

**SANCTIONED STRENGTH & PERSONS-IN-POSITION (Excluding PDA Office) AS ON 01-04-2024
OFFICE OF THE Pr. ACCOUNTANT GENERAL (AUDIT) HARYANA, CHANDIGARH**

NAME OF POST	Sanctioned strength				Men-in-Position				Total	HIA	Net vacancies	Remarks
	Pt	Ty	C.Ty	Total	Pt	Ty	C.Ty	Total	Vacancy			
Sr. AO(Civil) @	61	0	2	63	42	0	1	43	-20	0	-20	1*
Sr. AO (Commercial)	20	0	0	20	20	0	0	20	0	0	0	0
Information System Manager Grade I (G. A-Gz.)	1	0	0	1	0	0	0	0	-1	0	-1	
Information System Manager Grade II(G. B-Gz.)	2	0	0	2	0	0	0	0	-2	0	-2	
AAO (Civil)	122	0	0	122	158	0	0	158	36	0	36	49** Interim SS (excess PIP) 6*
AAO (Faculty)	1	0	0	1	1	0	0	1	0	0	0	1#
AAO (Commercial) ^	40	0	0	40	39	0	0	39	-1	0	-1	0
Supervisor (Audit)	10	0	0	10	10	0	0	10	0	0	0	0
Assistant Supervisor	31	0	0	31	38	0	0	38	7	0	7	\$6 posts are supernumerary
Data Entry Operator, Gr. D (Sr. Console Operator)	1	0	0	1	1	0	0	1	0	0	0	0
Audit Assistant Grade I (G. B-NGz.)	2	0	0	2	0	0	0	0	-2	0	-2	
Data Entry Operator, Gr. B (Console Operator)	9	0	0	9	12	0	0	12	3	0	3	0
Audit Assistant Grade II (G-C)	4	0	0	4	0	0	0	0	-4	0	-4	
Sr. Auditor	61	0	0	61	67	0	0	67	6	1	7	3*, 5#
Auditor	101	0	0	101	96	0	0	96	-5	10	5	1*, 1#
Data Entry Operator Gr. A	21	0	0	21	12	0	0	12	-9	0	-9	4#
Administrative Assistant (G-C)	16	0	0	16	0	0	0	0	-16	0	-16	
Clerk/Typist (excluding Hindi typist)	20	0	0	20	12	0	0	12	-8	0	-8	0
Sr. Private Secretary	1	0	0	1	1	0	0	1	0	0	0	0
Stenographer, Gr. I (PA)	4	0	0	4	0	0	0	0	-4	0	-4	1*
Stenographer, Gr.II (Stenos)	6	0	0	6	10	0	0	10	4	0	4	1*, 1#
Hindi Officer	1	0	0	1	1	0	0	1	0	0	0	0
Sr. Hindi Translator	1	0	0	1	1	0	0	1	0	0	0	0
Jr. Hindi Translator	2	0	0	2	2	0	0	2	0	0	0	0
Welfare Asstt.	0	1	0	1	0	1	0	1	0	0	0	0
Staff Car Driver	1	0	0	1	0	0	0	0	-1	0	-1	0
Multi Tasking Staff	59	0	0	59	20	0	0	20	-39	2	-37	0
Manager	1	0	0	1	0	0	0	0	-1	0	-1	0
Asstt. Manager-cum-Store Keeper	1	0	0	1	0	0	0	0	-1	0	-1	0
Halwai-cum-Cook	1	0	0	1	1	0	0	1	0	0	0	0
Canteen Clerk	2	0	0	2	2	0	0	2	0	0	0	0
Asstt. Halwai cum Cook	1	0	0	1	1	0	0	1	0	0	0	0
Canteen Attendant	6	1	0	7	1	0	0	1	-6	0	-6	0
Grand Total	610	2	2	614	548	1	1	550	-64	13	-51	13*, 12#

Note:- @As per Hqrs' Letter No. 161/Staff-S.S.R/C.C./44-2013 dated 06.03.2023, 01 Casual Temporary post of Sr Audit Officer in lieu of Welfare officer is created. Further , 01 AAO (Casual Temporary-J&K Staff) has promoted as Sr. AO, hence, as per Hqrs letter No. 09/Staff-S&R/CC/46-2013, dtd. 04-01-2024, 01 Casual Temporary (CT) post of AAO has been upgraded to that of Sr. AO Casual Temporary (CT) to accommodate the officer in this office.

*On deputation with other offices.

On deputation in this office from other offices.

Note:- @As per Hqrs' Letter No. 161/Staff-S.S.R/C.C./44-2013 dated 06.03.2023, 01 Casual Temporary post of Sr Audit Officer in lieu of Welfare officer is created. Further , 01 AAO (Casual Temporary-J&K Staff) has promoted as Sr. AO, hence, as per Hqrs letter No. 09/Staff-S&R/CC/46-2013, dtd. 04-01-2024, 01 Casual Temporary (CT) post of AAO has been upgraded to that of Sr. AO Casual Temporary (CT) to accommodate the officer in this office.

\$ As per Hqrs' Letter No. 406/Staff(S&R)/CC/44-2013 dated 26.04.2023, competent authority has conveyed the sanction of 6 supernumerary posts in Assistant Supervisor Cadre.

Note:- As per Hqrs' Office letter No. 34/18/C&S/Canteen/Outsourcing/2024-25 dated 11.01.2024, competent authority has approved the approval of outsourcing of 02 persons for guest house related services against available vacant posts in MTS cadre in this office by keeping such vacant posts held in abeyance or till such time the regular incumbent joins, whichever is earlier.

** Hqrs' office vide letter No. 419/SSR/INTERIM SS/AAO/43-2024 dated 27.02.2024, has conveyed the sanction of the competent authority for the Interim SS (Excess PIP) of 49 in the cadre of AAO to accommodate the SAS passed officials for the period from the date of entertainment to 28.02.2025 or till the Interim SS reaches the level of regular SS due to natural attrition whichever is earlier.

Note:-Hqrs Office vide letter No.298-A/SSR/Rationalisation/EDP/165-2019 Vol-II, dated 05.02.2024 has revised the sanctioned strength of this office in EDP Cadres (DEO Grade D to 1, DEO Grade B to 9, DEO Grade A to 21) and Clerk/Typist cadres to 20. Further, Vide this letter Hqrs has also created new Administrative Asistant (AA) cadre consisting of three (3) designations and Information System Manager (ISM) cadre consisting of two (2) designations.

