



भारत सरकार

भारतीय लेखा तथा लेखा परीक्षा विभाग  
प्रधान महालेखाकार का कार्यालय (ले.व.ह.) नागालैंड, कोहिमा-७९७००१  
GOVERNMENT OF INDIA

INDIAN AUDIT AND ACCOUNTS DEPARTMENT

OFFICE OF THE PRINCIPAL ACCOUNTANT GENERAL (A&E) NAGALAND, KOHIMA-797001

E-mail:-agnenagaland@cag.gov.in

Azadi Ka  
Amrit Mahotsav

### APPOINTMENT ORDER TO THE POST OF CLERK/TYPIST

With reference to his letter of acceptance of the offer of appointment, **Shri. Mozhuco Sapriina, son of Late D. Adani Dominic, Ex-Sr. Accountant** is appointed on Compassionate Ground to a temporary post of Clerk/Typist in the scale of **pay level of 2 of pay Matrix of VII CPC** plus allowances sanctioned by the Govt. of India from time to time in the A&E cadre of the office of the Principal Accountant General (A&E) Nagaland, Kohima w.e.f. **21/05/2024 (FN/AN)**. His appointment will be governed by the following terms and conditions which have been accepted by him while responding to the office offer of appointment.

1. The appointment is purely temporary and will be governed by the C.C.S. (T.S) Rules 1965 and is liable to be terminated without assigning any reason under Rule 5 *ibid*.
2. (i) He will be borne in the cadre of the office of the Principal Accountant General (A&E), Nagaland, Kohima.  
(ii) He is liable to be transferred to any branch/Zonal Office of the Accountant General (A&E), Nagaland, Kohima either in existence already or likely to be formed in future as well as to the separated Accounts Organization under the State Government, Government of India on such terms and conditions as maybe decided by the department made in the offices of PAG/AG.
3. The period of probation will be two years. This may, however, be increased or decreased at the discretion of the appointing authority/authority higher than the appointing authority. His appointment will purely be temporary and may be terminated at one month's notice from either side.
4. During the period of probation, he will have to undergo training, if required for such a period at such and in such manner as may be prescribed. He may also be assigned regular duties during the period of training.
5. During probation he shall have to pass a test in the Regional Language of the State to which he has not already passed an examination of matriculation standard in that language. This provision is applicable only in the cases of compassionate appointment.
6. He will have to comply with the requirements of the C.C.S.(Conduct) Rules, 1964 and the plural Marriage Act. All rules or orders already in existence or issued from time to time regarding attendance, duties, discipline, conditions of service etc. will automatically be applicable to him.
7. If he belongs to a Schedule caste and professes a religion other than Hinduism/Sikhism or Buddhism, he should report any change of religion to the appointing authority immediately when such a change takes place.
8. He should give a declaration of his home town for the purpose of L.T.C. within **6 (Six) months** from the date of entry into service.
9. He should pass a Departmental examination for Clerks in Accounts after undergoing training for confirmation in the post of Clerk/Typist and for promotion as Accountant on seniority quota.
10. He should pass Typing test at a speed of 35 words per minute in English or 30 words per minute in Hindi on computer (35 words per minute and 30 words per minute correspond to 10500 Key Depression Per Hour or 9000 Key Depression Per Hour respectively on an average of 5 key depression for each words) within such time limit and within such chances as prescribed by Comptroller & Auditor General of India for consideration of his eligibility for further promotion.

The other terms and conditions of appointment will be regulated as per the conditions accepted by the official laid down in the offer of appointment.

Authority: Sr. DA.G's Approval at P/3<sup>N</sup> of  
File No. Admn/A&E/PF/MS/2024-25.  
Dated: 21/05/2024.

Appointing authority:

  
21/05/2024

Sr. Deputy Accountant General (A&E)

Memo No. Admn/A&E/PF/MS/2023-24/15 § -128

Dated: 21/05/2024

Copy to: -

1. P.S. to Pr. A.G.(A&E).
2. P.A. to Sr. Dy. AG (A&E).
3. PAO (Local).
4. Advance Table.
5. Pay Bill Table.
6. Service Book / Personal File.
7. Gradation table.
8. Examination Table.
9. Shri. Mozhuco Sapriina, son of Late D. Adani Dominic, Ex-Sr. Accountant.
10. I.S Cell – for uploading in the office website.
11. Asstt. Comptroller & Auditor General (N).  
O/o the Comptroller & Auditor General of India  
9,Deen Dayal Upadhyaya Marg,  
New Delhi – 110 124. for information please.

Sr. Deputy Accountant General (A&E)