

कार्यालय महालेखाकार
(लेखापरीक्षा), मणिपुर,
इम्फाल-७९५००१



SUPREME AUDIT INSTITUTION OF INDIA
लोकहितार्थ सत्यनिष्ठा
Dedicated to Truth in Public Interest

OFFICE OF THE
ACCOUNTANT GENERAL (AUDIT)
MANIPUR,
IMPHAL - 795 001

No. Estt.(Au)/HiringofYPs/2026-27/71

Dated: 13.08.2026

YOUNG PROFESSIONAL PROGRAMME

Subject: Advertisement for Engagement of Young Professional - reg.

The office of the Accountant General (Audit) Manipur invites applications for engaging of one Young Professional (YP) on contractual basis for a period of one year (extendable up to a maximum of two years). The Annexures in connection with the said engagement are as under:

- (i) The guidelines/Instructions for engagement of Young Professional are given in *Annexure-I*.
- (ii) Advertisement inviting applications for engagement of Young Professionals with Job Description is given in *Annexure-II*.
- (iii) Eligible candidates can walk in during office hours between 17.08.2026 and 19.08.2026 to submit their application to the Senior Audit Officer (Administration) of this office.

Sr. Dy. Accountant General (Administration)
O/o the Accountant General (Audit) Manipur, Imphal

ANNEXURE – I

YOUNG PROFESSIONAL PROGRAMME

Sub: Guidelines/Instructions for engagement of Young Professionals in the Office of the Accountant General (Audit) Manipur:

1. General:

- **i)** One Young Professional (YP) is to be engaged by the Office of the Accountant General (Audit) Manipur.
- **ii)** The duration of engagement of Young Professional under the Young Professional Program (YPP) will initially be for a period of one year and extendable up to maximum of two years.
- **iii)** B.Tech/B.E.(Computer Science/IT), MCA, or master's degree in data science/ Statistics/ Finance, with hands-on work experience in data analytics, SQL, Python/R, and data visualization tools (e.g., Tableau, Power BI) are eligible to apply.
- **iv)** Preferred additional attributes include knowledge of Government Accounting, good communication and interpersonal skills. Not more than 30 years of age preferably with some professional experience.
- **v)** Since YP will be driving high-priority initiatives in a challenging environment, they should show high-level leadership potential through extra-curricular activities.

2. Selection Process:

The selection procedure shall be two-stage: Application Screening and Selection Interview.

3. Terms of reference:

- **i)** Accountant General (Audit) Manipur will provide the Terms of Reference, describing the work to be performed by the YP.
- **ii)** The terms of reference shall include the functions to be performed and outputs to be delivered. The functions and outputs shall be specific, measurable, attainable, results-based and time-bound.

4. Other Terms and Conditions

- **i)** The Young Professional (YP) shall be subject to the laws of secrecy of the country and will sign a Secrecy and Non-Disclosure Agreement before reporting.
- **ii)** The engagement will not constitute a regular job or appointment of any nature in the office of the Accountant General (Audit) Manipur or the Indian Audit & Accounts Department, nor is it in the nature of a relationship of employer and employee between the AG's office and the YP.
- **iii)** The YP shall neither seek nor accept instructions from any authority outside Office of the AG (Audit) Manipur in connection with the performance of his/her obligations under the engagement. The YP shall comply with all laws, ordinances, rules and regulations bearing upon the performance of his/her obligations under the engagement. During the term of engagement, the YP shall comply with the Standards of Conduct. Failure to comply with the same will become a ground for termination of the YP without notice.

5. Travel, Service Incurred Death, Injury or Illness, Allowances:

- **i)** No TA/DA will be paid to the YP for attending the interview.
- **ii)** No other facilities such as DA, accommodation, residential

phone/conveyance/ transport, foreign travel, personal staff, medical reimbursement, CGHS, etc. would be admissible.

- **iii)** In the event of death, injury or illness of the YP during the term of his/her engagement the YP or the YP's dependents, legal heirs, claimant etc., shall not be entitled to any compensation.

6. Attendance & Working days:

The working hours of the professionals shall be same as regular timing of this office. No extra remuneration shall be allowed for working beyond office hours or on Saturdays/Sundays/ Gazetted Holidays.

7. Leave:

The YP shall be eligible for 8 days leave in a calendar year. The leave shall accrue on completed month basis calculated from the date of joining on pro-rata basis. The YP will not be eligible for remuneration for any absence beyond 8 days in a year. The un-availed leave in a calendar year shall not be carried forward to the next calendar year. The intervening Saturdays, Sundays or Gazetted holidays during a spell of leave shall not be counted against the 8 days leave.

8. Remuneration:

A monthly Remuneration of ₹ 40,000 to ₹ 50,000 (all inclusive) based on qualification and experience, shall be payable to a YP.

9. Payment:

The payment will be released by the O/o the AG (Audit) Manipur within one week after completion of the month based on the attendance and due certification by the mentor.

