

OFFICE OF THE PR. ACCOUNTANT GENERAL (A&E) PUNJAB, CHANDIGARH

Statement-I (Report No. S-02)

Sanctioned Strength & Persons in position as on 01-12-2021

Main Office

Post	Sanctioned Strength				Men in position				Vacancies		11	12
	1	2	3	4	5	6	7	8	9	10		
	Permanent	R. Temporary	C. Temporary	Total	Regular on Duty	Leave	Casual on Duty	Total	Total	Posts HIA	Net Vacancies	Remarks
Sr. AO	22	0	3	25	17	0	3	20	-5	-	-5	-
AAO	79	0	1	80	71	0	1	72	-8	-	-8	-
AAO (Adhoc)	0	0	0	0	24	0	0	24	24	-	24	-
Supervisor	16	0	0	16	16	0	0	16	0	-	0	-
Asstt. Supervisor	47	0	0	47	50	0	0	50	3	-	3	-
Total	164	0	4	168	178	0	4	182	14	-	14	-
Sr. Accountant	93	71	0	164	111	0	0	111	-53	1	-53	-
Accountant	156	0	0	156	53	0	0	53	-103	-	-103	-
Clerk/Typist (excluding	21	1	0	22	15	0	0	15	-7	12	-7	-
Total	270	72	0	342	179	0	0	179	-163	13	-163	-
Sr. PS	1	0	0	1	1	0	0	1	0	-	0	-
Steno Grapher Grade-II	5	0	0	5	0	0	0	0	-5	-	-5	-
Steno Grapher. Grade-I	4	0	0	4	2	0	0	2	-2	-	-2	-
Total of Sr.P.A/ Steno Grapher	10	0	0	10	3	0	0	3	-7	-	-7	-
Hindi Officers	1	0	0	1	0	0	0	0	-1	-	-1	-
Sr. Translators	1	0	0	1	1	0	0	1	0	-	0	-
Jr. Translators	3	0	0	3	2	0	0	2	-1	-	-1	-
DIV. ACCTT-I	1	0	0	1	1	0	0	1	0	0	0	-
Welfare Assistant	1	0	0	1	1	0	0	1	0	-	0	-
Staff Car Driver Grade -I	1	0	0	1	0	0	0	0	-1	-	-1	-
Total Misc Post	8	0	0	8	5	0	0	5	-3	-	-3	-
Multi tasking staff	90	0	0	90	50	0	0	50	-40	-	-40	-
Total MTS	90	0	0	90	50	0	0	50	-40	-	-40	-
Grand Total	542	72	4	618	415	0	4	419	-199	13	-199	-

Note:

* Sanctioned Strength of Supervisor, Asstt. Supervisor, Sr. Acctt/Acctt revised vide HQs letter No. 2355-Staff (S&R)/Cadre Restructuring/185-2020 dated 29.10.2020.

* Sr. Acctt. :- 71 Additionally Interim SS in Main Office approved vide Hqrs letter No.- 2355-Staff (S&R)/Cadre Restructuring/185-2020 dated 29.10.2020.

* 01 posts in Sr. Accountants are held in abeyance against provisional promotions of officials from Sr. Acctt to Supervisor/Asstt. Supervisor vide circular no- 138-Staff(Appt)/210-2020 dated 12.03.2021

* SS of AAO is revised from 77 to 80 vide HQ's letter no.- 622/staff (S&R)/RE_STRU./185-2020 dated 07/09/2021

Statement II
EDP Posts

	Sanctioned Strength				Men in Position as on 01-12-2021				Vacancy	Remarks
	Permanent	R. Temporary	C. Temporary	Total	Permanent	R. Temporary	C. Temporary	Total	Total	-
Data Entry Operator Grade-D	10	0	0	10	0	0	0	0	-10	-
Data Entry Operator Grade-B	15	0	0	15	13	0	0	13	-2	-
Data Entry Operator Grade-A	26	33	0	59	7	28	0	35	-24	-
Total	51	33	0	84	20	28	0	48	-36	-

Satement-III
Canteen Staff

	Sanctioned Strength				Men in Position as on 01-12-2021				Vacancy	Remarks
	Permanent	R. Temporary	C. Temporary	Total	Permanent	R. Temporary	C. Temporary	Total	Total	-
Manager Gr. II	1	0	0	1	1	0	0	1	0	-
Asstt Manager cum Store Keeper	1	0	0	1	0	0	0	0	-1	-
Halwai cum Cook	1	0	0	1	1	0	0	1	0	-
Canteen Clerk	2	0	0	2	1	0	0	1	-1	-
Asstt Halwai cum Cook	1	0	0	1	0	0	0	0	-1	-
Tea/Coffee Maker	1	0	0	1	0	0	0	0	-1	-
Bearer	4	0	0	4	0	0	0	0	-4	-
Wash Boy(Canteen)	2	0	0	2	2	0	0	2	0	-
Total	13	0	0	13	5	0	0	5	-8	-

Note:

* As per HQ's letter no.- 187/36/C&S/RR/Gr-'B'/21-20 dated 29.07.2021 & DoPT's letter dated 19.07.2021 the post 'Manager Gr-II' in the departmental canteen of this office has been redesignated as 'Manager'

Sd-
Sr. Accounts Officer (Admn-I)

OFFICE OF THE PR. ACCOUNTANT GENERAL (A&E) UT SUB OFFICE, CHANDIGARH

Statement-I (Report No. S-02)

