



महालेखाकार (ले व ह) केरल का कार्यालय, तिरुवनन्तपुरम - 695 001  
OFFICE OF THE ACCOUNTANT GENERAL (A&E)  
KERALA, THIRUVANANTHAPURAM-695 001



OE/Admin/Divisional Accountant Training/2024-2025

Dated: 04.07.2024

सूचना/NOTICE

**विषय/Sub: Calling for the willingness of retired Senior Accounts Officers for selection as Training Officer on contract basis in connection with the pre-service training of Divisional Accountants - reg**

Finance Department, Government of Kerala has requested this office to recommend the name of a retired Senior Accounts Officer to serve as Supervisory Officer (Training Officer) on contract basis for the pre-service training of newly recruited Divisional Accountants.

In this regard, willing Senior Accounts Officers of the Office of the Accountant General (A&E), Kerala who have retired from service on or after 31.03.2021 may submit their willingness along with requisite details in the enclosed proforma **on or before 09.07.2024 before 5:00 PM** to the undersigned. Officials who are having experience in the Works / Forest Accounts will be given preference for the selection.

On selection to the post, the official will be placed under the Finance Department to act as Training officer for pre-service training of Divisional Accountants. The assignment is likely to be for a period of one year.

The final matters related to selection, terms of hiring, remuneration, conditions of service etc. will be as decided and finalized by the Finance Department, Government of Kerala.

(Vide orders of Accountant General dated 04.07.2024)

*Regin...*  
04/07/2024

वरिष्ठ लेखा अधिकारी/प्रशासन

**Senior Accounts Officer /Administration**

**प्रतिलिपि/Copy to,**

1. Secretary to AG, PA to DAG (Admn), IAD, C Cell
2. Office website
3. Notice Board
4. All Branch Offices

Photograph

## Proforma

(For selection to the post of Training Officer on Contract Basis under Finance Department)

Sl. No.	Particulars	
1.	Name of the Retired Officer	
2.	Residential address for communication, email id and Mobile Phone No.	
3.	Date of Birth	
4.	Date of Entry in the Government Service	
5.	Date of Retirement	
6.	Qualification:	
	a) Educational	
	b) Professional	
7.	Name of the Office from which retired	
8.	Length of Service	
9.	In case of Voluntary Retirement, ground on which retired	
10.	Experience in wings of A&E office	
11.	Experience in area of PW & Forest Accounts	
12.	Additional information, if any, on Professional Experience training, work relevant to the post	
13.	General health condition of the applicant	

**I hereby declare my willingness for the selection to the post of training officer on short term contract basis for the purpose of pre service training to the Divisional Accountants under the Finance Department and further declare that the particulars furnished above are true and correct to the best of my knowledge and belief.**

**Place:  
Date:**

**(Signature of Applicant)**