

कार्यालय प्रधान निदेशक लेखापरीक्षा
दक्षिण पूर्व रेलवे, गार्डन रीच, कलकत्ता -700043



SUPREME AUDIT INSTITUTION OF INDIA
सर्वोच्च लेखापरीक्षा संस्थान
Dedicated to Truth in Public Interest

OFFICE OF THE PRINCIPAL DIRECTOR OF AUDIT
SOUTH EASTERN RAILWAY, GARDEN REACH,
KOLKATA - 700043

No: Admn/33-2A/Deputation/2022/ 1003

Date: 23 /07/2025

To

All Heads of Offices in IA & AD,
(as per e-mail list).

Sub: - Filling up vacancies in the cadre of Senior Audit Officers and Assistant Audit Officer on deputation basis.

Sir/Madam,

I am directed to state that posts of Senior Audit Officers and Assistant Audit Officer are vacant in the Office of the Principal Director of Audit, South Eastern Railway, Kolkata, which are to be filled in on deputation basis on extant terms and conditions as prescribed by CAG circulars letter No 60-Staff (App-1)-14-2023 dated 27.01.2025 and other relevant DoPT, GoI orders as amended from time to time.

In this regard, it is requested to kindly recommend the names of eligible Senior Audit Officers (Pay level 10 with pay range from Rs.56,100 to 1,77,500), Assistant Audit Officers (Pay level 8 with pay range from Rs. 47,600 to 1,51,00) who are willing and can be spared immediately in the event of their selection for the post of Senior Audit Officer/Assistant Audit Officer on deputation basis. The officers on deputation will be liable to be posted in the office of the Principal Director of Audit South Eastern Railway, Garden Reach Kolkata and divisional audit offices in Ranchi, Chakradharpur, Kharagpur and Adra.

The eligibility criteria for deputation are as under:

- i. The deputation shall initially be for a period of one year, which may be subsequently extended, subject to requirement of this office and performance of the officer.
- ii. The candidate once selected will not be allowed to withdraw his/her candidature subsequently.
- iii. The maximum age of the applicant shall not be more than 56 years as on closing date of the application.
- iv. The deputationist shall be entitled to deputation allowance as applicable in accordance with the relevant instructions of DoPT as amended from time to time.

The recommendations accompanied with the following enumerated documents/certificates of interested officials who will fulfil the above criteria and other parameters such as total tenure of deputation not exceeding 12 years as per headquarters letter No 60-Staff(App)-I/14-2023 dated 27.01.2025, may kindly be sent to the Director, O/o the Principal Director of Audit, South Eastern Railway, Kolkata 22.08.2025.


- a) Duly filled up Application in prescribed format. (copy enclosed).

- b) Photocopies of complete and up-to-date ACR/APARs for the last 5 years duly attested on each page and Integrity Certificate/Vigilance Clearance Certificate and Statement of major/minor penalty during last 05 years, if any.

This issues with approval of the Principal Director of Audit, South Eastern Railway, Kolkata.

Enclo:- As above.

Yours faithfully,



Director

Application

1	Name of the Candidate	
2	Post held and date from which present post held	
3	Date of Birth	
4	Gender	
5	Year of SAS Examination passed	
6	Total length of service in the post of Assistant Audit Officer/Senior Audit Officer	
7	Date of Superannuation	
8	Educational qualifications	
9	Any other qualifications	
10	Name of the Office in which presently working	
11	Address for communication (with mobile number and e-mail id)	
12	Nature of duties performed as Assistant Audit Officer	
13	Enclose a separate sheet if any, duly authenticated by the department for sl. No. 12.	
14	Present Basic Pay and Pay level in pay matrix.	

Date: -

Signature of the Candidate

It is certified that particulars furnished above (Sl. No 01 to 14) are correct and no vigilance/disciplinary proceedings is either pending or contemplated against the Officer and no penalty, major or minor was imposed on the officer during the last 10 years.

The integrity of the Officer is beyond doubt.

Signature of the Head of the Department
(with stamp)