



No. Admn-I/A&E/S-I/24-25/74-76

Dated:09.04.2025

NOTICE

Applications are invited from retired Sr. Accounts Officers/ Sr. Audit Officers to work as consultant on short term contract basis against the vacancies in the cadre of Sr. Accounts Officer in the office of the Principal Accountant General (A&E) J&K in accordance with terms and conditions prescribed by Headquarter's office vide Circular No.30 issued under No.1346-Staff (App)-I/22-2016 dated: 26.09.2023. The following broad terms and conditions are applicable to the contractual Officers: -

1. Age should not be beyond **65 years** as on **15.04.2025**.
2. Retired person would be initially appointed for a period of 12 months, extendable up to a maximum of five terms of 12 months each which is subject to performance and requirement of service.
3. A fixed monthly amount shall be admissible, arrived at by deducting the basic pension from the pay drawn at the time of retirement. The amount of remuneration so fixed shall remain unchanged for the term of contract. There will be no annual increment/ percentage increase during the contract period. Further, an appropriate and fixed amount as Transport Allowance for the purpose of commuting between residence and the place of work shall be allowed not exceeding the rate applicable to the appointee at the time of retirement. The amount so fixed shall remain unchanged during the term of appointment.
4. Paid Leave of absence may be allowed at the rate of 1.5 days for each completed month of service to the retired Officer/official hired on short term contract basis. Accumulation of leave beyond a calendar year may not be allowed. However, absence during curfew, bandh, strike, and lockdown shall be dealt with in a similar way as in the case of serving officers.
5. If retired Officers hired on short term contract basis remain absent, beyond paid leave in a month for reasons other than those indicated above, his/her remuneration shall be deducted on pro-rata basis as under:

Fixed monthly remuneration X No. of days of absence on working days
22

Statutory deductions levied by the Union/ Government shall be made as per rules. The appointment will be purely on temporary basis subject to termination at any time. Interested retired Officers of the IA&AD, fulfilling the eligibility criteria and willing for above assignments may submit their Bio-data. Applications duly filled in all respects must reach the undersigned either by post or through e-mail at agaejammukashmir@cag.gov.in latest by **15.04.2025**.

(Encl: Application form)

Sd/= **Sr. Dy. Accountant General (Admn)**

Copy to:

1. All Heads of Department of IA&AD.
2. Sr. Accounts Officer (Admn), O/o Pr. Accountant General (A&E) J&K, Jammu
3. Notice Board I&II


Sr. Accounts Officer (Admn)

APPLICATION FORM

S	Particulars	Information
1	Name of the retired Officer/Official	
2	Date of Birth	
3	Qualifications: - a. Educational b. Professional	
4	Date of entry in the Government Service	
5	Name of the Office from which retired	
6	Length of service	
7	Date of retirement	
8	Post held at the time of retirement	
9	Post applied for	
10	In case of voluntary retirement, ground on which retired	
11	Experience	
12	Mobile Number	
13	Additional information, if any, on professional experience training, work relevant to the post	

I hereby declare that the particulars furnished above are true and correct to the best of my knowledge and belief.

(Signature of applicant)