

OFFICE OF THE ACCOUNTANT GENERAL (A&E) PUNJAB, CHANDIGARH

Statement-I (Report No. S-02)

Sanctioned Strength & Persons in position as on 01-03-2024

Main Office

Post	Sanctioned Strength				Men in position				Vacancies			
	1	2	3	4	5	6	7	8	9	10	11	12
	Permanent	R. Temporary	C. Temporary	Total	Regular on Duty	Leave	Casual on Duty	Total	Total	Posts HIA	Net Vacancies	Remarks
Sr. AO	22	0	3	25	7	0	3	10	-15	-	-15	-
AAO	79	0	1	80	78	0	1	79	-1	-	-1	-
AAO (Adhoc)	0	9	0	9	6	0	0	6	-3	-	-3	-
Supervisor	16	0	0	16	15	0	0	15	-1	-	-1	-
Asstt. Supervisor	47	0	0	47	43	0	0	43	-4	-	-4	-
Total	164	9	4	177	149	0	4	153	-24	-	-24	-
Sr. Accountant	93	0	0	93	75	0	0	75	-18	-	-18	-
Accountant	156	0	0	156	113	0	0	113	-43	-	-43	-
Accounts Asstt. Grade. I	3	0	0	3	0	0	0	0	-3	-	-3	-
Accounts Asstt. Grade. II	6	0	0	6	0	0	0	0	-6	-	-6	-
Administrative Asstt.	25	0	0	25	0	0	0	0	-25	-	-25	-
Clerk/Typist (excluding	30	0	0	30	11	0	0	11	-19	-	-19	-
Total	313	0	0	313	199	0	0	199	-114	0	-114	-
Sr. PS	1	0	0	1	1	0	0	1	0	-	0	-
Steno Grapher Grade-II	5	0	0	5	6	0	0	6	1	-	1	-
Steno Grapher. Grade-I	4	0	0	4	1	0	0	1	-3	-	-3	-
Total of Sr.P.A / Steno Grapher	10	0	0	10	8	0	0	8	-2	-	-2	-
Hindi Officers	1	0	0	1	1	0	0	1	0	-	0	-
Sr. Translators	1	0	0	1	1	0	0	1	0	-	0	-
Jr. Translators	3	0	0	3	3	0	0	3	0	-	0	-
DIV. ACCTT-I	1	0	0	1	1	0	0	1	0	-	0	-
Welfare Assistant	1	0	0	1	1	0	0	1	0	-	0	-
Staff Car Driver Grade -I	1	0	0	1	0	0	0	0	-1	-	-1	-
Total Misc Post	8	0	0	8	7	0	0	7	-1	-	-1	-
Multi tasking staff	90	0	0	90	20	0	0	20	-70	-	-70	-
Total MTS	90	0	0	90	20	0	0	20	-70	-	-70	-
Grand Total	585	9	4	598	383	0	4	387	-211	0	-211	-

Note:

SS in respect of Accounts Asstt. Grade. I, Accounts Asstt. Grade. II & Administrative Assistant has been incorporated in view of HQ's letter No. 302/SSR/Rationalisation/EDP/165-2019 Vol-II dated 05.02.2024

Statement II

EDP Posts

	Sanctioned Strength				Men in Position as on 01-03-2024				Vacancy	Remarks
	Permanent	R. Temporary	C. Temporary	Total	Permanent	R. Temporary	C. Temporary	Total	Total	
Information System Manager Grade-I	1	0	0	1	0	0	0	0	-1	-
Information System Manager Grade-II	1	0	0	1	0	0	0	0	-1	-
Data Entry Operator Grade-D	1	0	0	1	1	0	0	1	0	-
Data Entry Operator Grade-B	13	0	0	13	12	0	0	12	-1	-
Data Entry Operator Grade-A	11	0	0	11	11	0	0	11	0	-
Total	27	0	0	27	24	0	0	24	-3	-

Note:

SS in respect of Information System Manager Grade I & II has been incorporated & SS in EDP Cadre has been revised in view of HQ's letter No. 302/SSR/Rationalisation/EDP/165-2019 Vol-II dated 05.02.2024.

Statement-III

Canteen Staff

	Sanctioned Strength				Men in Position as on 01-03-2024				Vacancy	Remarks
	Permanent	R. Temporary	C. Temporary	Total	Permanent	R. Temporary	C. Temporary	Total	Total	
Manager	1	0	0	1	1	0	0	1	0	-
Asstt Manager cum Store Keeper	1	0	0	1	1	0	0	1	0	-
Halwai cum Cook	1	0	0	1	1	0	0	1	0	-
Canteen Clerk	2	0	0	2	0	0	0	0	-2	-
Asstt Halwai cum Cook	1	0	0	1	0	0	0	0	-1	-
Tea/Coffee Maker	1	0	0	1	0	0	0	0	-1	-
Bearer	4	0	0	4	0	0	0	0	-4	-
Wash Boy(Canteen)	2	0	0	2	1	0	0	1	-1	-
Total	13	0	0	13	4	0	0	4	-9	-

Sd/-

Sr. Accounts Officer (Admn-I)

OFFICE OF THE ACCOUNTANT GENERAL (A&E) UT SUB OFFICE, CHANDIGARH

Statement-I (Report No. S-02)

