

Tender Notice

Sealed quotations are invited from reputed firms for supply of 07 Laptops with specifications mentioned in the **Annexure I**. Bidding documents can either be downloaded from our website <https://cag.gov.in/ag/jharkhand/en> or can be collected personally from the EDP Section of this office between 10:00 A.M to 5:00 PM on all working days.

The last date of submission of bid is 22.12.2021 (till 11 A.M). The technical bid will be opened on the same day at 3 PM onwards in the Conference Hall. The Financial Bids of the technically qualified bidders will be opened on 23.12.2021 at 3 PM in the same hall. Bidders or their authorised representatives (authorisation letters with ID proof are required) are requested to attend the bid opening meeting.

The bids shall be submitted in sealed envelope and "**Quotation for Laptops**" should be superscribed on the face of the envelope.

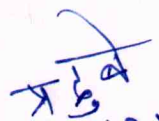
The bidders can send the bids either by post or courier or by hand. The bidders should send the bids well in advance so as to reach this office before closure of the bid/time. The bids received late will not be entertained.

Sd/-
Sr. Audit Officer/EDP

OFFICE OF THE PRINCIPAL ACCOUNTANT GENERAL(AUDIT),
JHARKHAND, RANCHI - 834002

As per Hqrs instruction, minimum technical specifications for bidding of laptop are as under: -

Product Specification	Value
Processor Description	Intel core i5 10 th Generation or Higher, AMD Ryzen 5 latest series
HDD Type	SDD/SATA
Total HDD Capacity (GB)	Any value. Preferred minimum 256 GB SSD
Operating System (Factory Preloaded)	Window 10 P
RAM Size (GB)	Minimum 8 GB. Preferred 16 GB
RAM Speed (MHZ)	2400
Display Size	Minimum 14" (Non-Touch)
Display Resolution	1366*768
Wireless Connectivity	Yes
Number of Ethernet Port	1
Bluetooth Connectivity	Yes
Number of USB Port (3.0)	2
Number of HDMI Port	1
Internal Speaker	Yes
Battery Chemistry	Li-ion
Onsite Warranty	At Least 01 Year


 10.12.21
Sr. Audit Officer/EDP

OFFICE OF THE PRINCIPAL ACCOUNTANT GENERAL (AUDIT) JHARKHAND, RANCHI

Terms and Conditions of the Contract

1. Eligibility Criteria

- 1.1 Bidders should have service channels either directly or through their authorised partners/agents in Ranchi.
- 1.2 The price should be quoted for the reputed make.
- 1.3 Unit price & GST to be indicated separately.
- 1.4 Tenders received after the specified date and time shall not be entertained. Tenders which are incomplete, unsigned & conditional will be summarily rejected.
- 1.5 This office will evaluate and compare the bids received to determine the substantially responsive bids and not bind itself to accept the L-1 bidder.
- 1.6 This office reserves the right to accept or reject the tender without assigning any reason(s).
- 1.7 All the information sought for the tender form must be clearly filled up and documentary proof, wherever required, should be enclosed.
- 1.8 All the pages of this document including those with the terms and conditions must be self-attested as a token of understanding/acceptance. Each page of the technical and financial bids should be numbered, signed and stamped with the seal.
- 1.9 The Bids shall be submitted in two parts. i.e Technical Bid and Financial Bid. The documents in support of the Technical Bid and Financial Bid shall be placed in two separate sealed covers.
- 1.10 The office reserves the right to alter the demand of the number of laptops.
- 1.11 The financial bids of only those bidders will be opened who satisfy all of the specifications mentioned in the **Annexure-I**.
- 1.12 Where there is a discrepancy between the amounts in figure and in words, the amount in words shall be applicable.
- 1.13 Laptops should be supplied within 7(seven) days from the date of award of purchase order.
- 1.14 Warranty period and Terms & Conditions should clearly be mentioned in the Tender documents.
- 1.15 Payment will be made only after delivery of the items.
- 1.16 The Bid documents submitted by the bidders are the property of this office and shall not be returned to the bidders. The information provided by the bidder(s) will be used for the sole purpose of evaluation of Bids only.
- 1.17 The sealed covers containing the Technical bid(Envelope-I) and Price bid(Envelope-II) with the superscription "Quotation for Laptops" should be addressed to the Senior Deputy Accountant General(Admin), O/o The Principal Accountant General(Audit), Jharkhand, Ranchi 834002.