967-Staff (App I)/22-2016 dated 03.08.2021.
- ii. The retired officers would initially be appointed for a period of one year and the maximum number of terms shall be restricted to five or till he attains the age of 65 years, whichever is earlier, subject to performance and requirement of service.
- iii. Remuneration and allowances payable will be governed by OM No.3-25//2020-E.III dated 09.12.2020, issued by the Departmental of Expenditure, Ministry of Finance, Government of India, New Delhi.
- iv. A fixed monthly amount shall be admissible, arrived at by deducting the basis pension from the pay drawn at the time of retirement. The amount of remuneration so fixed shall remain unchanged for the term of contract.
- v. No annual increment/percentage increase, Dearness Allowance and House Rent Allowance shall be allowed during the contract.
- vi. An appropriate and fixed amount as Transport Allowance for the purpose of commuting between residence and the place of work shall be allowed not exceeding the rate applicable to the appointee at the time of retirement.

I/395583/2023

- vii. The retired officer engaged may be allowed TA/DA on official tour, if any as per their entitlement at the time of retirement.
- viii. Paid leave of absence will be allowed at the rate of 1.5 days for each completed month of service to the retired officer hired on short term contract basis. Accumulation of leave beyond a calendar year may not be allowed. However, absence during curfew, bandh, strike, lockdown shall be dealt with in a similar way as in the case of serving officers as these are events beyond the control of any individual. If the engaged retired officer remains absent beyond paid leave in a month for reasons other than those indicated above, his/her remuneration shall be deducted on pro rata basis as under: -

Fixed monthly remuneration x number of days

22

- ix. The appointment will be purely on temporary basis and is subject to termination at any time as per the administrative convenience.
- x. The retired officers selected to be hired on short term contract basis shall sign an agreement of confidentiality containing a clause on Ethics and Integrity.

Retired officers of the IA&AD, fulfilling the eligibility criteria and willing for above assignment may submit their Bio-data, applications duly filled in all respects must reach the undersigned by post and through e-mail at naaa.cag@nic.in latest by **16.10.2023**.

Sd/-
Director (Admn.)

Copy forwarded to the following for information and necessary action: -

1. All field offices under IA&AD with a request to kindly give wide circulation of this notification among the retirees of your offices.
2. Sr. Audit Officer (IS) with the request to upload the notice on the Academy's website.
3. Notice Board (Office/Hostel)
4. Guard File


Sr. Audit Officer (Admn.)

BIO-DATA

I/395583/2023

1.	NAME (IN BLOCK LETTERS)	
2.	DATE OF BIRTH	
3.	DATE OF RETIREMENT	
4.	QUALIFICATION • EDUCATIONAL • PROFESSIONAL	
5.	POST FROM WHICH RETIRED	
6.	OFFICE FROM WHERE RETIRED	
7.	BELONG TO WHICH BRANCH	
8.	AGE AS ON 01.10.2023	
9.	MOBILE NUMBER	
10.	EMAIL-ID	
11.	ADDRESS	
12.	ATTACHED COPIES OF APARs OF LAST 5 YEARS	
13.	LAST PAY DRAWN (COPY OF PPO TO BE ENCLOSED)	
14.	BRIEF DESCRIPTION OF EXPERIENCE (Enclose a separate sheet if space provided is not enough)	

I hereby declare that the particulars furnished above are true and correct to the best of my knowledge and belief. I further declare that I was clear from vigilance angle at the time of my retirement.

Date:**Place:****(Signature of the applicant)**