

**OFFICE OF THE PR. ACCOUNTANT GENERAL (A&E) PUNJAB, CHANDIGARH**

**Statement-I (Report No. S-02)**

Sanctioned Strength & Persons in position as on 01-03-2021

**Main Office**

Post	Sanctioned Strength				Men in position				Vacancies			
	1	2	3	4	5	6	7	8	9	10	11	12
	Permanent	R. Temporary	C. Temporary	Total	Regular on Duty	Leave	Casual on Duty	Total	Total	Posts HIA	Net Vacancies	Remarks
Sr. AO	22	0	3	25	19	0	3	22	-3	-	-3	-
AAO	77	0	0	77	65	0	0	65	-12	-	-12	-
AAO (Adhoc)	0	0	0	0	12	0	0	12	12	-	12	-
Supervisor	16	0	0	16	14	0	0	14	-2	-	-2	-
Asstt. Supervisor	47	0	0	47	40	0	0	40	-7	-	-7	-
<b>Total</b>	<b>162</b>	<b>0</b>	<b>3</b>	<b>165</b>	<b>150</b>	<b>0</b>	<b>3</b>	<b>153</b>	<b>-12</b>	<b>-</b>	<b>-12</b>	
Sr. Accountant	93	71	0	164	153	0	0	153	-11	0	-11	
Accountant	156	0	0	156	54	0	0	54	-102		-102	
Clerk/Typist (excluding hindi typist)	21	1	0	22	16	0	0	16	-6	12	-6	
<b>Total</b>	<b>270</b>	<b>72</b>	<b>0</b>	<b>342</b>	<b>223</b>	<b>0</b>	<b>0</b>	<b>223</b>	<b>-119</b>	<b>12</b>	<b>-119</b>	-
Sr. PS	1	0	0	1	1	0	0	1	0	-	0	-
Steno Grapher Grade-II	5	0	0	5	0	0	0	0	-5	-	-5	-
Steno Grapher. Grade-I	4	0	0	4	2	0	0	2	-2	-	-2	-
<b>Total of Sr.P.A/ Steno Grapher</b>	<b>10</b>	<b>0</b>	<b>0</b>	<b>10</b>	<b>3</b>	<b>0</b>	<b>0</b>	<b>3</b>	<b>-7</b>	<b>-</b>	<b>-7</b>	-
Hindi Officers	1	0	0	1	0	0	0	0	-1	-	-1	-
Sr. Translators	1	0	0	1	1	0	0	1	0	-	0	-
Jr. Translators	3	0	0	3	0	0	0	0	-3	-	-3	-
DIV. ACCTT-I	1	0	0	1	1	0	0	1	0	0	0	-
Welfare Assistant	1	0	0	1	0	0	0	0	-1	-	-1	-
Staff Car Driver Grade -I	1	0	0	1	0	0	0	0	-1	-	-1	-
<b>Total Misc Post</b>	<b>8</b>	<b>0</b>	<b>0</b>	<b>8</b>	<b>2</b>	<b>0</b>	<b>0</b>	<b>2</b>	<b>-6</b>	<b>-</b>	<b>-6</b>	-
Multi tasking staff	90	0	0	90	54	0	0	54	-36	-	-36	-
<b>Total MTS</b>	<b>90</b>	<b>0</b>	<b>0</b>	<b>90</b>	<b>54</b>	<b>0</b>	<b>0</b>	<b>54</b>	<b>-36</b>	<b>-</b>	<b>-36</b>	
<b>Grand Total</b>	<b>540</b>	<b>72</b>	<b>3</b>	<b>615</b>	<b>432</b>	<b>0</b>	<b>3</b>	<b>435</b>	<b>-180</b>	<b>12</b>	<b>-180</b>	

**Note:**

Sanctioned Strength of Supervisor, Asstt. Supervisor, Sr. Acctt/Acctt revised vide HQs letter No. 2355-Staff (S&R)/Cadre Restructuring/185-2020 dated 29.10.2020.

Sr. Acctt. :- 71 Additionally Interim SS in Main Office approved vide Hqrs letter No.- 2355-Staff (S&R)/Cadre Restructuring/185-2020 dated 29.10.2020.

**Statement II**

**EDP Posts**

	Sanctioned Strength				Men in Position as on 01-03-2021				Vacancy	Remarks
	Permanent	R. Temporary	C. Temporary	Total	Permanent	R. Temporary	C. Temporary	Total	Total	
Data Entry Operator Grade-D	10	0	0	10	0	0	0	0	-10	
Data Entry Operator Grade-B	15	0	0	15	14	0	0	14	-1	
Data Entry Operator Grade-A	26	33	0	59	6	33	0	39	-20	
<b>Total</b>	<b>51</b>	<b>33</b>	<b>0</b>	<b>84</b>	<b>20</b>	<b>33</b>	<b>0</b>	<b>53</b>	<b>-31</b>	

**Statement-III**

**Canteen Staff**

	Sanctioned Strength				Men in Position as on 01-03-2021				Vacancy	Remarks
	Permanent	R. Temporary	C. Temporary	Total	Permanent	R. Temporary	C. Temporary	Total	Total	
Manager Gr. II	0	1	0	1	0	1	0	1	0	
Asstt Manager cum Store Keeper	0	1	0	1	0	0	0	0	-1	
Halwai cum Cook	0	1	0	1	0	1	0	1	0	
Canteen Clerk	0	2	0	2	0	1	0	1	-1	
Asstt Halwai cum Cook	0	1	0	1	0	0	0	0	-1	
Tea/Coffee Maker	0	1	0	1	0	0	0	0	-1	
Bearer	0	4	0	4	0	0	0	0	-4	
Wash Boy(Canteen)	0	2	0	2	0	2	0	2	0	
<b>Total</b>	<b>0</b>	<b>13</b>	<b>0</b>	<b>13</b>	<b>0</b>	<b>5</b>	<b>0</b>	<b>5</b>	<b>-8</b>	

Sd-

Sr. Accounts Officer (Admn-I)