Sanctioned Strength & Persons in position as on 01-03-2024

UT Sub Office

Post	Sanctioned Strength				Men in position				Vacancies			
	1	2	3	4	5	6	7	8	9	10	11	12
	Permanent	R. Temporary	C. Temporary	Total	Regular on Duty	Leave	Casual on Duty	Total	Total	Posts HIA	Net Vacancies	Remarks
Sr. AO	2	0	0	2	1	0	0	1	-1	-	-1	-
AAO	7	0	0	7	8	0	0	8	1	-	1	-
AAO (Adhoc)	0	2	0	2	3	0	0	3	1	-	1	-
Supervisor	1	0	0	1	2	0	0	2	1	-	1	-
Total	10	2	0	12	14	0	0	14	2	0	2	-
Asstt. Supervisor	4	0	0	4	6	0	0	6	2	-	2	-
Sr. Accountant	7	0	0	7	8	0	0	8	1	0	1	-
Accountant	12	0	0	12	17	0	0	17	5	-	5	-
Accounts Asstt. Grade. I	1	0	0	1	0	0	0	0	-1	-	-1	-
Accounts Asstt. Grade. II	1	0	0	1	0	0	0	0	-1	-	-1	-
Administrative Asstt.	2	0	0	2	0	0	0	0	-2	-	-2	-
Clerk/Typist (excluding hindi typist)	3	0	0	3	0	0	0	0	-3	0	-3	-
Total	30	0	0	30	31	0	0	31	1	0	1	-
Sr. PS	0	0	0	0	0	0	0	0	0	-	0	-
Steno Grapher Grade-I	0	0	0	0	0	0	0	0	0	-	0	-
Steno Grapher. Grade-II/III	1	0	0	1	0	0	0	0	-1	-	-1	-
Total of Sr.P.S/Steno Grapher	1	0	0	1	0	0	0	0	-1	-1	-1	-
SG Record Keeper	0	0	0	0	0	0	0	0	0	-	0	-
Record Keeper	0	0	0	0	0	0	0	0	0	-	0	-
Total Record keeper	0	0	0	0	0	0	0	0	0	0	0	-
Hindi Officers	0	0	0	0	0	0	0	0	0	-	0	-
Sr. Translators	0	0	0	0	0	0	0	0	0	-	0	-
Jr. Translators	0	0	0	0	0	0	0	0	0	-	0	-
Hindi Typist	0	0	0	0	0	0	0	0	0	-	0	-
Misc/Other Posts	0	0	0	0	0	0	0	0	0	0	0	-
DIV. ACCTT	0	0	0	0	0	0	0	0	0	0	0	-
Librarian	0	0	0	0	0	0	0	0	0	-	0	-
Welfare Assistant	0	0	0	0	0	0	0	0	0	-	0	-
Care Taker	0	0	0	0	0	0	0	0	0	-	0	-
Asstt. Care Taker	0	0	0	0	0	0	0	0	0	-	0	-
Sr. Guest Operator	0	0	0	0	0	0	0	0	0	-	0	-
Staff Car Driver	0	0	0	0	0	0	0	0	0	-	0	-
Total Misc Post/Other Post	0	0	0	0	0	0	0	0	0	0	0	-
Daftri	0	0	0	0	0	0	0	0	0	-	0	-

Jr. Guest Operator	0	0	0	0	0	0	0	0	0	-	0	-
Multi tasking staff	8	0	0	8	1	0	0	1	-7	-	-7	-
Peons	0	0	0	0	0	0	0	0	0	-	0	-
Chowkidar	0	0	0	0	0	0	0	0	0	-	0	-
Safaiwala	0	0	0	0	0	0	0	0	0	-	0	-
Farash	0	0	0	0	0	0	0	0	0	-	0	-
Gerdner/ Mali	0	0	0	0	0	0	0	0	0	-	0	-
Total of MTS Posts	8	0	0	8	1	0	0	1	-7	-	-7	-
Grand Total	49	2	0	51	46	0	0	46	-5	-1	-5	-

Note:

Sanctioned Strength of Supervisor, Asstt. Supervisor, Sr. Acctt/Acctt revised vide HQs letter No. 2357-Staff (S&R)/Cadre Restructuring/185-2020 dated 29.10.2020.

Revised SS against Sr. Acctt. Cadre is as per Hq's letter no - 314/Staff(S&R)/Cont/Interim SS/Accounts Offices/14-2021 Dt. 25.04.22.

Statement II

EDP Posts

	Sanctioned Strength				Men in Position as on 01-03-2024				Vacancy	Remarks
	Permanent	R. Temporary	C. Temporary	Total	Permanent	R. Temporary	C. Temporary	Total	Total	
										-
Data Entry Operator Grade-A	3	0	0	3	3	0	0	3	0	-
Data Entry Operator Grade-B	3	0	0	3	3	0	0	3	0	-
Total	6	0	0	6	6	0	0	6	0	-

Statement-III

Canteen Staff

	Sanctioned Strength				Men in Position as on 01-03-2024				Vacancy	Remarks
	Permanent	R. Temporary	C. Temporary	Total	Permanent	R. Temporary	C. Temporary	Total	Total	
										-
Manager Gr. II	0	0	0	0	0	0	0	0	0	-
Asstt Manager cum Store Keeper	0	0	0	0	0	0	0	0	0	-
Halwai cum Cook	0	0	0	0	0	0	0	0	0	-
Canteen Clerk	0	0	0	0	0	0	0	0	0	-
Asstt Halwai cum Cook	0	0	0	0	0	0	0	0	0	-
Tea/Coffee Maker	0	0	0	0	0	0	0	0	0	-
Bearer	0	0	0	0	0	0	0	0	0	-
Wash Boy(Canteen)	0	0	0	0	0	0	0	0	0	-
Sweeper	0	0	0	0	0	0	0	0	0	-
Total	0	0	0	0	0	0	0	0	0	-

Sd/-

Sr. Accounts Officer (UT Admn)