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कार्यालय महानिदेशक लेखापरीक्षा
(केन्द्रीय व्यय),
ऑडिट भवन, इन्द्रप्रस्थ एस्टेट,
नई दिल्ली-110002



OFFICE OF THE DIRECTOR GENERAL
OF AUDIT (CENTRAL EXPENDITURE),
AUDIT BHAWAN, INDRAPRASTHA ESTATE,
NEW DELHI-110002

No. L&C/1-35/Misc. Matters/2025-26/**Date: 23-02-2026****CIRCULAR****Sub: Requirement of mandatory disclosure by Officers/Officials regarding filing of charge-sheet in criminal proceedings - reg.**

A Government servant is duty-bound to inform about his detention even though subsequently released on bail as per the M.H.A. letter no. 39/59/54-Estt.(A) dated 25.02.1955. In the cases of detention beyond 48 hours, conviction and sentencing to a term of imprisonment exceeding 48 hours, a Government servant is deemed to have been placed under suspension under Sub-rule (2) of Rule 10 of the CCS (CCA) Rules, 1965.

2. Further, a Government servant is bound to intimate his superiors of the fact of conviction as soon as possible, and failure is regarded as suppression of material information as per M.H.A. O.M. No. 25170/49-Ests. dated 26.12.1949.

3. Furthermore, Rule 19(2) of the CCS (Conduct) Rules, 1964 further provides that a Government servant can vindicate his private character or any act done by him in his private capacity and when any action for vindicating his private character or any act done by him in private capacity is taken, the Government servant shall submit a report to the prescribed authority regarding such action.

4. Furthermore, the DoPT O.M. F.No.220341412012-Estt.(D) dated 02.11.2012 regarding grant of vigilance clearance (VC) states that the same may be denied only in the following three circumstances:

- i) Government servants under suspension;
- ii) Government servants in respect of whom a charge sheet has been issued and the disciplinary proceedings are pending; and
- iii) Government servants in respect of whom prosecution for a criminal charge is pending.

5. All the employees are hereby instructed to take note of the aforementioned instructions and inform their office in case of filing of charge sheet against them in the court of law at the earliest, to prevent inadvertent grant of vigilance clearance based on incomplete information.

6. Any omission or failure on the part of a Government servant to disclose the aforesaid information as mandated under the rules shall be viewed seriously and shall attract disciplinary proceedings, independent of and in addition to the action arising out of the criminal charge(s) framed and the judgment rendered by the competent court.

7. This issues with the approval of ADAI.

**Sd/-
Director (Admn.)**

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Mritunjay Singh Chenarwee
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Sr. Audit Officer (L, C & RTI)