

**OFFICE OF THE COMPTROLLER AND AUDITOR GENERAL OF INDIA,
NEW DELHI.**

No. 107 –Staff (App)-I/05-2020/Vol.I

Dated: 22 /01/2021

To

1. All the Heads of Department in IA&AD
(except Commercial Audit offices)
2. Director (P).

Subject: Filling up the posts of Deputy Director (Pay & Accounts) on deputation basis– regarding.

Sir / Madam,

I am directed to intimate that the Delhi Electricity Regulatory Commission, New Delhi has intimated to fill up the post of Deputy Director (Pay & Accounts) in Lever-11 on deputation basis. Maximum age limit for appointment by deputation shall not exceed 56 years as on the closing date of receipt of applications. The details of the posts are given below and may also be seen on the website of Delhi Electricity Regulatory Commission i.e. www.derc.gov.in.

02. The eligibility conditions are as under:-

S. No.	Name of the post	Level in pay matrix	Eligibility/experience
1.	Deputy Director (Pay & Accounts)	Level-11 of Pay Matrix of 7 th CPC.	Sr. Accounts/Audit Officer with 3 years regular service OR Assistant Account/Audit Officer with 5 years regular service; and Degree in Commerce or equivalent from a recognized university or Qualified Chartered Accountant.. Experience in monitoring Office Payrolls & Budgets.

03. In this regard, it is requested to kindly recommend the names of eligible officers who are willing and can be spared immediately in the event of their selection for the post of Deputy Director (Pay & Accounts) on deputation basis. The recommendations accompanied with the following documents / certificates may kindly be sent to the **Asstt. Comptroller and Auditor General (N) latest by 05/02/2021.**

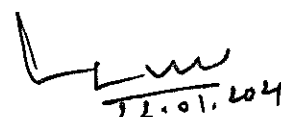
- i. Bio-data (2 copies) in the enclosed prescribed proforma;
- ii. Photocopies of complete and up to date ACR/APARs for the last 5 years duly attested on each page and
- iii. Integrity Certificate / Vigilance Clearance Certificate and statement of major/minor penalty during last 10 years.

04. The candidate once selected for the post will not be allowed to withdraw their candidature subsequently.

05. While forwarding the recommendations the Sanctioned Strength, Person-in-Position and vacancies in Sr. AO/AAO cadres may specifically be indicated in the forwarding letter.

Yours faithfully,

Encls:-As above.


22.01.2021

(R. K. Tiwari)

Sr. Administrative Officer (App)-I

BIO-DATA

1. Name of the post applied for
2. Name
3. Present post held
and Date from which present post held:
4. Date of Birth
5. Gender: Male/Female
6. Date of superannuation
7. Educational Qualification
8. Mobile No. & e-mail ID
9. Permanent Address
10. Postal Address
11. Nature of duties performed as AAO/A.O/Sr. AO:
(Enclose a separate sheet duly authenticated by the department, if space below is insufficient)

From	To	Nature of duties performed

12. Level in Pay Matrix
13. Basic Pay in Level in the Pay Matrix

(Signature of candidate)

Date :

It is certified that particulars furnished are correct and no vigilance case/disciplinary proceedings or criminal proceeding is either pending or contemplated against the officer and no penalty, major or minor, was imposed on the officer during the last 10 years. The integrity of the officer is beyond doubt.

Signature of the Head of Department
(with stamp)