

Office of the Comptroller and Auditor General of India
10 Bahadur Shah Zafar Marg- New Delhi
Statistics Wing

No. 39 - CAG/SA/Per. Stat Matters/3-2025
27 February 2025

Subject: Engagement/Preparation of Panel of Consultants (Statistics) – in the Office of the Comptroller and Auditor General (CAG) of India

1. The Comptroller and Auditor General (CAG) of India has the mandate to carry out Auditing and Accounting functions as enshrined in Articles 148 through 151 of the Constitution of India and C&AG’s DPC Act, 1971.
2. It is looking for Consultants (Statistics) as per the details contained in the succeeding paras. The Essential Qualifications, Scope of work, deliverables, and other requirements for Consultants (Statistics) are as under:

Scope of work	<ul style="list-style-type: none"> • Help in deciding Sampling methodology and Sample sizes for the various Audits undertaken by the O/o the CAG of India and its field offices. • Apply Statistical concepts in the various Audits undertaken by the O/o the CAG of India and its field offices. • Decide what data are needed to answer specific questions related to their work. • Determine Sources of the required Secondary Data or method of collecting Primary Data. • Design Beneficiary and other Surveys to collect data. • Help in manpower development on use of Statistics. • Analyze Data using R, C++, SPSS, MS Excel or SAS and interpret the results • Help in Compiling reports using appropriate charts and graphs
Deliverables	<p>Include preparing/checking detailed sampling plans, integrated statistical analyses for Audit Reports, and preparation of training material on Statistics/Sampling. All activities to align with Audit schedules while adhering to the established standards of Auditing and Statistical Analysis. The work includes handling sampling of around 100 Audits in a year.</p>

Qualification and Experience	<p>(a) Essential: Post Graduation in Statistics or Equivalent Qualification with at least 65% marks at graduation and Post-Graduation Level.</p> <p>(b) Desirable: 2 years' experience in Planning Surveys, formulating Sampling Designs, and Preparation of Reports based on Survey Data. (ii) Knowledge of languages/software like R, SPSS, SAS, C++, etc.</p>
Place of Work	New Delhi; the work normally does not involve any touring.
Age	Not more than 32 years as on the closing date of the advertisement.
Remuneration	As detailed in Point ii (a) to (e) of Annexure C
Designation	Consultant (Statistics)
Period of Contract	As detailed in Point (i) of Annexure C
How to apply	<ul style="list-style-type: none"> • Interested and eligible candidates may apply in the prescribed format [Annexure – I] within 20 days from the date of publication of the advertisement on the website of the CAG of India. • The application duly filled in may be e-mailed to <u>sao2stat@cag.gov.in</u> • Candidates should NOT send any application by POST/COURIER/Any other Physical mode.
Selection process	<ul style="list-style-type: none"> • Application Screening by the Screening Committee • Interview in respect of shortlisted candidates

For details of the Declaration of Secrecy, Contract/Agreement, Feedback, and other terms and conditions, **not mentioned above**, the candidate may refer to enclosed [Annexure C](#).

Sr. Administrative Officer
Statistics Wing

Office of the Comptroller and Auditor General of India

Application Form For Consultant (Statistics)

Affix recent
self-attested
Passport size
photo

1. Name :
2. Father's/ Mother's Name :
3. Date of birth :
4. Gender :
5. Nationality :
6. Present Address (for Communication) :

7. Email id :
8. Contact No. : Landline:
Mobile No.:
9. Academic Qualifications (in reverse order, starting from the latest)

SI. No	Degree	Year	Subjects	University/ Institute	Class/ Division	Percentage of Marks
1						
2						
3						
4						

10. Professional Qualifications (in reverse order, starting from the latest)

Sl. No	Degree	Year	Subjects	University/ Institute	Class/Di vision	Percenta ge of Marks
1						
2						
3.						

11. List of relevant Technical and Academic publications

12. Relevant experience

- a) Total No. of years of experience and name of organization(s)

- b) Year-wise tasks of a similar nature carried out during the last three years.

Declaration

I declare that the above information is true and correct to the best of my knowledge and belief. I am aware that in case of misrepresentation or a materially false declaration, it shall render me liable to action according to applicable law. I also understand that the application is liable to be rejected and/or the engagement cancelled in case a discrepancy is detected at any stage before completion of the engagement. The completion certificate may also be recalled should such a contingency arise after the engagement period.

Signature

Date:

Name

Place:

Required Enclosures: Proof of (i) DOB (ii) Educational Qualifications [Clearly indicating that the applicant has got 65% or above marks at Graduation and Post-Graduation (Statistics) Levels] (iii) Experience (iv) Address