Sanctioned Strength & Persons in position as on 01-12-2021

UT Sub Office

Post	Sanctioned Strength				Men in position				Vacancies			
	1	2	3	4	5	6	7	8	9	10	11	12
	Permanent	R. Temporary	C. Temporary	Total	Regular on Duty	Leave	Casual on Duty	Total	Total	Posts HIA	Net Vacancies	Remarks
Sr. AO	2	0	0	2	2	0	0	2	0	-	0	-
AAO	7	0	0	7	7	0	0	7	0	-	0	-
AAO (Adhoc)	0	0	0	0	2	0	0	2	2	-	2	-
Supervisor	1	0	0	1	1	0	0	1	0	-	0	-
Total	10	0	0	10	12	0	0	12	2	0	2	-
Asstt. Supervisor	4	0	0	4	8	0	0	8	4		4	-
Sr. Accountant	7	13	0	20	14	0	0	14	-6	0	-6	-
Accountant	12	0	0	12	7	0	0	7	-5		-5	-
Clerk/Typist (excluding hindi typist)	2	0	0	2	2	0	0	2	0	0	0	-
Total	25	13	0	38	31	0	0	31	-7	0	-7	-
Sr. PS	0	0	0	0	0	0	0	0	0	-	0	-
Steno Grapher Grade-I	0	0	0	0	0	0	0	0	0	-	0	-
Steno Grapher. Grade-II/III	1	0	0	1	0	0	0	0	-1		-1	-
Total of Sr.P.S/Steno Grapher	1	0	0	1	0	0	0	0	-1	-1	-1	-
SG Record Keeper	0	0	0	0	0	0	0	0	0	-	0	-
Record Keeper	0	0	0	0	0	0	0	0	0	-	0	-
Total Record keeper	0	0	0	0	0	0	0	0	0	0	0	-
Hindi Officers	0	0	0	0	0	0	0	0	0	-	0	-
Sr. Translators	0	0	0	0	0	0	0	0	0	-	0	-
Jr. Translators	0	0	0	0	0	0	0	0	0	-	0	-
Hindi Typist	0	0	0	0	0	0	0	0	0		0	-
Misc/Other Posts	0	0	0	0	0	0	0	0	0	0	0	-
DIV. ACCTT	0	0	0	0	0	0	0	0	0	0	0	-
Librarian	0	0	0	0	0	0	0	0	0		0	-
Welfare Assistant	0	0	0	0	0	0	0	0	0	-	0	-
Care Taker	0	0	0	0	0	0	0	0	0		0	-
Asstt. Care Taker	0	0	0	0	0	0	0	0	0		0	-
Sr. Guest Operator	0	0	0	0	0	0	0	0	0		0	-
Staff Car Driver	0	0	0	0	0	0	0	0	0	-	0	-
Total Misc Post/Other Post	0	0	0	0	0	0	0	0	0	0	0	-
Daftri												-
Jr. Guest Operator												-
Multi tasking staff	8	0	0	8	4	0	0	4	-4	-	-4	-

Total	0	0	0	0	0	0	0	0	0	-
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Sd-
Sr. Accounts Officer (UT Admn)

Sanctioned Strength & Persons in position as on 01-12-2021												
BOTH OFFICE- Punjab & UT Sub Office Chandigarh												
Post	Sanctioned Strength				Men in position				Vacancies			
	1	2	3	4	5	6	7	10	11	12	13	14
	Permanent	R. Temporary	C. Temporary	Total	Regular on Duty	Leave	Casual on Duty	Total	Total	Posts HIA	Net Vacancies	Remarks
Sr. AO	24	0	3	27	19	0	3	22	-5	-	-5	-
AAO	86	0	1	87	78	0	1	79	-8	-	-8	-
AAO (Adhoc)	0	0	0	0	26	0	0	26	26	-	26	-
Supervisor	17	0	0	17	17	0	0	17	0	-	0	-
Asstt. Supervisor	51	0	0	51	58	0	0	58	7	-	7	-
Total	178	0	4	182	198	0	4	202	20	-	20	
Sr. Accountant	100	84	0	184	125	0	0	125	-59	1	-59	
Accountant	168	0	0	168	60	0	0	60	-108		-108	
Clerk/Typist	23	1	0	24	17	0	0	17	-7	12	-7	
Total	291	85	0	376	202	0	0	202	-174	13	-174	-
Sr. PS	1	0	0	1	1	0	0	1	0	-	0	-
Steno Grapher Grade-II	6	0	0	6	0	0	0	0	-6	-	-6	
Steno Grapher. Grade-I	4	0	0	4	2	0	0	2	-2		-2	
Total of Sr.P.A / Steno Grapher	11	0	0	11	3	0	0	3	-8	-	-8	-
Data Entry Operator Grade-D	10	0	0	10	0	0	0	0	-10			
Data Entry Operator Grade-B	15	2	0	17	16	0	0	16	-1			
Data Entry Operator Grade-A	28	36	0	64	12	28	0	40	-24			
Total	53	38	0	91	28	28	0	56	-35			
Hindi Officers	1	0	0	1	0	0	0	0	-1	-	-1	-
Sr. Translators	1	0	0	1	1	0	0	1	0	-	0	-
Jr. Translators	3	0	0	3	2	0	0	2	-1	-	-1	-
DIV. ACCTT-I	1	0	0	1	1	0	0	1	0	0	0	-
Welfare Assistant	1	0	0	1	1	0	0	1	0	-	0	-
Staff Car Driver Grade -I	1	0	0	1	0	0	0	0	-1	-	-1	-

Total Misc Post	8	0	0	8	5	0	0	5	-3	-	-3	-
Multi tasking staff	98	0	0	98	54	0	0	54	-44	-	-44	
Total MTS	98	0	0	98	54	0	0	54	-44	-	-44	
Grand Total	639	123	4	766	490	28	4	522	-244	13	-244	

Sr. Accounts Officer

