

VACANCY CIRCULAR

No. Admn-I/A/2022-23/139

Dated: 12.10.2022

Sub: Inviting applications from eligible officials to fill 02 vacant posts of Stenographer Grade-I post on deputation basis.

This office proposes to fill 02 (two) vacant posts of Stenographer Grade-I on deputation basis on usual terms and conditions stipulated in DOPT OM No. 6/8/2009-Estt.(Pay-II) dated 17.06.2010, as amended from time to time, and the Recruitment Rules for the post of Stenographer Grade-I, in force.

2. Applications for the post of Stenographer Grade-I are invited from officials holding the Stenographers' posts under the Central or State Government or Union Territory or Central Ministries or Universities or Recognised Research Institutions or Public Sector Undertakings or Semi-Government or Statutory or Autonomous Organizations, meeting the eligibility criteria mentioned below:

Name of the Post	Level in Pay Matrix	No. of Vacancies	Eligibility Criteria as per Recruitment Rules
Stenographer Grade-I	Level-6 (Rs. 35400–112,400)	2 (two)	<ul style="list-style-type: none"> Holding analogous posts on regular basis in the parent cadre or department; or With 10 years of regular service rendered after appointment thereto on regular basis in Level-4 (₹ 25500-81100) in the pay matrix or equivalent in the parent cadre or department. (See Notes below)

Note-(i): The period of deputation including the period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other Organization or Department shall ordinarily not exceed three years. The maximum age limit for appointment by deputation shall be "Not exceeding fifty-six years" as on the closing date of receipt of applications.

Note-(ii): The Departmental officials in the feeder category, who are in the direct line of promotion shall not be eligible for consideration of appointment on deputation. Similarly, the Deputationists shall not be eligible for consideration for appointment by promotion.

3. The deputation will initially be for a period of one year subject to extension on suitability and availability of vacancies.

4. The deputation allowance will be admissible as per the conditions laid down in GOI, Ministry of Personnel, Public Grievances & Pension OM No. 6/8/2009-Estt (Pay) dated 17.06.2010.

5. Ministries/Departments are requested to forward applications of willing officials who are eligible for deputation in terms of eligibility criteria as prescribed in this circular, to this office through proper channel on or before 17.10.2022 along with following documents:

- i. Biodata of eligible candidate.
- ii. Copies of APARs of the eligible candidate for the last 05 years duly attested by the Competent Authority.
- iii. Integrity certificate/Vigilance clearance certificate along with statement of major/minor penalties, if any, imposed on the eligible candidate during the last 10 years.

हस्ता०/-

उप-महालेखाकार (प्रशासन)

Endst. No.: Admn-I/Recruitment/Sr. PS/PS/Steno/2009-21/2022-23/160 दिनांक: 12.10.2022

1. व०ले०प०अ०(आई०टी०) को कार्यालय परिपत्र की प्रति कार्यालय वेबसाईट के मध्यम से प्रसारित करने हेतु।
2. कार्यालय आदेश फाईल।
3. सूचना पट।

12/10/22

वरिष्ठ लेखापरीक्षा अधिकारी (प्रशासन-I)