



कार्यालय प्रधान महालेखाकार (लेखा व हकदारी)

हिमाचल प्रदेश, शिमला-171 003

OFFICE OF THE Pr. ACCOUNTANT GENERAL (A&E)
HIMACHAL PRADESH, SHIMLA-171003



संख्या: Admn./A/2022-23/169

Dated:-12.07.2022

OFFICE ORDER

The headquarters office vide letter No. 337-ISW/22-2012KW dated 16.03.2015 endorsed Ministry of Communication and Information technology (Department of Electronics and Information Technology) Gazette notification No. 44 dated 19.02.2015, in which it is laid down that the government uses e-mail as a major mode of communication. Therefore, Only the e-mail provided by the NIC, the Implementing Agency of the Government of India shall be used for official communications by all organizations except those exempted under clause 14 (Organizations, including those dealing with national security) of this policy. This policy is applicable to all employees of Government of India that use the e-mail services of Government of India and also those State/UT Governments that chose to adopt this policy in future. The objective of the policy is to ensure secure access and usage of Government of India e-mail services by its users. Users have the responsibility to use this resource in an efficient, effective, lawful and ethical manner.

In this connection, it is intimated that the official email ids' of all officers/officials including DA cadre have already been created by the EDP Section of this office and all official correspondence/communication are required to be done through these email id's only.

However, it has brought to notice of this office that some officers/officials have not activated their email id's and are making excuses that their email id's has some glitches or technical error.

All officers/officials including DA cadre are directed to activate their respective e-mail id's and ensure its access by login through allotted user id. If they have any operational issues they may contact Administration Section within 10 days of issuing this office order failing which it will be presumed that all the mail id's are fully functional and no excuse will be acceptable .

It is reiterated hence forth official communications will be done through official e-mail id and official communication through other e-mail id will not be entertained. All officers and officials including DA cadre are directed to adhere these orders strictly.

Authority:- Principal Accountant General orders dated 08.07.2022 at 40/N page in file no. Admn./K-19/ Gen. Circular/ 2022-23.

Sd/-

Dy. Accountant General (Admn.)

P.T.O

Endst. No. Admn./ K-19/ Gen. Circular/2022-23/1373-79

Dated: 12.07.2022

Copy forwarded through (e-mail & whatsapp) for information and necessary action to:-

1. Secretary to Pr. Accountant General (A&E).
2. PA to Dy. Accountant General (Admn., Funds & Pension).
3. PA to Dy. Accountant General (A/cs & VLC).
4. All Sr. AOs and other staff members including DA cadre.
5. Data Manager with request to upload it on Official Website.
6. Notice Board.
7. 'A' series file/Admn.



Sr. Accounts Officer (Admn.)