10. Tax Deduction at Source:

Income Tax or any other tax liable to be deducted as per the prevailing rules will be deducted at source before effecting the payment, for which the O/o the Accountant General (Audit) Manipur will issue TDS certificate/s. The O/o the Accountant General (Audit) Manipur shall not undertake any liability for taxes or other contribution payable by the YP on payments made under this contract.

11. Termination:

- **i)** Unauthorized absence from the project/work for a continuous period of 8 days or without any information or valid reason shall lead to automatic termination of the engagement.
- **ii)** The O/o the Accountant General (Audit) Manipur can terminate the contract at any time without prior notice and without providing any reason for it. However, in the normal course, the YP will be given one month's notice. The YP can also seek for termination of the contract by giving one month's notice.

12. Conduct towards women at the Workplace:

To ensure a safe and dignified work environment for women, the provisions of the Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act, 2013, shall apply.

13. Training / Onboarding:

The YP shall be imparted such Orientation / Training as may be considered necessary.

14. Return of Materials:

At the time of completion of engagement period, the YP has to return to the O/o

the Accountant General (Audit) Manipur all papers, drawings, notes, memoranda, manuals, specifications, designs, devices, documents, diskettes, CDs, DVDs. Tapes, and any other material on any media containing or disclosing any confidential or proprietary technical or business information. On completion of the engagement the YP shall also return any keys, pass cards, ID cards or other property belonging to the O/o the Accountant General (Audit) Manipur.

15. References:

- i) The YP shall provide integrity certificates from two (02) references known to them preferably from the present Institute or the Institute last attended.
- ii) A self-understanding shall be provided by the YP to the effect that he/she has no criminal record or criminal case in any court pending against them.

16. Mentorship:

The YP will be attached to a Mentor, who will be the Branch Officer at the O/o the Accountant General (Audit) Manipur.

17. Appraisal:

- i) Branch Officer at the Accountant General (Audit) Manipur will adopt a task force approach and continuously monitor the performance of the YP so that the output is in line with the objectives.
- ii) Annual Performance Assessment of the YP will be undertaken through an Annual Performance Report by the mentor at the O/o the Accountant General (Audit) Manipur.

18. Feedback:

YP is mandated to give their feedback to the Branch Officer in O/o the Accountant General (Audit) Manipur on their experience of the program.

19. Outplacement:

At the end of engagement, an Experience Certificate/ Recommendatory letter shall be given.

20. Place of Posting:

The place of posting will be the O/o the Accountant General (Audit) Manipur, Babupara, Imphal.

21. Program Review / Relaxation:

Where the O/o the Accountant General (Audit) Manipur is of the opinion that it is necessary or expedient to do so, he may by order and for reasons to be recorded in writing, relax any of the provisions of these guideline/Instruction. The O/o the Accountant General (Audit) Manipur also reserves the right to review the program at any time. The program so reviewed will be placed on the website of the O/o the Accountant General (Audit) Manipur.

22. Resolution of Disputes:

Any dispute, controversy or claim between the parties arising out of the contract, or the breach, termination, or invalidity thereof, unless settled amicably, shall be referred to the Office of the Accountant General (Audit) Manipur for arbitration. The O/o the Accountant General (Audit) Manipur may at his discretion, appoint an arbitrator for the resolution of the dispute. The award of the arbitrator shall be final and binding.

ANNEXURE – II
YOUNG PROFESSIONAL PROGRAMME

Advertisement inviting application for engagement of Young Professional with Job Description

Sl. No.	Item	Details
1	Project ID	YP-01/2026-27
2	Name of the Project	Data Analytics-Driven Fraud Risk Profiling & Audit Trend Analysis for State Government Expenditure (Manipur).
3	Name of the Post	Young Professional
4	Number of Posts	1 (One)
5	Age limit	Not more than 30 years of age as on 01.04.2026
6	Educational Qualifications	
	<i>(a) Essential</i>	B.Tech/B.E. (Computer Science/IT), MCA, or master's degree in data science/Statistics/Finance.
	<i>(b) Desirable</i>	* 1-2 years of hands-on work experience in data analytics, SQL, Python/R, and data visualization tools (e.g., Tableau, Power BI). * Knowledge of Government Accounting (optional)
7	Period of Engagement	Initially for one year extendable to a maximum of 2 years
8	Outline of the tasks to be carried out	* To analyse large datasets of State Government expenditure (Voucher-level data, finance/appropriation accounts) to identify systemic errors, missing data, and anomalies. * To design automated risk-profiling dashboards and correlation models to spot high-risk fraudulent transactions or repetitive financial irregularities. * To create a structured, data-backed predictive framework to assist audit teams during field inspections for the year 2026-27. * Any other task decided by Office
9	Deliverables	* Data Cleansing and Exploration * Risk-Profiling Dashboards * Predictive framework for Audits * Execute any other data or audit-related tasks assigned by the Office of the Accountant General (Audit) Manipur.
10	Remuneration	A monthly stipend of Rs.40,000 to Rs.50,000 (all inclusive) based on qualification and experience.
11	Place of work	The place of work will be the office of the Accountant General (Audit) Manipur, Babupara, Imphal