

क्षेत्रीय क्षमता निर्माण एवं ज्ञान संस्थान शक्ति नगर, जम्मू एवं कश्मीर जम्मू - 180001		Regional Capacity Building and Knowledge Institute Shakti Nagar, Jammu & Kashmir Jammu - 180001
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No: RCB & KI/J/A/Dep/2025-26/416

Dated: 17.11.2025

सेवा में / To

आ.ई.ए एवं ए.डी के सभी विभागाध्यक्ष (मेलिंग सूची के अनुसार)।

All Heads of Departments of IA&AD (as per mailing list).

विषय: आरसीबी और के.आई, जम्मू में अल्पकालिक अनुबंध के आधार पर सेवानिवृत्त वरिष्ठ लेखा परीक्षा अधिकारी/वरिष्ठ लेखा अधिकारी और सेवानिवृत्त सहायक लेखा परीक्षा/लेखा अधिकारियों की भर्ती

Subject: Hiring of Retired/Retiring Sr. Audit Officer/ Sr. Account Officers and Retired/Retiring Assistant Audit/Account Officers on Short Term Contract basis in RCB&KI, Jammu.

The Regional Capacity Building & Knowledge Institute, Jammu invites applications from eligible Retired/Retiring Sr. Audit Officer/ Sr. Account Officers and Retired/Retiring Assistant Audit/Account Officers for the Posts mentioned in **Annexure – I** in accordance with the terms and conditions prescribed in the Headquarters Office Circular No: 25-2025 issued under No:1180-Staff (App)-I/22-2016 dated 08-07-2025.

The officers retired / retiring up to 30.11.2025 can apply for engagement on short term contract basis as Consultant in the Office of **Principal Director, Regional Capacity Building and Knowledge Institute Jammu**, which shall be governed by the following terms and conditions:

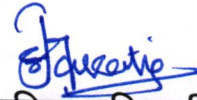
- 1) Retired/Retiring Sr. Audit Officer/ Sr. Account Officers will be eligible for the vacant Post of Sr Administrative Officer and Retired/Retiring Assistant Audit/Account Officer will be eligible for the Post of Assistant Administrative Officer.
- 2) The retired officers / officials can be hired on a short-term contract basis initially for one year extendable up to five terms or until 65 years of age, whichever is earlier.
- 3) Remuneration and allowances are governed by the OM No: 3-25/2020-E.III dated 09-12-2020 issued by the Department of Expenditure, Ministry of Finance, Government of India, New Delhi, which is as under:
 - a) The retired officers shall be paid a fixed monthly amount, arriving at by deducting the basic pension from the pay drawn at the time of retirement. The amount so fixed shall remain unchanged for the term of the contract.
 - b) In case of Central Government retirees under the NPS, an amount equivalent to 30% of the last basic pay as drawn at the time of retirement shall be deducted from the last basic pay and the resultant amount shall be the fixed monthly amount as remuneration as per Department of Expenditure, Ministry of Finance,
 - c) Gol OM No. 03-25/2020-E.III(A)/Pt dated 18.10.2023.

- d) An appropriate and fixed amount of Transport allowance for the purpose of commuting between the residence and the place of work shall be allowed not exceeding the rate applicable to the appointee at the time of his / her retirement.
 - e) No annual increment / percentage increase, Dearness Allowance and House Rent Allowance shall be allowed during the contract.
 - f) Statutory deduction levied by the Union Government shall be made from the monthly remuneration as per applicable Rules.
 - g) Paid leave of absence shall be allowed at the rate of 1.5 days for each completed month of service. In case of absence, beyond paid leave in a month for reasons other than due to curfew, band, strike, lock-down; remuneration shall be deducted on pro-rata basis by dividing fixed monthly remuneration by 22 and multiplying the result to the number of days of absence on working days.
- 4) The appointment will be purely on temporary basis and will be subject to termination at any time.
 - 5) Duties assignable and other conditions shall be as envisaged in the Headquarters Office Circular dated 08-07-2025.
 - 6) Statutory deductions levied by the Union Government shall be made from the monthly remunerations as per applicable Rules.
 - 7) The appointment will be purely on temporary basis and will be subject to termination at any time.

Retired /Retiring Sr Audit Officers/Sr Accounts Officers and Retired /Retiring Assistant Audit/Account Officers of the IA&AD, fulfilling the eligibility criteria and willingness for above assignments may submit their biodata, work experience, APARs for last five years along with applications duly filed in all respects by Post or through e-mail at rtijammu@cag.gov.in latest by 05.12.2025.

Encl: As stated above.

Yours faithfully,



वरिष्ठ प्रशासनिक अधिकारी (प्रशासन)
Senior Administrative Officer (Admn.)

ANNEXURE – I

S. No.	Name of the Post	Sr. Administrative Officer (Core Faculty - IT)
I	Number of Posts	01 (One)
II	Name of the Post	Sr. Administrative Officer (Training)
	Number of Posts	01 (One)
III	Name of the Post	Sr. Administrative Officer (Defence Audit/KC)
	Number of Posts	01 (One)
IV	Name of the Post	Sr. Administrative Officer (Core Faculty- General)
	Number of Posts	01 (One)
V	Name of the Post	Assistant Administrative Officer (Central Knowledge Repository)
	Number of Posts	01 (One)

APPLICATION FORM

1. Name of the Retired Officer
2. Date of Birth
3. Qualification:
 - Education
 - Professional
4. Date of Entry in the Govt. service
5. Name of the Office from which retired
6. Length of service rendered (Years / Months / Days)
7. Date of Retirement
8. Post held at time of Retirement
9. Post applied for:
 - Senior Audit Officer
 - Assistant Audit Officer
10. Voluntary / Premature retirement details
11. Experience
12. Additional professional information
13. Other information

I hereby declare that all information furnished is true and correct.

Signature of Applicant