

क्षेत्रीय क्षमता निर्माण एवं ज्ञान केंद्र, बेंगलूरु,  
संख्या 55, केएसडीबी भवन, दूसरी मंज़िल  
अभय कॉम्प्लेक्स, रिसालदार स्ट्रीट,  
शेषाद्रिपुरम, बेंगलूरु-560020



SUPREME AUDIT INSTITUTION OF INDIA  
लोकहितार्थं सत्यनिष्ठा  
Dedicated to Truth in Public Interest

REGIONAL CAPACITY BUILDING  
& KNOWLEDGE CENTRE, BENGALURU  
# 55, K.S.D.B. Building, II Floor,  
Abhaya Complex, Risaldar Street,  
Sheshadripuram, Bengaluru - 560020.

No. RC3&KC/BNG/Admn/Deputation/2026-27/ 74

दिनांक/DATE 01/09/2026

To,

All Offices of IA&AD as per mailing list (cag-all-offices@ismgr.nic.in).

**Subject: Deputation Assignment at Regional Capacity Building and Knowledge Centre (RCB&KC), Bengaluru**

Sir/Madam,

RCB & KC, Bengaluru is seeking applications on deputation for one post of **Sr Audit Officer/Administration** and **one** post of **Assistant Audit Officer/Information Systems (IS)** (State cadre/CEA/CRA/Commercial/Railways/A&E/any other cadre). The job description and eligibility of these posts are as under:

| Sl.No | Post                                                 | Job description                                                                                                                                                                                                                                                                                                                                                                                                                                                       | Eligibility                                                                                                                                                                                                                                                                                                                                                                           | No. of vacancies |
|-------|------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------|
| 1     | <b>Sr Audit Officer (Administration)</b>             | <ol style="list-style-type: none"> <li>Administrative activities of RCB&amp;KC, Bengaluru</li> <li>Administrative duties related to conduct of trainings/seminars /workshops /meetings</li> <li>Procurement of goods and services on GeM portal /other procurements</li> <li>Management of inventory including IT inventory</li> <li>Other associated duties</li> <li>Any other work assigned by Deputy Director/ Principal Director/RCB&amp;KC, Bengaluru</li> </ol> | <ol style="list-style-type: none"> <li>Holding analogous post of <b>SAO</b></li> <li>Good Communication skills</li> <li>Should possess reasonable IT skills i.e. use of MS Office, MS Excel, web browsing and E-Office, E-HRMS etc.for discharging administration related duties.</li> <li>Previous experience of handling administrative related activities is desirable.</li> </ol> | <b>One</b>       |
| 2     | <b>Assistant Audit Officer/CF-IS (Core- Faculty)</b> | <ol style="list-style-type: none"> <li>Design and deliver training programmes on Information Technology (IT) Audit, Information Systems (IS) Audit and other technology-enabled audit topics.</li> <li>Develop, update and maintain course materials, presentations, practical exercises, case studies and other training resources for IT/IS Audit courses.</li> </ol>                                                                                               | <ol style="list-style-type: none"> <li>Holding of analogous post of <b>AAO</b></li> <li>Good communication skills and ability to handle sessions in IT/IS Audit Courses</li> <li>Proficiency in use</li> </ol>                                                                                                                                                                        | <b>One</b>       |

|  |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |                                                                                                                                                                                                                                                                                                     |  |
|--|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|
|  | <p>3. Develop, review and update Structured Training Modules (STMs), course material, presentations, case studies, practical exercises and other learning resources for IT and IS Audit programmes, as and when required.</p> <p>4. Assist in the planning, procurement and maintenance of IT hardware, software, licences and other digital infrastructure of RCB&amp;KC.</p> <p>5. Management of SAI Training application for related trainings.</p> <p>6. Any other work assigned by Deputy Director/ Principal Director/RCB&amp;KC, Bengaluru</p> | <p>of relevant audit and analytical digital tools.</p> <p>4. Working knowledge of IT Audit methodologies, Information Systems Audit, Data Analytics and related audit tools, AI/ML, Oracle and similar.</p> <p>5. Certifications/additional qualifications in IS related courses are desirable.</p> |  |
|--|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|

The other details regarding the deputation posts are as under:

1. Applications of officers/officials who are willing to be considered for deputation in RCB & KC, Bengaluru for the above-mentioned posts may forward the application to RCB & KC, Bengaluru through proper channel on or before **15.09.2026** along with their biodata in the format prescribed in *Annexure I* and certified copies of APAR for the last five years duly attested on each page by the competent authority. A certificate to state that no disciplinary/court/vigilance case is either pending or contemplated against the applicant should also be forwarded along with the application.
2. The terms and conditions of the deputation post would be governed by the extant instructions governing deputation in Indian Audit and Accounts Service.
3. The post of Sr AO Administration has been called for against a Regular Temporary (RT) Post which has been extended by Staff Wing upto 28.02.2027. Further extension of this post would be as per the directions of Staff Wing issued from time to time.
4. The successful candidates would be decided by the selection committee and would be approved by the competent authority. Necessary practical test/personal interview may also be conducted as per the orders of the competent authority.
5. The term of deputation for the posts will be initially for a period of one years and extendable upto three years. RCB & KC, however, reserves the right to repatriate an officer/official on deputation at any time even before the stipulated period.
6. Officers on deputation will be entitled for deputation allowance/training allowance as applicable in accordance with the relevant instructions of DoPT/Headquarters Office as issued from time to time.
7. Maximum age limit for appointment by deputation shall not exceed 56 years as on the closing date of application for the post. However, in exceptional circumstances and in deserving cases, proposals for relaxation of the upper age limit may be considered by RCB&KC, Bengaluru for being taken up with Headquarters Office for approval.
8. ***Wide publicity may be given to this circular and attention in invited to Headquarters Circular no: 269/Trg/Div/42-A/2019 dated 18-09-2019 which inter-alia stipulates that the field offices should display/circulate deputation notifications issued by RTIs/RTCs among staff and forward such applications received to RTIs/RTCs.***

9. In General, all the extant rules applicable for deputation to any post in IA&AD are to be taken to have been included in this notification.

(Authority: Orders of Principal Director, RCB & KC, Bengaluru dated 1.09.2026)

**Yours faithfully,**

*Sakshu*

**Sr. Audit Officer/ RCB & KC, Bengaluru**

### Annexure I

#### Bio-data Format Deputation post for which application submitted:

|    |                                                          |  |
|----|----------------------------------------------------------|--|
| 1  | Full Name                                                |  |
| 2  | Office where currently posted                            |  |
| 3  | Designation                                              |  |
| 4  | Parent Office                                            |  |
| 5  | Date of entry into Government service                    |  |
| 6  | Date of entry into IAAD                                  |  |
| 7  | Date of promotion to current designation                 |  |
| 8  | Date of Birth                                            |  |
| 9  | Educational Qualification                                |  |
| 10 | Professional<br>Qualification (CISA/CISSP/CIA/CISM etc.) |  |
| 11 | Proficiency in Computers                                 |  |
| 12 | Additional Expertise/Qualification, if any               |  |
| 13 | Experience in training                                   |  |
| 14 | Experience in organising events/workshops etc.           |  |
| 15 | e-mail id                                                |  |
| 16 | Mobile number                                            |  |

#### 17 Details of Employment, in chronological order (including deputation posts)

| Office/institution | Post held on regular basis | From | To | Basic pay in the PB/Pay Matrix, Grade pay | Nature of Duties highlighting the experience linked to the post applied for |
|--------------------|----------------------------|------|----|-------------------------------------------|-----------------------------------------------------------------------------|
|                    |                            |      |    |                                           |                                                                             |

*I have carefully gone through the Vacancy circular/advertisement, and I am well aware that the information furnished in the Curriculum Vitae supported by the documents in respect of Essential Qualification/Work Experience submitted by me will also be assessed by the Selection Committee at the time of selection for the post. The information/details provided by me are correct and true to the best of my knowledge and no material fact having a bearing on my selection has been suppressed/withheld.*

**Signature: Date:**